

NAFSA SUBCOMMITTEE CHARGE

To: Ravi Shankar, Vice President for Professional Development & Education

From: Lou Berends, Chair of EA KC

Date: November 4, 2018

Re: Request to Renew a Subcommittee: Financing Education Abroad, exp 12/2021

Sponsoring KC/ Committee	Education Abroad Knowledge Community (EA KC)
Proposed subcommittee Why is it needed? Is the work ongoing?	Financial barriers continue to limit access to education abroad, both for individual students and for institutions. This subcommittee provides substantive resources for EA professionals on traditional financial aid for students, loans, budgeting, grant writing, and scholarship administration. It provides resources to facilitate the successful delivery of financial assistance to education abroad students.
Relates to which sponsoring committee outcome/objective?	NAFSA Strategic Plan 2018-2020, Goals 3, 5, and 6 Standing Rule VII: Member-Leader Structures/Knowledge Communities Section A: Knowledge Communities (KCs) 1. Outcome Accountability: <ul style="list-style-type: none">- Prioritize work and request and allocate resources in accordance with member needs and the Strategic Plan. KC work may include training programs, information management, Web sites, etc., designed and delivered through task forces, <i>subcommittees</i>, and networking among members.- Demonstrates an up-to-date understanding of member needs related to this knowledge community based on systematic assessment- Develop, maintain, and refresh a publicized set of model practices.
Subcommittee outcome accountability What needs to be achieved? Action? Is it congruent with outcomes/deliverables?	<ul style="list-style-type: none">- Contribute to EA KC Work Plan with suggestions for items related to diversity and inclusion in education abroad.- Complete assigned Work Plan items and updates as required on work.- Maintain a strong familiarity with NAFSA's resources and offerings on D&I/EA. Assist members in locating these resources.- Maintain attentiveness on D&I/EA topics by observing, prompting, and participating in online discussions forums and reading NAFSA.news. Act as a resource for colleagues with questions and concerns throughout the year.

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	<ul style="list-style-type: none"> - Encourage and facilitate the inclusion of D&I/EA topics for consideration at annual and regional conferences. - Ensure that NAFSA webpages on D&I/EA are relevant and current
<p>Subcommittee composition: Who selects chair?</p> <p># of members?</p> <p>Skills needed?</p>	<p>The subcommittee has Co-Chairs and they are appointed by the EA KC chair for a two-year term, renewable once, for a maximum of four years.</p> <p>One Co-Chair is also on the National EA KC Team and the position title is – Advocacy and Regulatory Content Coordinator.</p> <p>NAFSA members interested in contributing to the subcommittee’s goals and tasks must apply during the leadership Open Positions which are during August/September. They will then be appointed by the EA KC Chair and EA KC Chair-elect with input from the Co-Chairs, for a two-year term, renewable once, for a maximum of four years.</p> <p>Optimum size for the subcommittee is no less than 5 members and no more than 8 members.</p> <p>Co-Chairs as well as Subcommittee members require the ability to synthesize material and communicate it concisely, diplomatically, and effectively to an individual or the field through appropriate means. Members also need to have a solid grasp of the common challenges and potential solutions for financing education abroad.</p>
Time commitment for Members	<p>Three to four hours per month, to complete assigned annual EA KC Work Plan items.</p> <p>At a minimum, the subcommittee Co-Chairs will convene quarterly conference calls with additional calls, as needed, to accomplish work plan items.</p> <p>Members will be asked to attend an annual subcommittee meeting held in conjunction with NAFSA Annual Conference; to be available via e-mail to consult when issues arise; to volunteer for specific tasks and projects; to assist in the development and presentation of workshops, sessions and posters, and assist in producing resources.</p>
National Resources Needed	Support for subcommittee conference calls, meeting space at the Annual Conference; NAFSA staff support for

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	workspaces, and posting/updating resources on the NAFSA Web site, and other guidance as needed.
Next review date	December 2021
Approved by Board	December 7, 2018

*Research is subject to NAFSA's Standards for Surveys and Polls. Request this document from staff liaisons.