

**NAFSA: Association of International Educators
REGION II AND III
BI-REGIONAL ANNUAL CONFERENCE
NOVEMBER 8-11, 2005**

**EXHIBITOR, SPONSOR & PROGRAM ADVERTISEMENT
REGISTRATION FORM ONLY**

Registration priority response by September 1, 2005 /TABLE SPACE IS LIMITED

COMPANY NAME: _____
(As you wish it to appear in the program and signage)

CONTACT PERSON _____ TITLE: _____

PHONE: _____ EMAIL: _____

PLEASE CHECK ALL THAT APPLY:

EXHIBITOR SIGN-UP

____ **YES, I WILL be an EXHIBITOR** during the conference, I will pay **\$600.00** for the exhibit space which will include a 6' skirted table and chair, one complimentary conference registration for one individual and ¼ page advertisement in the conference program. *See advertising specs. Also, all exhibitors receive one year of advertising space on Region III's website. **Note: Conference meals are extra costs.**

Exhibitors will be located in the INTERNATIONAL CENTER SOUTH where all coffee breaks will be held.

IMPORTANT DATES AND TIMES TO REMEMBER:

TUESDAY, NOVEMBER 8 Noon-5:00 pm Set up

WEDNESDAY, NOVEMBER 9 8:00 am-5:00 pm - EXHIBITS OPEN

THURSDAY, NOVEMBER 10 8:00 am-4:00 pm - EXHIBITS OPEN

**FRIDAY, NOVEMBER 11 8:30 am- 11:00 am- EXHIBITS OPEN
11:00 AM-TEAR DOWN**

**NAME OF PERSON ATTENDING CONFERENCE WHO WILL BE COVERED
BY THE REGISTRATION FEE INCLUDED IN THE EXHIBITOR FEE :**

(Name as it will appear on name badge)

Note: Only one person from the exhibiting organization will be given a “no cost” registration fee and this person MUST register using the registration form found on the Region II or Region III website after September 1st. This registration form will need to be printed and mailed to the address noted on that form and it cannot be submitted electronically due to the “no cost” fee for this exhibitor. Additional company attendees are required to register as conference attendees and pay the registration fee and they can register on the electronic forms on the websites.

REGISTRATION PACKET FLYER:

____YES, I will provide 500 copies of my company’s one page 8 ½ by 11 one page advertisement flyer to be placed in the conference bags.

Payment Enclosed \$ 200.00

Please mail copies of these flyers to the following address no later than October 20th
Attn: Cynthia Banks (local arrangements co-chair)
12050 N. Pecos Avenue, Suite 320
Westminster, CO 80234
cbanks@australearn.org

**SPONSORSHIP OPPORTUNITIES- Signage at the event will be provided
and recognition in conference program**

____YES, I would like to sponsor the following (circle each \$\$ to indicate your choices)

	GOLD	SILVER	BRONZE
Opening Reception	\$3,000	\$1,500	\$500
Plenary Luncheon	\$2,000	\$1,000	\$400
Regional Breakfasts	\$2,000	\$1,000	\$400
Region II Anniversary	\$1,000	\$500	\$300
Off-Site Event	\$3,000	\$1,500	\$500
Coffee Breaks	\$1200 only 1 sponsor	N/A	\$350 up to 4 per break
	per break		

Sub Total \$_____

.....

ADVERTISEMENT INFORMATION:

AD SHOULD BE RECEIVED NO LATER THAN: September 30, 2005

Note: If you are exhibiting at this conference, the ¼ page ad is included with your exhibitor fee AND you must submit it by the deadline above

All advertising, logo, etc. should be submitted electronically. Files may be submitted in .gif, .jpeg, .tif, or .bmp format. It is preferable to submit at the size you wish the ad to appear, but information submitted in larger or smaller format will be adjusted to the appropriate size. Submit electronic files, etc to:

Rebecca Crowell – email: rcrowell@cccd.edu

___ **Yes, I would like to purchase ADVERTISEMENT** space in the conference program for an ADDITIONAL cost:. See submission information below:

Advertising Specs. 8" X 11" Portrait-Style

Back Cover	\$500	Inside Back Cover	\$350
Inside Front Cover	\$400	Inside Program	\$250
½ Inside Page - not larger than 7.5 x 4.5	\$150	¼ Inside Page- not larger than 3.5 x 4.5	\$100
Business Card in Program	\$75		

Ad payment enclosed \$_____

SILENT AUCTION DONATION (the Regions will have a silent auction available at the off-site event for fun and to raise regional funds)

___ **YES, I would like to DONATE an item** for the silent auction to be held at the Off-Site event. Item to be donated:

EQUIPMENT (additional charges will apply)

Do you need electrical hookups? _____ Yes _____ No

Do you need phone lines? _____ Yes _____ No

.....
Total of Check Enclosed \$_____
.....

Please make your check payable to: NAFSA Region III. Mail your check and this registration form to the address listed below. (Confirmation will be sent upon receiving)

NAFSA Region III is a non-profit group with 501...(3) designation.

**Rebecca Crowell
Coordinator of International Students
Region III Development Chair
Collin County Community College
2800 E. Spring Creek Parkway
Plano, Texas 75074**

**Questions: Please call: 972-516-5011
Email: rcrowell@ccc.cd.edu**

Thank you for supporting Region II and III

SHIPPING INSTRUCTIONS FOR EXHIBIT TABLE MATERIALS

Broadmoor Hotel
750 El Pomar Road
Colorado Springs, CO. 80906

Attn: NAFSA Convention/ Exhibitor Material/Name of Company

- **Do not ship to arrive earlier than 5 days prior to the conference**
- **There is a \$7 per box charge for all materials shipped to the hotel**

REMINDER

CONFERENCE PARTICIPANT REGISTRATION

Note: Only one person from the exhibiting organization will be given a “no cost” registration fee and this person **MUST** register using the registration form found on the Region II or Region III website after September 1st. This registration form will need to be printed and mailed to the address noted on that form and it cannot be submitted electronically due to the “no cost” fee for this exhibitor. Additional company attendees are required to register as conference attendees and pay the registration fee and they can register on the electronic forms on the websites.