



FAQs

Who will attend?

The NAFSA Bi-regional Conference will attract professionals from within the field of international higher education, including recruitment, student and scholar advising, study abroad and other specialties from 13 states.

When will I exhibit?

Set-up for conference exhibitors will be available beginning at 3 p.m. on the afternoon of Sunday, Nov. 14th. The exhibit hall will be open from 8 a.m. to 5 p.m., Monday the 15th and Tuesday the 16th, and from 8 a.m. to 11 a.m., Wednesday the 17th. Exhibitors can plan to dismantle displays after 11 a.m. the morning of Wednesday, Nov. 17th.

What will be provided at the exhibit booth?

The exhibit fee entitles the exhibitor to one clothed and skirted 6' x 30" table with two chairs and a waste basket. The fee for electrical hook-up is \$171.20. Wired Internet access is \$428.00. Wireless Internet access is complimentary.

Where can I ship my materials?

Exhibitor materials may be shipped to the Hilton Omaha for arrival **no earlier than Wednesday, November 11:**

Hilton Omaha
ATTN: Exhibitor Name
c/o NAFSA Bi-Regional Conference
1001 Cass Street
Omaha, NE 68102

Where can I ship my inserts for inclusion in the registration packets?

Inserts must be sent by **October 15th** to:

Stephen Mattos
Chair, Exhibits and Sponsorship
University of Nebraska-Lincoln
420 University Terrace
Lincoln, NE 68588-0682

How can I ship materials home after the conference?

The Hilton Omaha staff can assist in arranging return shipments by FedEx and UPS.

Will I need to register for the conference to exhibit?

The exhibit fee includes ONE conference registration (opening reception, three breakfasts, and one lunch) and a 1/8 page ad in the conference program. Each exhibitor agreement form will serve as one registration. Additional exhibitors attending the conference must complete the conference registration individually and make payment accordingly.

When will I receive my registration packet?

Registration materials will be available at the registration station during the conference.

How can I reserve a hotel room?

A room rate of \$149/night has been arranged with the Hilton Omaha (www.omaha.hilton.com). To guarantee this rate, reservations may be made via (800) HILTONS referencing NAFSA: Association of International Educators, group code NAFSA or online at http://www.hilton.com/en/hi/groups/personalized/OMACVHH-NAFSA-20101111/index.jhtml?WT.mc_id=POG.