

# I'm Finally Here, Now What?

## Welcoming New International Students to Campus

Presented by Jenna Schulte & Linda Harris  
NAFSA Region II Conference, Kansas City, November 8, 2006



## Agenda

- What is orientation?
- What are the needs of new international students?
- Guiding Principles behind our orientation
- KU's required check-in procedures
- KU's Model for International orientation
- Tips & Ideas for Developing an Orientation Program
- Q & A s

## Why is orientation necessary?

- Aid new students in their transition to the institution.
- Integrate new students into the processes and culture of KU and American institutions.
- Expose new students to the broad educational opportunities & resources both in & out of the classroom.
- Give students the opportunity to build relationships with all university personnel.

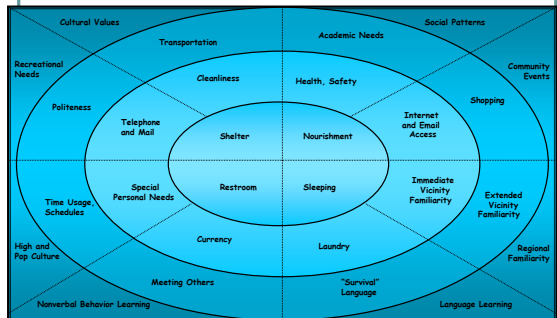
## What do people need?



## The typical student needs to...

<ul style="list-style-type: none"> <li>• Learn English.</li> <li>• Investigate individual schools.</li> <li>• Take the TOEFL and the ACT, SAT, GRE, or GMAT exams.</li> <li>• Follow various college application procedures.</li> <li>• Once accepted, choose school.</li> <li>• Figure out how to finance and provide proof of finances.</li> <li>• Obtain a visa (this may require more than trip to the consulate for paperwork, fees, and interviews).</li> </ul>	<ul style="list-style-type: none"> <li>• Have a medical exam.</li> <li>• Translate academic and medical records.</li> <li>• Purchase plane ticket.</li> <li>• Pack.</li> <li>• Figure out how to transfer funds to the United States.</li> <li>• Say goodbyes to friends, family, perhaps even a spouse or children.</li> <li>• Take a long, somewhat confusing trip to the United States.</li> <li>• Figure out how to navigate from the Airport to the University.</li> <li>• Finally arrive...</li> </ul>
---	--

## What do new international students need?





Revised from "Orientation Manual & Notes on Orientation" by the American Field Service

## Guiding Principles

- **Orientation should provide reassurance and comfort**  
The goal is to help international students become more confident and self-assured students at your school.
- **Orientation should provide accurate and adequate information**  
Information is power. Once students have information they need, they will be able to find their own way.
- **Orientation should help student make connections**  
International students will need build new network of friendships and a social support system.
- **Orientation is an on-going process that deals with students' problems as they emerge**  
Even though orientation program has been carefully planned to include all necessary topics and activities, there will be issues, concerns, and problems that surface during the orientation program.

## Pre-Arrival Information

- Includes informational brochure and orientation flier.

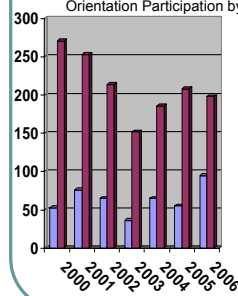



## Required KU Check-In Components for all International Students

- Check-in with International Student and Scholar Services (ISSS)
  - Copy and review immigration documents
  - Immigration briefing (staying legal presentation)
  - Computer check-in
  - Pay ISSS check-in fee
- Check-in with Student Health Services (SHS)
- Check-in with KU's Applied English Center (AEC)
- Have proof of health insurance that meets minimum requirements

## KU Orientation Stats

Orientation Participation by Year



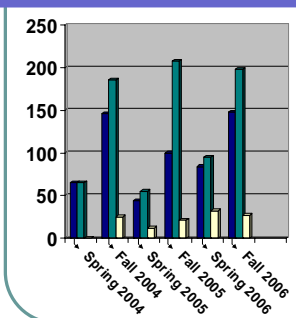
Year	Spring Participants	Fall Participants
2000	50	270
2001	60	250
2002	40	210
2003	60	180
2004	60	210
2005	60	200
2006	100	200

In Fall 2006, 45 countries were represented...

**Top 6 Countries**

1. India (34)
2. Korea (18)
3. Japan (18)
4. China (14)
5. Taiwan (14)
6. U.K. (14)

## Total International Student Check-ins



Year	Non-Orientation Check-ins	Orientation Check-ins	Late Check-in
Spring 2004	140	190	20
Fall 2004	50	60	20
Spring 2005	100	210	20
Fall 2005	80	100	20
Spring 2006	150	200	20
Fall 2006	150	200	20



PRE-ARRIVAL INFORMATION for **KU ISSS**  
NEW INTERNATIONAL STUDENTS  
*Your Guide to The University of Kansas*

<http://www2.ku.edu/~issfacts/admissions/prearrival.shtml>

**KU Model Must Haves:**

- Orientation Coordinator
- Orientation Leaders
- Icebreaker Activities
- Volunteers and Translators
- Cultural Adjustment Session and Student Panel
- Information Fair
- Social and Cultural Activities

## International Programs

## Review Orientation Schedule

## Orientation Evaluation

### Evaluate:

- Orientation Participants
- International Student & Scholar Services Staff
- Orientation Leaders
- Orientation speakers
- ...in the future we should evaluate non-participants to find out why they choose not to utilize orientation.

## Ideas for Future Improvements

- More flexible in scheduling.
- More group-oriented and peer-based versus lecture-oriented.
- Have an optional "extended orientation" program that lasts into the semester.
- Have special sessions for special needs such as first time freshman, graduate students, and transfer students.
- Have international students make connections sooner with KU domestic students.
- Remember that "less is more." We shouldn't overwhelm students with information and handouts.

## Tips and Ideas for Developing an Orientation Program

- Have an ideology: base your orientation on stated goals and objectives. Make sure that your orientation program reflects the principles of your institution.
- Be focused. Orientation should be purposeful, coherent, and reflective of the demographic population.
- Be proactive; anticipate international students' needs.
- The Orientation Coordinator must develop relationships across relevant offices (health center, housing, etc.)
- Provide information that directs students to the proper resources.
- Address basic needs first: food and shelter.
- Make sure that you have adequate materials that address students' concerns. For example: maps, handbooks, and schedules.
- Survey students and staff for their feedback and suggestions.
- Try to be flexible and to have a "Plan B" if something doesn't go as expected.
- Have a cell phone at all times!
- **Keep your sense of humor and have fun!**

## Questions and Answers

# THANK YOU!

**Jenna Schulte**  
Orientation/Global Partners Coordinator  
issorientation@ku.edu

**Linda Harris**  
Assistant Director  
lharris1@ku.edu

**International Student & Scholar Services**  
University of Kansas  
Phone: (785) 864-3617  
<http://www2.ku.edu/~issfacts/index.shtml>



References:  
Sporoff, M. Lee. Designing Successful  
Transitions: A Guide for Orienting  
Students to College. 1993.  
Guiding Principles by MaryLee Carter

Name: \_\_\_\_\_ **Appointment Card**

<b>How to Sign Up</b>	<b>Student Health Services</b> Watkins Health Center	<b>Applied English Center</b>
	1200 Schwegler Dr. (785) 864-9500	204 Lippincott Hall (785) 864-4606
	Visit the Kansas Union, Big 12 room, on Monday the 7 <sup>th</sup> or Tuesday the 8 <sup>th</sup> between 12:30 and 2:30.	Visit 204 Lippincott Hall on Monday the 7 <sup>th</sup> or Tuesday the 8 <sup>th</sup> between 12:30 and 2:30.
<b>Appointment Date</b>		
<b>Appointment Start Time</b>		
<b>Approximate End Time</b>		
<b>What to Bring</b>	Health History Form immunization records, insurance card	Photo ID/Passport

