

REGISTRATION FORM

**NAFSA 2019 ANNUAL
CONFERENCE & EXPO**

CONFERENCE REGISTRATION

A NAFSA ID Number is required for all registrants. If you do not have a NAFSA ID number, visit www.nafsa.org/mynafsa to create a profile. If you have forgotten your NAFSA ID number, visit www.nafsa.org/mynafsa to log in and view your ID number on your My NAFSA page. Not including a NAFSA ID number on this form will delay your registration.

NAFSA ID NUMBER

PERSONAL INFORMATION

Please type or print your name as you want it to appear on your badge.

First Name	Last/Family Name	
Job Title	Institution/Organization	
Mailing Address		
City	State/Zip/Postal Code	Country
Daytime Telephone Number with Area Code	Fax Number	
Email (must be unique for the registrant)		
Emergency Contact Name and Telephone Number with Country and City Codes*		

Please specify any accessibility services you require. Personal attendants and service animals are welcome. Please specify any dietary needs you have.

PLEASE ANSWER

*Indicates required information. Not providing will delay registration.

I work primarily in (please check one):*

- Education Abroad
 International Education Leadership
 International Enrollment Management
 International Student and Scholar Services
 Teaching, Learning, and Scholarship

I would like to receive information and resources related to (check all that apply):*

- Education Abroad
 Government and Public Policy
 International Education Leadership
 International Enrollment Management
 International Student and Scholar Services
 Teaching, Learning, Scholarship

Please indicate the year in which you started working in international education:*

Is this your first NAFSA annual conference?*

- Yes No

Are you a student?*

- Yes No

Please indicate your age range (please check one).

- 18-24 years old
 25-34 years old
 35-44 years old
 45-54 years old
 55 years or older
 I prefer not to answer

3 WAYS TO REGISTER

ONLINE www.nafsa.org/washington
(credit card payments and international wire transfers only)

FAX +1.888.772.1888

MAIL Return completed registration form and check to:

**NAFSA 2019 c/o Experient
5202 Presidents Court, Suite G100
Frederick, MD 21703, USA**

NAFSA MEMBERSHIP (A)

Join now and pay the member registration rate!

MEMBERSHIP TYPE	RATE	AMOUNT
Individual Membership	\$459	\$
For individual membership please identify your workplace:		
<input type="checkbox"/> Academic institution		
<input type="checkbox"/> International education organization		
<input type="checkbox"/> Other		
Student Membership	\$153	\$
Retiree Membership	\$153	\$
Initial Processing Fee	\$20	\$ 20.00
Overseas Mailing Fee	\$70	
A. Membership Subtotal		\$

REGISTRATION FEES (B)

	EARLY BIRD (BY APRIL 12)	REGULAR/ON SITE (AFTER APRIL 12)	DAY RATE	DAY ATTENDING				SUBTOTAL AMOUNT
				TUE	WED	THUR	FRI	
<input type="checkbox"/> Member	\$689	\$809	\$405	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/> Nonmember	\$989	\$1,159	\$579	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/> Associate Member/Student (retiree, guest)	\$395	\$465	\$229	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

EVENTS INCLUDED IN REGISTRATION

Please check that you will attend the events below in order to receive tickets.

- Knowledge Community Networking Receptions**
Monday, May 27: 5:30 p.m. – 7:30 p.m.
- Opening Celebration: A Special Night at the Smithsonian**
Tuesday, May 28: 7:00 p.m. – 10:00 p.m.
Which event will you attend? (PLEASE ONLY CHECK ONE)
 National African American Museum of History and Culture
 National American History Museum
- Closing Celebration: Look Ahead to St. Louis**
Friday, May 31: 12:30 p.m. – 2:00 p.m.

To sign up for special events not included in your conference registration or to purchase guest tickets, please complete the Additional Special Events section on page 20c of this registration form. There are no guest tickets available for Monday's Networking Receptions.

