

NAFSA Academy Chair-Designate (Class 19) Chair (Class 20) Application



NAFSA is currently accepting applications for the Academy for International Education Chair-designate/Chair. Visit the [NAFSA website](#) to review the updated position description. To apply, complete this form and email the form, along with your resume and statement of interest, to professionallearning@nafsa.org. Applications are due **April 15, 2021**.

I. Applicant's Information

Applicant's Information (You MUST be a NAFSA member)		
Name		
Institution/Organization		
Daytime Phone Number		
E-mail Address		
NAFSA Region (which region am I in?)		NAFSA ID:

II. Qualifications

Please check all that apply:

- Past Academy Trainee
 Academy Coach (current or past)
 NAFSA leadership roles (current or past)
 Trainer Corps (current or past)

Previous Experience as Trainer for NAFSA or other Programs (CEPs/CTWs/Academy, other organization)		
Role	Dates/Location of Training	Name of Program

Previous Experience in Leadership Positions		
Organization/Institution	Position Held	Dates in Position

III. Statement of Interest

Please attach a one-page statement of interest that details:

- Your motivations for wanting to serve in the role of Academy Chair-designate /Chair, what you hope to gain from the experience, and what you can offer Academy Trainees and Coaches.
- What you can offer as a leader to NAFSA audiences.

IV. Resume and References

Please attach a current resume and include contact information for two references who are familiar with your management and training experience.

Academy Chairstream Commitment

The term is for two and a half years, one year as Chair-designate and one and a half years as Chair. The term begins July 1, 2021 and ends December 31, 2023. The Academy Chair must be committed to attending the following events:

Date	Event	Location
September 13-15, 2021	3-day Academy 19 Coaches Training	Virtual Event
Feb 25 – March 11, 2022	Academy Class 19 Spring Training	Virtual Event
May 29 – June 3, 2022	2022 NAFSA Annual Conference	Denver, CO
September 2022	3-day Academy 20 Coaches Training	Washington, D.C. or Virtual; TBD
March 2023	Academy Class 20 Spring Training	TBD
May 28-June 2, 2023	2023 NAFSA Annual Conference	TBD

An estimated 15-20 hours per month will be needed to complete ongoing work and programming. The heaviest periods of work will occur in:

- August/September – preparing for and delivering, Academy Coaches Training
- July/January – recruiting and accepting new Academy Class
- February/March – preparing for and leading Spring Training
- Before and during Annual Conference – preparing for and leading the Academy meeting
- Virtual Coaches Training Sessions – preparing for and facilitating 12 virtual coach training sessions throughout the course of the program
- Monthly – Two 60-minute conference calls with NAFSA staff per month

The Chair of the Academy of International Education takes the lead role in ensuring that the Academy for International Education continues to meet the training needs of newcomers, those in transition and those who have taken on new or expanded responsibilities. The Chair acts as coach for the Academy coaches and works with NAFSA staff to lead the training and support the Academy coaches receive.

- I have full support from my supervisor and institution to serve as the Chair for NAFSA’s Academy for International Education for the entire time period indicated. They are aware of the duties and time commitment of the position.**
- I have reviewed the Academy Chair position description and agree that I am fully committed to the program if I am selected to be Chair. If selected, I grant permission to NAFSA: Association of International Educators to use my name, image, and words recorded.**

Signature

Date

Thank you for submitting your application.