Please rate the **OVERALL** orientation program according to the scale below:

**D** –disagree **KD** –kind of disagree **KA** –kind of agree **A** –agree

I had no problem arranging or finding transportation from the airport to Lawrence	D	KD	KA	A
Naismith Hall was a great place to visit and stay	D	KD	KA	A
My Orientation Leader was knowledgeable, helpful and friendly.	D	KD	KA	A
The ISSS staff was helpful and friendly.	D	KD	KA	A
The AEC staff was helpful and friendly.	D	KD	KA	A
I was able to understand the presentations.	D	KD	KA	A
The icebreaker activities on Sun. & Mon. were interesting and helpful for my group.	D	KD	KA	A
The opportunity to open a bank account with Commerce and US Bank was helpful.	D	KD	KA	A
The campus tours were helpful and worthwhile.	D	KD	KA	A
During the lunch breaks I had enough time to visit the AEC and Student Health Services.	D	KD	KA	A
I would encourage other new students to participate in Orientation	D	KD	KA	A
The cost of Orientation was fair.	D	KD	KA	A
Overall, I felt the Orientation program was useful.	D	KD	KA	A

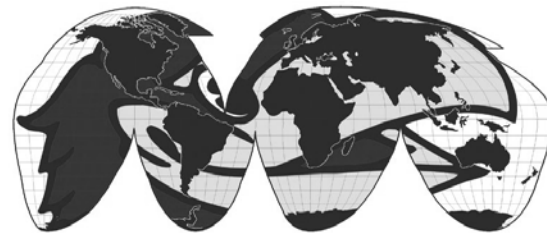
**Evaluation Form**

Please circle the appropriate choice or write your comments in the space.

- Please indicate if you are: AEC only    Exchange student  
Graduate    Undergraduate
- Are you a: New student    Transfer student
- Home Country: \_\_\_\_\_
- Department and Major: \_\_\_\_\_
- How many of the Orientation sessions did you attend?  
None    Less than Half    Half    Many, but not all    All
- If you didn't go to Orientation sessions, what was the reason?
- What is one thing that you wish you knew before you came ?
- Who was your Orientation Leader? \_\_\_\_\_

# You at KU

*New International Student Orientation*



## Orientation Passport

**Monday, August 7**      Rate according to the scale: (circle one)

1-Poor 2-Needs Improvement 3-Average 4-Good 5-Excellent

9:00	<b>Campus Tour</b> begins at Naismith Hall	1	2	3	4	5
10:00	<b>Welcome Ceremony</b> Woodruff	1	2	3	4	5
11:15	<b>AEC Explanation</b> Woodruff	1	2	3	4	5
11:45	<b>Orientation Groups</b>	1	2	3	4	5
12:30-2:30	Lunch on your own: AEC and Watkins Signup					
2:30	<b>Watkins Student Health Services and Insurance</b> Woodruff	1	2	3	4	5
3:55	<b>KU Card Explanation</b> Woodruff	1	2	3	4	5
4:10	<b>Banking in the U.S.</b> Woodruff	1	2	3	4	5
5:00	<b>Orientation Groups</b>	1	2	3	4	5
	Bus: KS Union to Naismith					
5:30	<b>Dinner at Naismith</b> Sponsored by U.S. Bank	1	2	3	4	5

**Wednesday, August 9<sup>th</sup>**      Rate according to the scale: (circle one)

1-Poor 2-Needs Improvement 3-Average 4-Good 5-Excellent

8:00-12:00	<b>Watkins Heath Center Orientation Clinic</b> by appointment only	1	2	3	4	5
12:30-1:30	Lunch on your own					
See times below	<b>Document Check</b> KS Union Ballroom, MANDATORY	1	2	3	4	5
	<b>Computer Check-in</b> Kansas Union Lab--MANDATORY	1	2	3	4	5
	<b>Housing Fair</b> Lobby of Kansas Union (level 4)	1	2	3	4	5
6:00	<b>Pool Party at Naismith</b> Sponsored by Naismith Hall	1	2	3	4	5

<b>Document Check</b>	<b>Computer Check</b>	<b>Housing Fair</b>
1:30 Sunflower, Free State	1:30- Jayhawk, Phog, Crimson	2:15pm Jayhawk, Phog and Crimson
2:15 Campanile, Mt. Oread	2:15 Sunflower, FreeState	3:00pm Sunflower, FreeState
3:00 Helium, Wheat, Blue	3:00 Campanile, MtOread	3:00pm Daisy Hill, RockChalk
3:45 Daisy Hill, Rock Chalk	3:45- Helium, Wheat, Blue	3:45pm Campanile, Mt Oread
4:15pm Jayhawk, Phog Crimson	4:15 Daisy Hill, RockChalk	4:15pm Helium, Wheat, Blue

## Welcome to "You at KU" Fall 2006

Please keep this passport with you at all times. It is a reminder of where you need to be and when, as well as an evaluation form and appointment card. Bring this passport with you to all of the Orientation sessions and fill out your evaluation of each session. At the end of the week, during our closing dinner, you will return your completed passport for a chance to win some fabulous prizes!

**Enjoy your week of Orientation!**

## Hawk Week 2006 August 13<sup>th</sup>-19<sup>th</sup>

Welcome to the University of Kansas and our proud Hawk Week tradition.

**Hawk Week** is the official welcome week for students at the University of Kansas! It is full of fun, information, and programs that highlight the opportunities available to students at KU. Hawk Week events are a great way to meet new friends, learn about University offices, and get involved.

**Schedules are available at:** [www.hawkweek.ku.edu](http://www.hawkweek.ku.edu)

Each year more than 10,000 students participate in Hawk Week and learn what they need to succeed at KU. Our goal is to ease your transition to college life and start your KU journey off right. Participate in the adventure, discover the opportunities, and take advantage of all KU has to offer.

**Tuesday, August 8<sup>th</sup>** Rate according to the scale: (circle one) 1-Poor 2-Needs Improvement 3-Average 4-Good 5-Excellent  
8:30 Bus: Naismith to KS Union

9:00	<b>Cultural Adjustment</b> Woodruff	1	2	3	4	5
9:30	<b>Cultural Adj. Panel</b> Woodruff	1	2	3	4	5
10:00	<b>Cultural Adj. Groups</b>	1	2	3	4	5
11:15	<b>International Programs</b> Woodruff	1	2	3	4	5
11:30	<b>Classroom Expectations</b> Woodruff	1	2	3	4	5
12:15	<b>Transfer Credit</b> Woodruff	1	2	3	4	5
12:30-2:30	<b>Lunch on your own:</b> AEC and Watkins Signup					
2:30	<b>Enroll &amp; Pay</b> Woodruff	1	2	3	4	5
3:00	<b>Paying for KU</b> Woodruff	1	2	3	4	5
3:45	<b>Advising Session</b>	1	2	3	4	5
6:00	<b>Dinner in KS Union</b> Sponsored by Commerce Bank	1	2	3	4	5

9. What did you like **The Most** about Orientation? Why?

10. What did you like **The Least** about Orientation? Why?

11. Comments/Suggestions for the **Future**.

12. Other Comments.

**Thursday, August 10<sup>th</sup>** Rate according to the scale: (circle one)  
1-Poor 2-Needs Improvement 3-Average 4-Good 5-Excellent