REGISTRATION TOTAL

A. Membership Subtotal (page 20a)	\$
B. Conference Registration Subtotal (page 20a)	\$
C. Preconference Workshops Subtotal (page 20b)	\$
D. Special Events Subtotal (page 20c)	\$
E. NAFSA Signature Programs Subtotal (page 20c)	\$
REGISTRATION TOTAL	\$

SUNDAY: MAY 26		FEES			
#	WORKSHOP TITLE	MEMBER	NONMEMBER	STUDENT	AMOUNT
1	Education Abroad: Critical Skills for the Adviser	\$349	\$489	\$179	\$
2	Managing the Education Abroad Office	\$349	\$489	\$179	\$
3	New Internationalization Leaders: Developing Competencies for Boundary-Spanning Leadership	\$299	\$429	\$149	\$
4	Developing and Managing Effective International Partnerships	\$299	\$429	\$149	\$
5	Business Intelligence: Aligning Markets, Tactics, and Timing Across Challenging Recruitment Landscapes	\$349	\$489	\$179	\$
6	International Credential Evaluation: Understanding the Essentials	\$299	\$429	\$149	\$
7	Recruiting International Students	\$299	\$429	\$149	\$
8	Strategies for International Student and Scholar Advising	\$349	\$489	\$179	\$
9	Employment-Based Permanent Residence	\$399	\$549	N/A	\$
10	F-1 Student Advising for Beginners	\$399	\$549	N/A	\$
11	Filing Academic H-1B Petitions	\$399	\$549	N/A	\$
12	J-1 Advising for Beginners	\$399	\$549	N/A	\$
13	Assessment and Evaluation for International Educators	\$349	\$489	\$179	\$

MONDAY: MAY 27		FEES			
#	WORKSHOP TITLE	MEMBER	NONMEMBER	STUDENT	AMOUNT
14	A Primer on U.S. Higher Education	\$299	\$429	\$149	\$
15	Student Health and Safety Abroad	\$299	\$429	\$149	\$
16	Collaborative Approaches to Developing Faculty-Led Programs	\$349	\$489	\$179	\$
17	Risk Assessment and Crisis Management in Education Abroad Programming	\$299	\$429	\$149	\$
18	Leading in Times of Crisis and Success: Critical Communication Strategies for International Education Leaders (*Advanced)	\$299	\$429	\$149	\$
19	International Credential Evaluation: Secondary-Level Credentials	\$299	\$429	\$149	\$
20	Working with International Student Recruitment Agents to Increase Enrollments	\$299	\$429	\$149	\$
21	Admission and Placement of International Students	\$299	\$429	\$149	\$
22	International Credential Evaluation: Postsecondary-Level Credentials	\$299	\$429	\$149	\$
23	Challenging Mental Health Situations: Boundaries, De-escalation, and Conflict Resolution for International Student Advisers	\$299	\$429	\$149	\$
24	Understanding Prevailing Wage Process and Protocols in an Academic Setting	\$349	\$489	\$179	\$
25	F-1 Student Advising: Intermediate	\$399	\$549	N/A	\$
26	J-1 Advising: Intermediate	\$399	\$549	N/A	\$
27	U.S. Visa and Entry Process for Students and Scholars	\$299	\$429	\$149	\$
28	J-1 Scholar Advising: Advanced (*Advanced)	\$199	\$329	\$99	\$
29	Global Classrooms, Global Learning, and Internationalizing the Curriculum	\$299	\$429	\$149	\$
30	Intercultural Communication in Practice	\$349	\$489	\$179	\$
31	Integrating COIL Virtual Exchange into University Infrastructure and Curriculum	\$299	\$429	\$149	\$

TUESDAY: MAY 28		FEES			
#	WORKSHOP TITLE	MEMBER	NONMEMBER	STUDENT	AMOUNT
32	Programming Design for International Educators	\$299	\$429	\$149	\$
33	Behind the Scenes at the Washington Passport Agency, U.S. Department of State	\$299	\$429	\$149	\$
34	Health and Safety Management for Secondary School Programs Abroad	\$299	\$429	\$149	\$
35	Internships, Research, and Service Learning Abroad	\$299	\$429	\$149	\$
36	Managing Mental Health Issues and Suicidal Ideation Abroad	\$299	\$429	\$149	\$
37	Technology in Credential Evaluation: Case Studies in Online Verification and Institutional Research	\$199	\$329	\$99	\$
38	A Primer on U.S. Immigration Concepts	\$299	\$429	\$149	\$
39	Developing and Implementing Programs to Engage International and Diverse U.S. Students	\$299	\$429	\$149	\$
40	F-1 Advising: Secondary Students	\$299	\$429	\$149	\$
41	F-1 Student Advising: Advanced (*Advanced)	\$299	\$429	\$149	\$
42	Port of Entry Tour: Baltimore/Washington International Airport	\$299	\$429	\$149	\$
43	Principles of Nonresident Alien Tax Compliance	\$299	\$429	\$149	\$
44	Managing Conflict Across Cultures: Skills for Inclusive Leadership	\$299	\$429	\$149	\$

If Workshop # _____ is not available, please substitute Workshop # _____.
 You will be billed or credited the difference if the fees are not identical.

