

January 8, 2007

Greetings AWISA members, and Happy 2007!

Winter break may inevitably bring an I-515A or two, but those aside, I hope everyone enjoyed a happy and safe holiday season! Start the year out right by connecting with colleagues at AWISA's winter quarter meeting on Friday, January 26<sup>th</sup>, 2007 at Lake Washington Technical College.

There will be a session topic for everyone. Get ideas for using technology to better communicate with students. Learn about the new Internet Based TOEFL and how to help students prepare. Join a panel discussion on international recruitment fairs and how to best market your school. Also, with W-2s getting mailed out, it's perfect timing for a session on international tax issues.

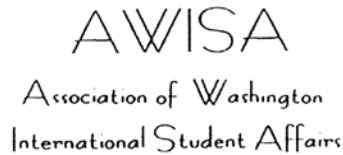
Advisor to Advisor may feature a pop quiz. (My favorite teachers always gave advance notice). Please come prepared with any challenging regulatory questions to share and discuss with peers. Research time is appreciated so we can come equipped with citations and resources. Questions can be emailed to [torre@u.washington.edu](mailto:torre@u.washington.edu) or [Peggy.Setoguchi@lwtc.edu](mailto:Peggy.Setoguchi@lwtc.edu). Minutes from the Fall 2006 meeting will need to be approved or amended; they are available on the NAFSA Region I website at: [http://www.region1.nafsa.org/AWISA/AWISA\\_index.htm](http://www.region1.nafsa.org/AWISA/AWISA_index.htm). If you have not yet paid your dues for the 06-07 year, what a perfect New Year's resolution! AWISA's budget depends upon them. Individual dues are \$15 per year and institutional dues are \$35 per year. Please find the membership form attached; dues may be sent in advance to Mariah or collected at the meeting.

As someone who looks forward to dinner while finishing lunch, I'm very excited about this meeting's gastronomic features. Breakfast will include fresh baked scones and muffins prepared by the LWTC Bakery Program. There are several lunch options on and close to campus. Please see the email attachment for more dining details. Note that reservations are necessary for Chef City Grill (located on the LWTC campus), which has a maximum capacity of 65 people. Please call well in advance to enjoy the offerings from the Culinary Arts program students: 425.739.8310.

Many thanks in advance to Lake Washington Technical College for hosting. We look forward to seeing you soon!

Sincerely,

Leana de la Torre  
AWISA Chair 2006-2007  
University of Washington  
[torre@u.washington.edu](mailto:torre@u.washington.edu)  
206.543.3672



**AWISA Winter Meeting**  
**Friday, January 26th, 2007**  
**Lake Washington Technical College**

**AGENDA**

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8:30-9:00 Social Time *West Building: W404*  
9:00-9:20 Welcome Address, Dr. Mike Metke, Lake Washington Technical College  
President

**9:30-10:30 Concurrent Sessions**

**Session A: Using Technology to Enhance Communication with Students**

Presented by Peggy Setoguchi, Ed Sargent and Ludmila Bagriy of Lake Washington Technical College, *Room W401*

How does your office communicate with students? Are you looking for new ways to get "your message" across effectively? Are you thinking about staffing issues and how to best take advantage of limited resources? In this interactive session we will discuss what methods offices currently use to communicate with students—resources, internal procedures, time management—as well as new innovative ideas. LWTC has been working to enhance our communication with both students and the wider campus. We will highlight three easy tools our office is currently using and developing: e-newsletters/publications, Podcasting, and 'My Space'. We hope through open discussion and collaboration you can gain fresh ideas to start the New Year off right!

**Session B: The Next Generation TOEFL**

Presented by Jonathan Dietzen, Kaplan English Programs, *Room W305B*

This session will focus on interpreting the new Internet Based TOEFL (iBT) test. We will be covering the following topics: why the test was recently changed, exactly what these changes are, how they will impact your students, FREE iBT practice test opportunities, and other relevant information. With recent changes to the TOEFL, international students are being more authentically assessed and are basically freaking out! Come find out more about this recent test change so you can help to prepare them for the next generation in TOEFL testing.

**10:45-11:45 Concurrent Sessions**

**Session C: International Recruitment & Marketing Panel**

Presented by Peggy Printz, Study USA, Herman Calzadillas, Lake Washington Technical College, Christa Schulz, Skagit Valley College, and Ariana Stafford, Everett Community College, *Room W305B*

Join a collaborative session that will discuss the pros and cons of various overseas international recruitment fairs, how to integrate print advertisement into a marketing plan, how to prepare for your trip, what to bring to fairs, how much time to save for visiting agents, how to do business at a fair booth and what outcomes to expect. With so many fairs available, it can be difficult to choose which will be most effective. This panel will attempt to bring our colleagues' expertise to you! The format will be a panel/open forum, with input being sought from both session attendees and panel members.

#### **Session D: Tax Issues for International Students and Faculty**

Presented by Donald B. Walter, CPA, and Ebon Ameen of GlobalTaxHelp.com, *Room W401*

Tax season is right around the corner and so are the questions! This session will give an overview of the basic tax information relevant to international students and faculty, including determining filing status (resident or nonresident for tax purposes?), Form 8843 and other important forms, Social Security and Medicare withholding, and taxable income. GlobalTaxHelp.com specializes in tax assistance for U.S. expatriates overseas and foreign nationals. Bring your business cards in case you want to submit a tricky question that may require further research.

12:00-1:00 Lunch (See email attachment for details)

1:00-1:15 (and available throughout the afternoon) International Dessert Buffet and coffee service, *Room W404*

1:15-1:25 Study Abroad Scholarship Update from Mariah Ortiz, *Room W404*

1:25-2:15 Advisor to Advisor—Updates from Peggy Setoguchi, the new Regulatory Ombudswoman for Region 1, *Room W404*

2:15-3:00 Business Meeting, *Room W404*  
Approval of Minutes  
Membership Roster  
Dues Payment  
Treasurer's Report  
Announcements

3:15

Wine Tasting, presented by David Coan, Sommelier/Service/Hospitality Instructor  
Join us for a wine tasting pairing local and regional wines with chocolate truffles and delicious cheeses! *Room E144, East Building*