7:30	Bus: Union to AEC Test Site					
8:00-12:30	<b>AEC Test</b> by appointment only---BE ON TIME					
8:00-12:00	<b>Watkins Heath Center Orientation Clinic</b> by appointment only	1	2	3	4	5
12:30-1:30	Lunch on your own					
1:30	<b>Staying Legal Session</b> Woodruff---MANDATORY	1	2	3	4	5
3:45	<b>Legal Issues</b> Woodruff	1	2	3	4	5
4:25	<b>Safety at KU</b> Woodruff	1	2	3	4	5
4:45	<b>Library Explanation</b> Woodruff	1	2	3	4	5
5:00	Bus: Union to Naismith then Naismith to Downtown					
5:30-8:30	<b>Restaurant Runs</b>	1	2	3	4	5
7:30-10:00	<b>Move out of Naismith</b>	1	2	3	4	5

**Friday, August 11<sup>th</sup>** Rate according to the scale: (circle one)  
1-Poor 2-Needs Improvement 3-Average 4-Good 5-Excellent

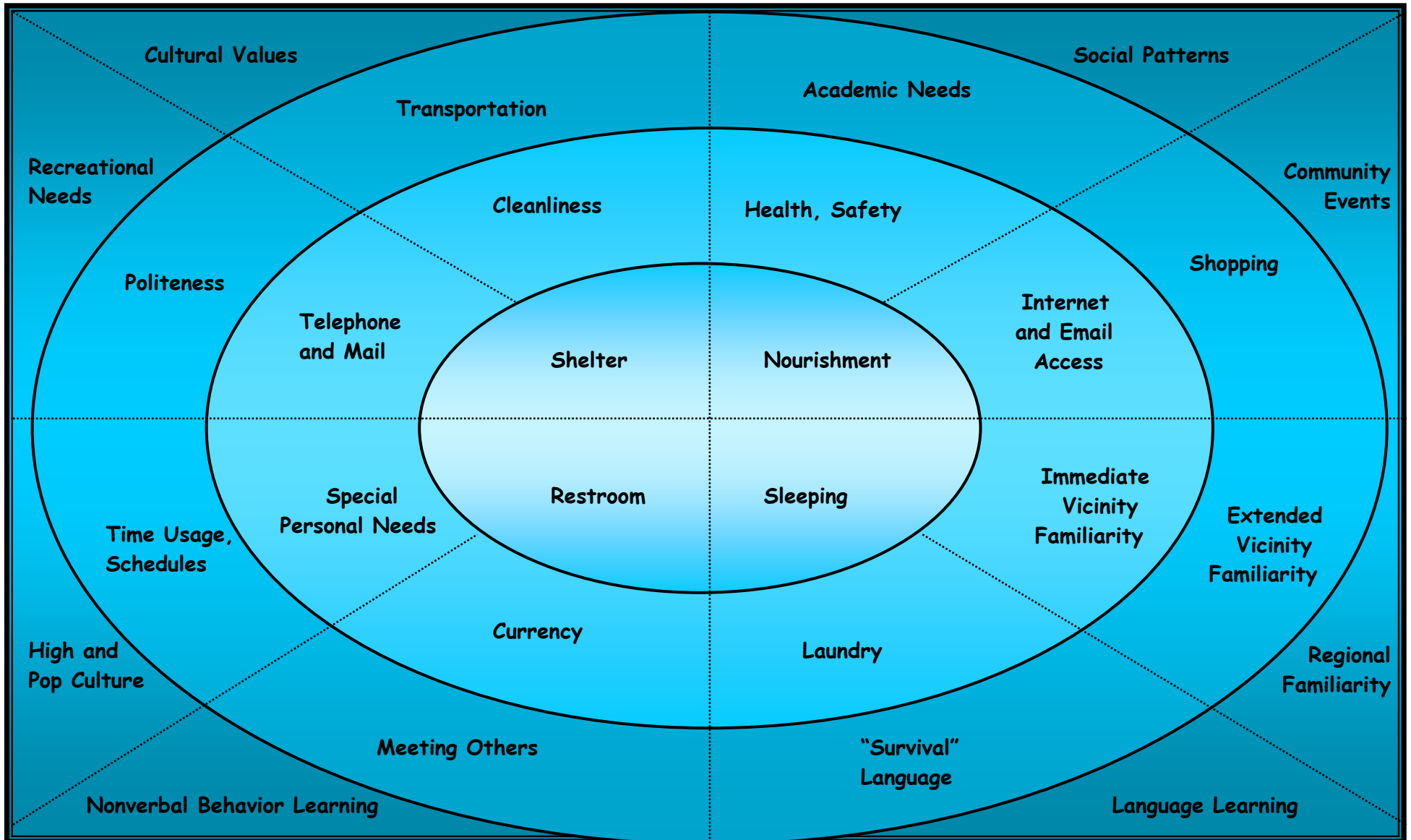
<b>Move out of Naismith</b>						
7:30	Bus: Union to AEC Test Site					
8:00-12:30	<b>AEC Test</b> by appointment only---BE ON TIME					
12:30-1:30	Lunch on your own					
1:30-5:30	<b>Staying Legal Session</b> Woodruff---for those who missed Thursday's session	1	2	3	4	5
2:00	<b>Math Placement Exam</b> 336 Strong Hall					
4:30	<b>Forum for Success and Final Party</b> Ballroom	1	2	3	4	5

**Complete this form for your chance to Win \$100!**

When you fill your passport, your name will be entered into a drawing for \$100 Travel Voucher from STA Travel and other great prizes. The Drawing will take place tonight at the closing party at the Kansas Union.

# What do new international students need?

The most basic needs are in the center and then move outward...



# “You at KU” Schedule of Activities

## New International Student Orientation ~ Fall 2006

The University of Kansas, International Student & Scholar Services, Room 2, Strong Hall  
(785) 864-3617; <http://www2.ku.edu/~issfacts/>; [iss@ku.edu](mailto:iss@ku.edu)

### Sunday, August 6<sup>th</sup>

**Orientation Registration:** All orientation participants go through registration, get nametag, pay, and receive a packet of information. Participants staying in temporary orientation housing check-in to their rooms at this time. Volunteers and Orientation Leaders are available for general assistance and to answer questions.

**Shopping Runs:** Interested students have an opportunity to take a shuttle to Super Walmart/Super Target stores.

**Welcome Reception:** Light meal and icebreaker activities with individual orientation groups. General

### Tuesday, August 8<sup>th</sup>

SEE REVERSE SIDE FOR Tuesday's SCHEDULE

### Wednesday, August 9<sup>th</sup>

**Breakfast:** Available to those in orientation housing.

**AEC Test**

**Lunch:** on their own

**ISSS Computer Check-in and**

**Document checks:** Take turns, visit with orientation groups

**Housing Fair:** both on and off-campus facilities represented.

**Pool Party and BBQ**

### Friday, August 11<sup>th</sup>

**Breakfast:** Available to those in orientation housing.

**AEC Test**

**Lunch:** on their own

**Move to On-campus residence halls:**

Halls open early for orientation participants. All students must move. Volunteers and shuttles available to help with suitcases.

**ISSS Check-in:** for students who missed any component

**Math Placement Exam:** for Undergraduates who qualify

**Forum for Success Information Fair:**

Presenters from orientation information sessions available to answer any questions about their presentation.

**Final Party and Dinner**

**Shuttles back to housing**

### Monday, August 7<sup>th</sup>

**Breakfast:** Available to those in orientation housing.

**Campus Tour:** Guided tour with orientation groups along main campus roads, including Jayhawk Blvd. Ends at the Kansas Union for welcome.

**Welcome and Introductions:** Welcome from Provost and Chancellor, Introduce ISSS Staff & Orientation Leaders

**Applied English Center Test Explanation:** Information about English requirements and proficiency tests.

**Orientation Group Meeting:** Students meet with their orientation groups and orientation leaders. Discuss schedule and packet of information. Address questions and concerns.