C. Preconference Workshops Subtotal \$

REGISTRANT'S FULL NAME _____

SPECIAL EVENTS (D)

EVENT #	EVENT/DATE/TIME	PRICE/QTY	AMOUNT
45	First-Timers Breakfast Tuesday, May 28: 8:00 a.m.–9:00 a.m.	\$25 x _____	\$
46	Diversity and Inclusion Luncheon Tuesday, May 28: 12:00 p.m.–1:30 p.m.	\$45 x _____	\$
47	Opening Celebration: A Special Night at the Smithsonian – GUEST TICKET ONLY Tuesday, May 28: 7:00 p.m.–10:00 p.m. (See page 1 for registered attendee ticket) Which event will you attend? (PLEASE ONLY CHECK ONE) <input type="checkbox"/> National African American Museum of History and Culture <input type="checkbox"/> National American History Museum	\$65 x _____	\$
48	Pathways to Peace: A Gastrodiplomacy Experience Luncheon Wednesday, May 29: 12:00 p.m.–2:00 p.m.	\$65 x _____	\$
49	NAFSA Embassy Evening (One Guest Ticket Available Per Registrant)** Wednesday, May 29: 6:30 p.m.–8:30 p.m. Name of guest for NAFSA Embassy Evening event: _____	\$50 x _____	\$
50	Community Colleges Luncheon Thursday, May 30: 12:00 p.m.–1:30 p.m.	\$45 x _____	\$
51	Liberal Arts Institutions and Women's Colleges Luncheon Thursday, May 30: 12:00 p.m.–1:30 p.m.	\$45 x _____	\$
52	Closing Celebration: Look Ahead to St. Louis – GUEST TICKET ONLY Friday, May 31: 12:30 p.m.–2:00 p.m. (See page 1 for registered attendee ticket)	\$30 x _____	\$
D. Special Events Subtotal			\$

NAFSA SIGNATURE PROGRAMS (E)

#	PROGRAM TITLE	FEES			AMOUNT
		MEMBER	NONMEMBER	STUDENT	
53	Management Development Program (MDP) Sunday, May 26: 8:00 a.m.–5:00 p.m. (Day 1) Monday, May 27: 8:00 a.m.–5:00 p.m. (Day 2) Tuesday, May 28: 8:00 a.m.–12:30 p.m. (Day 3)	<input type="checkbox"/> \$809 Early-bird registration <input type="checkbox"/> \$909 Regular registration after April 12	<input type="checkbox"/> \$979 <input type="checkbox"/> \$1,079		\$
54	Latin America Forum Monday, May 27: 1:30 p.m.–4:30 p.m.	<input type="checkbox"/> \$59	<input type="checkbox"/> \$79		\$
55	Symposium on Leadership Tuesday, May 28: 7:30 a.m.–12:30 p.m.	<input type="checkbox"/> \$319 Early-bird registration <input type="checkbox"/> \$379 Regular registration after April 12	<input type="checkbox"/> \$429 <input type="checkbox"/> \$489		\$
56	NAFSA and AFS-USA Secondary School Assembly Tuesday, May 28: 7:30 a.m.–5:30 p.m. (Day 1) Wednesday, May 29: 8:30 a.m.–5:00 p.m. (Day 2) Which workshop will you attend? (CHOOSE ONE) <input type="checkbox"/> F-1 Advising: Secondary Students <input type="checkbox"/> Health and Safety Management for Secondary School Programs Abroad	<input type="checkbox"/> \$399	<input type="checkbox"/> \$499		\$
57	NAFSA Global Learning Lab Wednesday, May 29: 9:00 a.m.–4:00 p.m.	<input type="checkbox"/> \$229 Early-bird registration <input type="checkbox"/> \$269 Regular registration after April 12	<input type="checkbox"/> \$329 <input type="checkbox"/> \$379	<input type="checkbox"/> \$109 <input type="checkbox"/> \$149	\$
58	Presidents and Provosts Summit Wednesday, May 29: 6:00 p.m.–7:30 p.m. (Day 1) Thursday, May 30: 8:00 a.m.–3:00 p.m. (Day 2)	<input type="checkbox"/> \$475		N/A	\$
E. NAFSA Signature Programs Subtotal					\$

**NAFSA Embassy Evening: Attendees will be randomly assigned an embassy to ensure balanced numbers at all sites. Due to Embassy Security requirements, photo identification is required and tickets are nonrefundable and nontransferable. If you and a colleague wish to attend together, you must purchase tickets on the same registration form.