**Lunch:** extended lunch hour (on their own) with opportunities to visit the AEC and make an appointment with SHS.

**Health Insurance and Student Health Services Explanation:** Students learn about resources available at Watkins Health Center and the health check-in process. Will explain international health insurance requirements and available insurance options.

**Social Security Card Explanation:** Learn about the steps you need to take to get a Social Security card.

**KU Card Explanation:** Learn about the benefits of the KU Card

**Banking in the U.S.:** Learn the specifics about banking in the U.S and how to protect your identity.

**Checkpoint:** review session with orientation groups

**Bus to Hall; Dinner; Shopping Runs**

### Thursday, August 10<sup>th</sup>

**Breakfast:** Available to those in orientation housing.

**Student Health Services Orientation Clinic:** by appointment

**AEC Test**

**Lunch:** on their own

**ISSS Staying Legal Session:** Mandatory session that informs student how to maintain a legal immigration status while at the University of Kansas.

**Legal Issues:** Legal Services for students explains rights as an international student, details in housing such as what to look for in a contract and your rights when renting. Explains car insurance, driver's license information, and other matters such as sexual harassment.

**Safety at KU:** KU Safety provides tips to keep you and your property safe while on campus.

**KU Library Explanation**

**Bus to downtown Lawrence:** Shuttle back and fourth to downtown. Students on own for shopping and dinner

**Move to On-campus residence halls:** Halls open early for orientation participants. First night available for early move-in option. Volunteers and shuttles available to help with suitcases.

### Information for After Orientation Includes:

**Information about Hawk Week:** KU's Opening Events

**Instructions for Advisement and Enrollment**

**Dates for further AEC, ISSS, and SHS Check-ins**

















**Dates for a Tour of Lawrence and “Housewarming” with free household items**

**Information on Academic Schedule**



# TUESDAY, August 8<sup>th</sup>

## Cultural Adjustment & Enrollment Information

	7:30am-8:30am <b>Naismith</b>	<b>Breakfast</b> [Naismith Hall] Naismith Residents <b>ONLY</b> : Breakfast will be served from 7:30am-8:30am
	8:00am-8:30am <b>begins at Naismith</b>	<b>Bus to Kansas Union</b> [begins at Naismith Hall front entrance, ends at the Kansas Union]
	9:00am-11:00am <b>Woodruff Kansas Union</b>	<b>Cultural Adjustment</b> [Woodruff, Kansas Union] <b>Daphne Johnston and Student Panel</b> Learn about the stages of cultural adjustment and how to cope. There will be a panel of international students to answer any questions you may, then you will discuss cultural adjustment issues with your orientation group
	11:00am-11:15am	<b>Break</b>
	11:15am-11:30am <b>Woodruff</b>	<b>International Programs</b> [Woodruff] <b>Len Andyshack, Viviana Yaluk, Mike Ediger, Jenna Schulte</b> Learn about these ISSS opportunities for you to get involved in the KU community.
	11:30am-12:15pm <b>Woodruff</b>	<b>What to Expect in a U.S. Classroom</b> [Woodruff] <b>Glen White, Applied Behavioral Sciences</b> Find out if your expectations about American college life are appropriate. Learn some tips on being a successful student that will enhance your educational experience.
	12:15pm-12:30pm <b>Woodruff</b>	<b>Transfer Credit Explanation</b> [Woodruff] <b>Cindy Johnson, ISSS</b> <b>Optional Session</b> for students who would like to learn how to transfer credit from another college or university.
	12:30pm-2:30pm <b>Location of your choice</b>	<b>Lunch</b> [Lunch is on your own – see orientation packets for a list of lunch options]  ➤ During the break, you may want to register for the AEC English Proficiency Exam at 204 Lippincott Hall. <b>Make sure you have your TOFEL scores and your appointment card (on Orientation Passport).</b>  ➤ Student Health Services is available at this time to set up an appointment for the Health Check-In. Please visit the registration tables in the Big 12 room at the Kansas Union.
	2:30pm-3:00pm <b>Woodruff</b>	<b>How to Enroll</b> [Woodruff Auditorium] <b>Joan Hahn, Registrars Office</b>
	3:00pm-3:30pm <b>Woodruff</b>	<b>Paying for KU</b> [Woodruff Auditorium] <b>Barbara Starr, Bursars Office</b>
	3:30am-3:45am	<b>Break</b>
	3:45-5:15 <b>Woodruff</b>	<b>Undergraduate Programs and Advising 101</b> [Undergraduates only, Woodruff Auditorium] Kimberlee Eberle, Freshman-Sophomore Advising Center
	3:45-5:15 <b>Alderson Auditorium</b>	<b>Graduate Student Advising</b> [Graduates only, Alderson Auditorium] Thomas Heilke, Office of International Programs
	3:45-5:15 <b>International Room</b>	<b>Study Abroad Advising</b> [Study Abroad students only, International Room] Tracy Evans, Study Abroad
	5:15-5:45	<b>CHECKPOINT – Review session with Orientation Groups – bring your questions!</b>
	6:00pm <b>Ballroom</b>	<b>Dinner Sponsored by Commerce Bank</b> [Ballroom, Kansas Union] There will be an opportunity to open a bank account, so bring your passport and money if you want to make a deposit.
	8:00pm-9:00pm <b>begin at Kansas Union</b>	<b>Scavenger Hunt</b> [Begins at Kansas Union and Ends at Naismith Hall]
	9:00pm-11:00pm <b>begin at Naismith</b>	<b>Shopping Runs</b> [leaving from Naismith Hall front entrance to Walmart]

# "YOU at KU"

*A TOTAL Orientation Experience!*

**Fall 2006 Orientation**  
**Sunday, August 6<sup>th</sup> to Friday, August 11th**  
<http://www.ku.edu/~issfacts/orientation/index.shtml>

Featuring Special Topic Sessions including---

- Introduction of KU administrators and staff
- American classroom etiquette & tips for student success
- US culture, customs and social expectations
- Advice for adapting to your new environment
- Special academic programs and transfer credit explanation
  - Applied English Center & language proficiency
  - Healthcare and safety concerns
  - Legal issues --- tenant laws, buying a vehicle, taxes & more
    - Banking in the US
    - Maintaining your immigration status
    - Campus clubs & organizations
    - Becoming a KU Jayhawk!

Plus You Will Get---

- Welcome packet filled with helpful resources
- Guided campus tour
- Housing assistance
- Help with opening a bank account
- Completion of all ISSS check-in processes
- Personalized help with enrollment procedures
- Opportunity for early advising & enrollment (if you qualify)
- Free shopping shuttles with personal shopping assistants
- Lawrence city tour
- Four evening meals including a special closing event, plus a night out in downtown Lawrence



## **What do current International Students have to say about "YOU at KU?"**

"Helpful opportunity for getting to know the processes and important authorities at KU, it has been the chance to make good friends."

*"Orientation Leaders were like big sisters and brothers"*

**"Excellent way to meet lots of new friends from all over the world."**

### **Sign-up Online today!**

Or complete the Orientation Registration Form included in the Orientation Brochure.  
**Questions?** Email [issorientation@ku.edu](mailto:issorientation@ku.edu) or call 785-864-3617.

## PRE-ARRIVAL INFORMATION for **NEW INTERNATIONAL STUDENTS**



### *Your Guide to The University of Kansas*

**The University of Kansas, International Student & Scholar Services**  
**Room 2, Strong Hall; 864-3617; <http://www.ku.edu/~issfacts>; [iss@ku.edu](mailto:iss@ku.edu)**

### *Welcome to KU!*

The Office of International Student and Scholar Services (ISSS) welcomes you to The University of Kansas. We are happy that you have decided to join our diverse university community. Out of a total enrollment of over 28,000 students, approximately 1,500 come from abroad. Representing more than 100 different nations and every region of the world, our international students play an integral role in both the intellectual and cultural life of our campus.

ISSS is here to help you make the most of your time at KU while advising you on issues related to your legal status. The office provides chances to meet and build friendships with U.S. families and students and to promote cross-cultural exchanges through a variety of programs.

This information is designed to help you prepare for your trip to Kansas. We know that you may have questions about our campus and your arrival in the United States. **Please read the enclosed information carefully.** If you have questions, please feel free to contact our office.

### Table of Contents:

<a href="#">Welcome.....</a>	<a href="#">1</a>
<a href="#">Visa Information and Arrival.....</a>	<a href="#">2</a>
<a href="#">Mandatory Check-in Procedures.....</a>	<a href="#">3</a>
<a href="#">Housing.....</a>	<a href="#">4</a>
<a href="#">Health Care and Insurance.....</a>	<a href="#">5</a>
<a href="#">KU Identification.....</a>	<a href="#">6</a>
<a href="#">Money and Financial Issues.....</a>	<a href="#">7</a>
<a href="#">Transportation.....</a>	<a href="#">8</a>
<a href="#">Advising and Enrollment.....</a>	<a href="#">9</a>
<a href="#">Lawrence, Kansas &amp; KU.....</a>	<a href="#">10</a>
<a href="#">Helpful Tips and Checklist.....</a>	<a href="#">11</a>
<a href="#">YOU at KU – International Orientation....</a>	<a href="#">12</a>



**Jayhawk Boulevard**  
 Photo courtesy of KU University Relations

## OBTAINING YOUR VISA and ARRIVAL IN THE U.S.



### Visa Application and SEVIS Fee

You must obtain a visa that is appropriate for your intended purpose for entering the U.S. For most students, this will be a F-1 or a J-1 visa. You must not enter the U.S. with a tourist visa (B-1/B-2) or under any visa waiver program that your country may have with the U.S. if you intend to be a student. You will not be permitted to attend school as a tourist. Please note that Canadian citizens do not need a visa.

Students who have an initial attendance I-20 Form (F-1 students) or the DS-2019 Form (J-1 Students) **must pay a \$100 SEVIS fee**. Transfer students will have a different procedure that can be found at the bottom of this page. Details about the SEVIS Fee and the required I-901 form for the fee may be obtained online at: <http://www.ice.gov/sevis/i901/index.htm>

Each embassy or consular post has their own visa application procedures and processing times, so it is best to consult the office where you will apply for specific details. Most consular posts have websites listed at: <http://usembassy.state.gov>. Generally speaking, you will need to submit your Form I-20 (for an F-1 visa) or Form DS-2019 (for a J-1 visa) along with your passport, proof of finances, SEVIS free receipt, photos, visa application fee and the appropriate visa application forms: DS-156 and DS-158 for all student visa applicants; DS-157 is usually required for all males between 16 and 45 years old. Visa applications are available online at: [http://travel.state.gov/visa/frvi\\_forms.html](http://travel.state.gov/visa/frvi_forms.html) \*Please note: immigration laws limit your arrival into the U.S. to no more than 30 days prior to the report date listed on Form I-20 or Form DS-2019.

### Arrival in the U.S.

When you enter the U.S., you will need to present your passport, visa, and I-20 (if F-1) or DS-2019 (if J-1). Be prepared to submit proof of finances and SEVIS fee receipt, if asked. You will be issued a small card that is called an I-94. The officer at the port of entry may staple this card to your passport. This card is very important, as it is your proof of legal entry; do not lose it. You will be fingerprinted and photographed. You may also be asked to go to another line where you will have your documents examined and be asked some questions. Do not be alarmed. This is routine for students.

The entire process can sometimes take 2-4 hours or longer; therefore, please plan your connecting flights accordingly. Please see the following link on what to expect at the port of entry. For transfer students, present your KU I-20 or DS-2019 and your current, valid visa at the port of entry.

[http://www.ice.gov/graphics/news/factsheets/poefactsheetupdate\\_063004.htm](http://www.ice.gov/graphics/news/factsheets/poefactsheetupdate_063004.htm)



### ISSS Check-In

**You must report to the International Student & Scholar Services Office (ISSS) within 15 days of the report date shown on your I-20 or DS-2019 and go through the ISSS check-in** (see details on page 3)

Upon completing the mandatory check-in processes, students will be allowed to enroll in KU courses.

ISSS must report arrival and enrollment of international students to the U.S. Government.

### Transfer Students from within the U.S.

All students currently in F-1 status at any type of institution (high school, university, intensive English institute) in the U.S. are considered transfer students for immigration purposes. All transfers, both F-1 and J-1, will need to work with their previous school within 60 days (F-1) or 30 days (J-1) of finishing at the former school to establish a SEVIS release date. KU must wait until after the release date before issuing a KU I-20 or DS-2019.

Transfer students must complete KU's "Intent to Transfer In Form." You may obtain the form in the ISSS Office or online at <http://www.ku.edu/~issfacts/forms.shtml>. Please complete & return this form as soon as possible. Please note there are different forms for students in J-1 and F-1 statuses.

**Admission to KU will not be denied without this form; however, legal status cannot be maintained without properly following transfer procedures. It is the student's responsibility to maintain his or her F-1/J-1 student status and to complete the Intent to Transfer-In Form.** Transfer students are not required to pay the SEVIS fee. They are required to report to ISSS within 15 days of the report date on the KU I-20. If you previously attended another institution in the U.S. and your F-1 or J-1 visa is still valid, you do not need to obtain a new visa to attend KU

## Helpful Information and Checklists

### Useful Web Links:

- ❑ **Tips for J-1 Exchange Visitor Visas:**  
[travel.state.gov/visa/tempvisitors\\_types\\_scholars.html](http://travel.state.gov/visa/tempvisitors_types_scholars.html)
- ❑ **Tips for F-1 Student Visas:**  
[travel.state.gov/visa/tempvisitors\\_types\\_students.html](http://travel.state.gov/visa/tempvisitors_types_students.html)
- ❑ **Links to US Consulates & Embassies:**  
[travel.state.gov/visa/questions\\_embassy.html#n](http://travel.state.gov/visa/questions_embassy.html#n)
- ❑ **The University of Kansas:** [www.ku.edu](http://www.ku.edu),  
<http://www.ur.ku.edu/QTVRTour/>
- ❑ **International Student & Scholar Services:**  
[www.ku.edu/~issfacts](http://www.ku.edu/~issfacts)
- ❑ **The Applied English Center:**  
[www.aec.ku.edu](http://www.aec.ku.edu)
- ❑ **Lawrence:** [www.lawrence.com](http://www.lawrence.com), [www.ljworld.com](http://www.ljworld.com)  
[www.visitlawrence.com](http://www.visitlawrence.com), <http://www.ci.lawrence.ks.us>,  
<http://douglasnewcomers.lawrence.com/settling.html>

### YOUR RESPONSIBILITY

Each type of immigration status (F-1, J-1, etc.) has its own set of unique rules and regulations. It is the responsibility of all people to know and understand their legal obligations for their own status. The consequences of violating status can be very severe. Although many categories do allow individuals to enroll on a part time basis, some categories such as F-2 (dependent), B-1 and B-2 (tourist) are usually restricted from taking any courses. If you have any questions about your status and staying legal, you should contact an advisor in the ISSS Office.



### PRE-ARRIVAL CHECK-LIST

#### Academic/KU Checklist

- ❑ Bring valid passport with appropriate visa (*most students have an F-1 or J-1 visa*).
- ❑ Bring I-20 (F-1) or DS-2019 (J-1) for KU.
- ❑ If applicable bring TOEFL or IELTS scores, SAT, ACT, GRE, or GMAT scores, and official transcripts with English translations from previous institutions.
- ❑ If you attended a post-secondary institution outside the United States, bring syllabi or course descriptions in English, for possible transfer credit.
- ❑ Apply for on-campus housing, if desired.
- ❑ Bring items from your home country that represent your culture.