REGISTRANT'S FULL NAME _____

FORMS OF PAYMENT

REGISTRATION TOTAL

From page 20a

\$

WIRE TRANSFERS

Wire transfers will be accepted only for registrants outside the United States. Register online and choose wire transfer as payment type. Wire instructions will be included in your confirmation.

 Wire transfer

CHECK

Checks must be payable in U.S. currency and drawn on a U.S. bank. Payment must accompany conference registration form.

 Enclosed is my check payable to NAFSA 2019 Annual Conference

Make all checks payable to NAFSA 2019 and send along with completed registration form(s) to: NAFSA 2019, c/o Experient, 5202 Presidents Court, Suite G100, Frederick, MD 21703 USA.

CREDIT CARD

 American Express MasterCard VISA Discover

Credit Card Number	Expiration Date
Print name as it appears on card	
Authorized Signature	

PLEASE DO NOT INCLUDE CREDIT CARD NUMBERS IN EMAILS TO EXPERIENT.

PAYMENT CARD INDUSTRY DATA SECURITY STANDARDS (PCI DSS) COMPLIANCE

NAFSA and its fulfillment vendor, Experient, comply with PCI DSS standards for organizations processing credit card transactions to increase controls around cardholder data to reduce credit card fraud. The methods approved by the credit card brands for sending credit card information to Experient are: faxing credit card information to +1.888.772.1888; providing credit card information to our Customer Service Department by calling +1.240.439.2960; or sending credit card information through a delivery method that can be tracked (like FedEx or registered USPS) to NAFSA, 2019 c/o Experient, 5202 Presidents Court, Suite G100, Frederick, MD 21703.

NAFSA WELCOMES YOU TO THE NAFSA 2019 ANNUAL CONFERENCE & EXPO

Please ensure that each page of your registration form is accurate and complete. Any incomplete registration form received will result in delayed processing. All dollar amounts are U.S. dollars.

All conference registration fees are quoted in U.S. dollars. Full payment in U.S. currency must accompany this registration form. Do not send cash or traveler's checks. Fax with credit card payment only to **+1.888.772.1888**.

CANCELLATIONS, REFUNDS, AND CHANGES TO REGISTRATION

- Cancellation or request for changes to conference registration, workshop registration, and registration for signature programs and special events must be made in writing and received no later than Friday, May 24, 2019. Any cancellations received after May 24 will not be refunded.
- Refunds, if approved, may be processed 4 to 6 weeks after the conference.
- If payment is made by credit card, a credit will be issued to your credit card account; otherwise, a refund check will be issued.
- There are no refunds for special event registrations unless the event is sold out or canceled.
- A \$100 cancellation fee will be deducted from attendees and/or guests conference registration refunds and a \$100 cancellation fee will be deducted from workshop, signature program, and special event registration refunds up to a \$200 maximum deduction for multiple cancellations. Changes to a preconference workshop registration will result in a \$25 change fee per workshop. If NAFSA cancels a workshop, you will receive notification of the cancellation and a full refund.
- All requests for changes, cancellations, and refunds must be made in writing, emailed to **nafsa@experient-inc.com**, and received no later than Friday, May 24, 2019.

TERMS AND CONDITIONS

By registering for this event, annual conference attendees agree to the collection of contact and demographic information. This includes any information unique to the attendee that is available in the individual's NAFSA profile. NAFSA will share limited information (name, title, organization, state and country only) in the official attendee list, but will not share contact information without further consent.

NAFSA will build a photo and video library of the NAFSA 2019 Annual Conference & Expo. By attending, you grant consent for NAFSA to use any photographs and/or video produced that may include you individually or in groups. This includes use in print, online, and all forms of electronic media, both for reproduction and promotional use. In the event that we film and record your words, NAFSA will seek your express permission.

Conference credentials remain the property of NAFSA and may be revoked by NAFSA in its sole discretion if the credentials are deemed to be used fraudulently or if the holder is believed to be in violation of professional, responsible, and safe conduct as deemed by NAFSA's management team.

eventBit will be used at this conference to better understand attendee behaviors and needs during NAFSA 2019. If you don't want to participate, please alert us during on-site registration.

Event schedule and announced special guests were confirmed prior to publication of this document, but are subject to change without prior notice due to unforeseen circumstances that may occur.

I have read the Terms and Conditions of registration.*
(REQUIRED FOR REGISTRATION)

*Indicates required information. Not providing will delay registration.