#### Health Checklist

- ❑ Have your eyes and teeth checked and any necessary treatment completed, if possible.
- ❑ Bring an adequate supply of medication.
- ❑ Translate your medical records into English, if necessary.
- ❑ Have your doctor sign and complete the Health History Form.

### Temporary Mailing Address

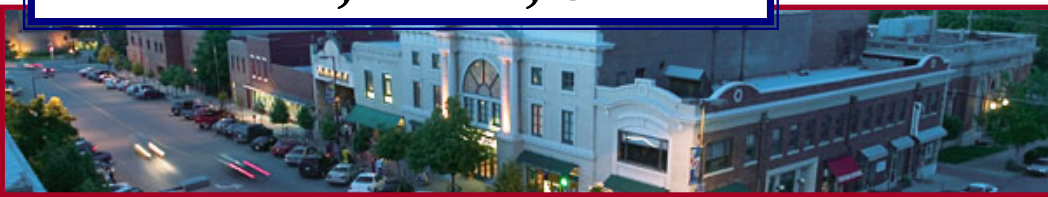
If you need to send some of your belongings to Kansas in advance, you may address them to our office (see sample address). We will hold any mail sent to you until you arrive to pick it up.

### YOUR NAME

The University of Kansas  
c/o International Student and  
Scholar Services  
1450 Jayhawk Blvd  
Room 2, Strong Hall  
Lawrence, KS 66045  
USA

## Lawrence, Kansas, U.S.A

Photo courtesy of visitlawrence.com



**Lawrence** is a community of about 88,000 people and has been called one of the greatest “College Towns” in the United States. The “College Town” feel is largely due to the vibrant and unique downtown. The shopping scene in Lawrence has much to offer ranging from small specialty shops to large department stores. Many students will take a break from their studies to stroll down historic Massachusetts Street (called Mass Street) to enjoy the sidewalk cafes or sounds of music from street musicians or local music venues.

**The University of Kansas:** With an enrollment of more than 25,000 students on its Lawrence campus, KU is a focal point for numerous academic, cultural and recreational activities. Its beloved mascot, the Jayhawk, is a familiar image all over the city. The University of Kansas sits on top of a hill called Mount Oread. Most students climb “the hill” each day to attend classes. Be ready for a workout! (Adapted from Lawrence Chamber of Commerce website: <http://www.visitlawrence.com/>)

### Getting Involved

There are many ways to get involved at KU. First, we highly recommend that all incoming international students attend “You at KU,” the new international student orientation - this is a great way to meet friends right away! You can become familiar with KU's student activities and organizations through [www.ku.edu/organizations](http://www.ku.edu/organizations) or [www.ku.edu/~issfacts/kulawrence/groups.shtml](http://www.ku.edu/~issfacts/kulawrence/groups.shtml).

The International Student Association (ISA) organizes an International Halloween Party each fall, International Awareness Week each spring, and many other activities throughout the year. ISSS organizes various events including the Thanksgiving Homestay Program, the Lawrence Friendship Family Program, and Global Partners. Global Partners is a great way to meet American students and develop lifelong friendships. Be sure to ask about getting involved with these programs when you arrive.

\*\*\*\*Please note that KU does not have a permanent homestay program.



### Weather in Kansas

Kansas is located at the center of the U.S. and has four distinct seasons. Temperatures during spring (March to May) are mild; summer temperatures (June to September) range from 32° to 36°C; the fall season can vary greatly from mild to cold, winter temperatures range between -5° and 0° C. You should plan your wardrobe for changing seasons, but additional clothes may be purchased upon arrival.

### Electrical Devices and Appliances in the United States

The electrical current used for small appliances in the U.S. is 100-115 volts, 60 cycles. Adapters/transformers may be needed for appliances that you bring from your country.



## Mandatory Check-In Procedures

**BEFORE ENROLLMENT** you must go through the following steps. **ALL THREE steps MUST** be completed before you can enroll.

### 1. Check-in with International Student and Scholar Services (ISSS)

ISSS check-in is part of **orientation**. If you do not attend orientation, you must attend one of the scheduled check-in sessions listed below:

**Be on time – late entry will not be permitted**

<b>Friday, August 11, 2006</b>	<b>Woodruff Auditorium, KS Union</b>	<b>1:30 p.m.</b>
<b>Monday, August 14, 2006</b>	<b>Room 330, Strong Hall</b>	<b>9:00 a.m.</b>
<b>Tuesday, August 15, 2006</b>	<b>Room 330, Strong Hall</b>	<b>9:00 a.m. &amp; 1:30 p.m.</b>
<b>Wednesday, August 16, 2006</b>	<b>Room 330, Strong Hall</b>	<b>9:00 a.m.</b>

Students arriving after August 17<sup>th</sup> must report directly to the ISSS Office, Room 2 Strong Hall, before 9:00 a.m., to schedule a check-in time. During this session ISSS staff will present important information on staying legal while studying in the U.S. Your immigration documents will be copied and reviewed to verify your status, and you will complete an information form and update your contact information in the KU data system. Bring your passport, visa, I-94 (small card issued at the port of entry), I-20 or DS-2019, and/or any other documents that verify your immigration status. **Plan for about 3 hours to complete this entire process. There is a mandatory \$35 check-in fee** that must be paid at the time of check-in. The check-in fee can be paid by cash, check or traveler's check. ISSS does not accept credit cards.

### 2. Check-in with the Applied English Center (AEC)

All international students must have their English proficiency evaluated at the AEC, Room 204 Lippincott Hall. Bring your TOEFL scores or a copy of a diploma from an English-based institution if applicable. **If testing is required, you must register at the AEC office by 3:00 p.m. the business day prior to the test date.** The AEC office hours are 8:00 a.m.-Noon and 1:00-5:00 p.m., Monday-Friday. Allow four and a half hours for the test.

**AEC TEST DATES & TIMES** ~ inquire at AEC for test location

<b>Thursday, August 10, 2006</b>	<b>8:00 a.m.</b>
<b>Friday, August 11, 2006</b>	<b>8:00 a.m.</b>
<b>Monday, August 14, 2006</b>	<b>8:00 a.m.</b>
<b>Tuesday, August 15, 2006</b>	<b>8:00 a.m.</b>
<b>Wednesday, August 16, 2006</b>	<b>8:00 a.m.</b>



AEC students enjoying spring, photo courtesy of AEC Website

\*You need to be in the U.S. for 24 hours before you can take the AEC test. It may take up to two weekdays to get test results back.

### 3. Check-in with Student Health Services: TB and Immunizations at Watkins Health Center.

**Immunization and Screening Record, and Requirements** can be found at: [www.ku.edu/~shs](http://www.ku.edu/~shs)

Please refer to the STUDENT HEALTH SERVICES IMMUNIZATION AND SCREENING RECORD (green sheet) that ISSS sent to you.

**Required Immunizations and Tuberculosis (TB) Screening include:**

- 1) TWO vaccinations for Measles, Mumps and Rubella;
- 2) Meningococcal Meningitis Immunization Policy, see page 5 if living in KU Student Housing;
- 3) Tuberculosis Screening for International Students.

**TB screening** will be required by Student Health Services on KU's Lawrence Campus. Orientation participants will have a full check-in, including the Student Health check-in, during orientation.

**Non-orientation** student health check-in and TB clinics will be held **August 14, 15, 16 from 8am-12 noon**. In order to be seen during one of these clinic times you must call 785-864-9507 to make an appointment. If you are unable to attend this clinic, you need to schedule an appointment. Call Watkins at 785-864-9507 or contact ISSS for assistance.

Immunizations are available at Student Health Services on the KU campus. Prices are subject to change without notice. If you are enrolled in the health insurance plan offered by ISSS (SAS Insurance) the cost of your TB test will be covered. Alternative insurance may not cover these expenses.

# Housing Options in Lawrence

## On-Campus Housing

### KU Department of Student Housing

Mail: 422 W. 11<sup>th</sup> Street, Suite DSH,  
Lawrence, Kansas 66045, USA  
Phone: 1.785.864.4560  
Fax: 1.785.864.5048  
E-mail: [housing@ku.edu](mailto:housing@ku.edu)  
Internet: [www.housing.ku.edu](http://www.housing.ku.edu)

~Fall 2006 contracts for on-campus residence and scholarship halls begin on Sunday, August 13<sup>th</sup>.

~Orientation participants with on-campus housing contracts will be eligible to move in early, August 11<sup>th</sup>, for an additional daily fee until the official contract start date.

~Jayhawker Towers contracts begin on Friday, August 11<sup>th</sup>.

~Stouffer Place residents may move in on the date indicated on their contract.

~Meal service will begin on August 14<sup>th</sup>.

Apply early! On-campus housing is limited!



Ellsworth Residence Hall on Daisy Hill photo courtesy of KU University Relations

**Naismith Hall** is a private residential hall very close to the KU campus. Fall 2006 contracts begin on **Sunday, August 13<sup>th</sup>**. To learn more about Naismith Hall, please contact them at the information below.  
Web: [www.naismithhall.com](http://www.naismithhall.com)  
Phone: 1.800.888.4658 (inside the U.S.), 1.785.843.8559 (outside the U.S.)

## Apartments and Houses

When searching for permanent off-campus housing, you may look for a studio, an apartment, or a house. The following gives you some idea about the range of monthly rent in Lawrence: \$310-\$450 for a studio; \$350-\$660 for a one bedroom apartment; and \$495-\$785 for a two bedroom apartment. You may find more information at:  
[www.apartmentdirectory.com](http://www.apartmentdirectory.com),  
[www.ljworld.com/classifieds](http://www.ljworld.com/classifieds),  
[www.apartments.lawrence.com](http://www.apartments.lawrence.com)



Gertrude Sellards Pearson Residence Hall roommates: courtesy of University Relations

## Temporary Housing – Hotel Information

- ❑ **Best Western** — 2309 Iowa Street (close to KU); 1.785.843.9100  
Discounted rate of \$47 plus tax per night for international students. Weekly stays must be paid in full upon check-in
- ❑ **Hampton Inn**—2300 W. 6<sup>th</sup> St.; 1.785.841.4994; [www.hamptoninn.com/hi/lawrence](http://www.hamptoninn.com/hi/lawrence).  
\$78 per night plus tax, Sunday-Thursday \*Includes breakfast
- ❑ **Best Value Hallmark Inn** – 730 Iowa Street; 1.785.841.6500  
Weekly rate - \$24.95 per night – must be paid in full at check-in, Nightly rate - \$44.95. Mention these rates to get discount
- ❑ **Quality Inn** — 801 Iowa Street (close to KU); 1.785.842.5100  
\$55.21 per night plus tax, \$55 per night plus tax if staying for a week or more. \*Includes breakfast

If you need to reserve a hotel room for your first few nights in Lawrence, there is a partial list above. Mention that you are a new KU international student and some hotels may give you a discount. For a more complete list or to make a reservation online, visit <http://www.visitlawrence.com/visitor/accommodations/>

# Advising and Enrollment

Gilbert Karuga, Assistant Professor of Business, teaches an undergraduate student.  
Photo courtesy of [www.orientation.ku.edu](http://www.orientation.ku.edu)



## Undergraduate Advising:

The *Freshman-Sophomore Advising Center* (FSAC) serves freshmen and sophomores in the College of Liberal Arts and Sciences and is located in 126 Strong Hall. While many of the advisors specialize in particular areas, they are trained to answer questions regarding any major, professional school or resource at KU.

**Before you enroll** you will need to consult with an advisor according to your current classification:

- 1) Any freshman or sophomore in the College of Liberal Arts will meet with an advisor in the FSAC.
- 2) If you are planning to enter one of the following professional schools: Allied Health, Business, Journalism and Mass Communications, Education, Nursing, Pharmacy, or Social Welfare, you may meet with an advisor in the respective professional school or with an advisor at the FSAC.
- 3) If you are already admitted to **Architecture and Urban Design, Engineering, or Fine Arts**, you should be meeting with advisors in that professional school.

## Graduate Advising:

Graduate students should consult with their academic department regarding course enrollment and advising. A complete list of graduate academic programs and their contact information can be found at:

<http://www.ku.edu/~graduate/Academics/>. **New Graduate Student Orientation** will be held on Wednesday, August 16, 2006 from 8:00am to Noon in the Kansas Room of the Kansas Union. All new and current graduate students are encouraged to attend and learn more about KU as an institution, supplementing the information you receive from your individual departments.

**Students attending international orientation are able to attend an advising and enrollment information session!**

## ENROLLMENT REQUIREMENTS for INTERNATIONAL STUDENTS

All F-1 and J-1 students are required to be enrolled in a full course of study each regular term. Failure to do so will cause you to be in violation of your immigration status. Generally speaking, full time enrollment during the Fall and Spring semesters for undergraduate students is 12 credit hours each semester and for graduate students is 9 hours each semester. Enrollment during the summer term is required only if it is your initial or final semester. **It is very important you do NOT reduce your enrollment to less than full-time or withdraw from your classes without first getting approval from an advisor in the ISSS Office.** You will receive additional information about this when you check in.



## Enrolling for KU Classes

KU students utilize the “Enroll & Pay” online system to enroll for classes, pay tuition, fees, and housing bills, search the online course catalog, and manage their demographic information. After you have met with your academic advisor, you can search online for the courses that suit your interests, academic goals, and schedule. The online course catalog for Fall 2006 can be found at: <http://www.opensections.ku.edu/>. Once you’ve determined your course schedule you will enroll through the Enroll & Pay system. In order to access Enroll & Pay you must have a KU ONLINE ID. Orientation participants will set up their online ID during orientation. Before you can enroll, the ISSS hold, AEC hold, and Student Health Services hold must be lifted from your record. If these or any other holds are on your record when you enroll the system will not allow you to enroll. More information about the enrollment process can be found at: [www.registrar.ku.edu/timetable/069genenroll.shtml](http://www.registrar.ku.edu/timetable/069genenroll.shtml)

# Transportation

## Getting to Lawrence

### Airport Information

You will need to fly into Kansas City International Airport (airport code = MCI). After you arrive at the airport you can use one of three bus services to get to Lawrence. The ride from the airport to Lawrence is approximately one hour. **You are encouraged to call ahead to reserve a ride before you arrive in Kansas City.**

### Midwest Transportation Corporation

\$35 for a student to a campus addresses  
\$37 for non-students or an off-campus address  
1.785.838.4500 or 1.888.467.3729 (toll free in US)

### Kansas Transportation Services

\$36 with 24-hour advance reservation from 6 a.m.-10:30 p.m. with student discount --only applies for reservations made in advance. Will go to any address in Lawrence.  
1.785.841.7321 or 1.877.942.0544 (toll free in US)  
\$52 without reservation or from 10:30 p.m.-6:00 a.m.

[www.travel-kts.com](http://www.travel-kts.com)

### KCI Road Runner

\$27 stopping **ONLY** at the Holiday Inn Holidome  
(Tell them you are an international student for \$27 rate)  
**1.800.826.8294 (US toll free)**

[www.kciroadrunner.com](http://www.kciroadrunner.com)

Please note that rates are subject to change and may increase in the late evening/night. If you take a taxi from the airport, it is very expensive, so you may want to share it with several people in order to reduce the cost. Before entering a taxi, establish the estimated cost with the driver. It is customary to tip the driver 15% of your charge.



## TRANSPORTATION in Lawrence

The campus bus system, “**KU on Wheels**,” operates Monday-Friday throughout each semester. The student price for the Fall semester is \$70.00, \$130 for Fall and Spring. Without a pass, a one-way ride is \$1.00 (exact change required). There is no service on weekends or holidays. Learn more at: <http://www.ku.edu/~kuwheels/>

**The Lawrence city public bus, the “T,”** is \$ .50 (exact change required) per ride. If you have a semester pass for “**KU on Wheels**” you can purchased a “**T**” pass for \$25 that will be valid for as long as your “**KU on Wheels**” pass is valid. There is no “**T**” service on Sundays or holidays. Learn more at: <http://www.lawrencetransit.org/guide/>



## Do You Need A Car in Lawrence?

Many international students find that life is easier in Lawrence with a car. Some international students buy used cars during their stay in Lawrence. They sell them to other students or a used car dealership before they return to their home country. While buying a car isn't for everybody and is not essential, it is something to keep in mind.



# Health Care and Health Insurance

## HEALTH HISTORY FORM! **Important!**

Before you leave your country, have your doctor sign and complete the green and cream colored HEALTH HISTORY FORMS that were mailed with your I-20 or DS-2019 welcome packet. Have your eyes and teeth checked and any necessary treatment completed. Dental and eye care are expensive in the U.S. and are not usually covered by student health insurance. Bring an adequate supply of medication. Keep your medication in its original container and carry a copy of your prescription.

*More information about the required immunizations can be found on page 2 of this pamphlet.*

## MANDATORY HEALTH INSURANCE

All international students and scholars at The University of Kansas are required to carry health insurance. ISSS offers a health insurance plan that exceeds the minimum required items for about \$400 per semester. If you already have valid health insurance you may apply for a waiver, and we suggest that you do this before leaving your country. Please visit <http://www.ku.edu/~issfacts/insurance> for more information on our health insurance policy, insurance requirements, and instructions on how to apply for an insurance waiver.

For questions on insurance, contact the ISSS Insurance Coordinator at [issinsurance@ku.edu](mailto:issinsurance@ku.edu).



Photo courtesy of Watkins Memorial Health Center

## STUDENT HEALTH SERVICES FACILITY

On-campus health care services for students are available at Watkins Memorial Health Center. A prepaid health fee is added to your tuition to cover basic services for students at Watkins. Advanced care may require additional charges, but the costs are usually lower than those charged by off-campus health services. For more information about student health services, please visit <http://www.ku.edu/~shs/>

### Meningitis Policy

The University of Kansas strongly recommends that all students living in any form of group housing receive the meningitis vaccine. It is also recommended that all other KU students learn about meningitis and consider vaccination.

Students living in KU on-campus housing must receive the vaccination from Student Health Services, provide written documentation of immunization from another provider, or sign a waiver to indicate they have been informed about the disease and vaccine and have chosen not to be immunized. The vaccine is available for a fee at Student Health Services at Watkins Memorial Health Center.



# KU Card, KUID #, KU Online ID

## What is the difference between the KU ID #, KU ID Card, and KU Online ID?

- Your **KU ID Number** is your student identification number that was assigned to you upon admission. This will be a seven (7) digit number. You will use this number at various points during your time at KU.
- Your **KU ID Card** is a physical card that you may receive **after you enroll**. Details about the KU Card the various uses are outlined below.
- Your **KU Online ID** will give you access to on-campus computers, off-campus access to library services, and access to the enroll and pay system. Details about the Enroll & Pay system can be found on page 9. New international students attending orientation will set-up their online ID during orientation.



**The KU Card** is the official University of Kansas Identification for students, faculty, staff, and other members of the KU community.

### The KU Card is used for the following and more:

- Utilizing University Library services;
- Entering residence halls, the student recreation center, and other university buildings;
- Purchasing tickets for and being admitted to University events (i.e. Lied Center performances, Intercollegiate Athletics, etc.);
- Accessing campus parking;
- Participating in intramural sports programs;
- Requesting Watkins Health Services;
- Requesting Legal Services;
- Obtaining newspapers through the Newspaper Readership Program (students only)
- Accessing your KU Cuisine meal plan and dining dollars account;
- Checking your Beak 'Em Bucks account for photocopying, printing, laundry, & food purchases;

**PLEASE NOTE:** You do not need your KUID CARD to enroll, move into KU housing, or attend orientation.

### How you get it:

- Students must be enrolled to receive a KU Card.**
- Bring a valid, government-issued photo ID. One of the following will be accepted (no exceptions): driver's license, passport, military ID or State ID.
- Your official name, as it appears in the university student records system, will print on your card. The name on the photo ID you present to the Card Center staff for verification must match.
- Bring your class schedule (if available).
- \$10 will be charged to your student account for tuition and fee assessment.

# \$\$\$ Money and Financials \$\$\$

## Exchanging Money:

Before you depart from your country, you can make arrangements to send your money directly to the University. You may send a bank draft or cashier's check to:

**The University of Kansas Bursar's Office**  
1246 West Campus Road, Room 20  
Lawrence, KS  
66045-7505



Upon arrival in Lawrence you should go to the Bursar's Office to retrieve the check. If you prefer, this money can be applied to tuition and fees, if bank drafts or cashier's checks made payable to the University are in excess of funds, this excess will be returned to you following enrollment. You may also choose to have your money electronically wired to a local bank in the United States after you arrive and set up a bank account. In this case, you should bring enough money to cover your first month's expenses AND your first semester's tuition, books, insurance, and the expenses of setting up your housing arrangements. **DO NOT** underestimate the amount of money needed. **DO NOT** carry a large amount of cash. Bring your money in traveler's checks or obtain a bankcard to withdraw cash from an automatic teller machine (ATM).



## Banking in the U.S.

Upon arrival in Lawrence you will want to open a bank account with a local bank. Lawrence has many banking options. Commerce Bank has a location in the Kansas student Union. However, you should research your banking options and choose the bank that best suits your needs. When choosing a bank you may want to consider: branch locations, monthly fees, international money transfer fees, and account options. **\*\*\*Orientation participants will have the opportunity to open a bank account with U.S. Bank or Commerce Bank during orientation.**

**Paying for KU:** The deadline to pay your tuition and fees will depend on when you enroll. KU bills on the 21<sup>st</sup> of each month and payments are due on the 15<sup>th</sup>. For example, if you enroll on August 14<sup>th</sup> you will receive an e-bill notification on August 21<sup>st</sup> and payment will be due on September 15<sup>th</sup>. Failure to pay by the deadline will result in a \$100 non-refundable fee.

### Payment Options:

- You can pay online by E-check, with no additional charges, or with a Mastercard or Discover card in which a 2.25% fee will be charged. Unfortunately, KU does not accept Visa card.
- You can pay by mail with a check (write KUID on check)
- You can pay in person by check (write KUID on check), money order, or cash.

If paying by mail or in person, be sure to include your eBill remittance coupon which you can obtain online after you enroll. KU does have a monthly payment plan. For more information contact the Bursar's office at <http://www.bursar.ku.edu/> or 785-864-3322. Scholarships and other aid can be directed to the Bursar's office and will be credited to your account.

### Sample Living Expenses in Lawrence:

Hamburger, coke and fries	\$3.50-\$7.00
A can of Coke	\$0.65-\$1.00
32-load laundry detergent	\$4.99-\$7.00
1 gallon of milk	\$2.50-\$3.50
A loaf of bread	\$1.50-\$3.00
Cup of Coffee	\$1.50-\$5.00
1 Pizza (8 slices)	\$4.00-\$12.00