

DATE: _____
(MM/DD/YYYY)

Texas A&M University, International Student Services Cover Letter

To: **USCIS**
P.O. Box 660166
Dallas, TX 75266

From: Samantha Clement, DSO/ARO
International Student Advisor II

Applicant's Name: _____
(Last) (First)

Admission #: _____ **Applicant's Current SEVIS #:** _____

Applicant's New F-2 SEVIS #: _____ **Current F-1's SEVIS #:** _____

Action requested: Change of Status from ____ to **F-2**

Documents Enclosed:

- Fee (\$300.00)
- Original I-539
- Original personal statement
- Original I-94
- Original I-20
- Copy of financial documents
 - Applicant or financial sponsor's bank statements
 - Currency conversion to U.S. Dollars
 - I-134 Affidavit of Support
 - Financial support letter
- Copy of applicant's documents
 - Passport
 - Visa
 - I-94
 - Approval Notice
 - I-20/DS-2019
 - Employer letter
 - EAD card
 - Admission or academic department letter
 - Academic transcript
- Copy of applicant's previous documents
 - Passport(s)
 - Visa(s)
 - I-94(s)
 - Approval Notice(s)
 - I-20(s)/DS-2019(s)
 - Employer letter(s)
 - EAD card(s)
- Admission or academic department letter(s)
- Academic transcript(s)
- Copy of current primary visa holder's documents while applicant was a dependent
 - Passport(s)
 - Visa(s)
 - I-94(s)
 - Approval Notice(s)
 - I-20(s)/DS-2019(s)
 - Employer letter(s)
 - EAD card(s)
 - Admission or academic department letter(s)
 - Academic transcript(s)
- Copy of F-1 visa holder's documents
 - Passport(s)
 - Visa(s)
 - I-94(s)
 - Approval Notice(s)
 - I-20(s)/DS-2019(s)
 - Employer letter(s)
 - EAD card(s)
 - Admission or academic department letter(s)
 - Academic transcript(s)
- Copy of birth/marriage certificate
- Copy of birth/marriage certificate translation
- Copy of translator's certification

Please return to: International Student Services, Texas A&M University
1st Floor Bizzell Hall East, 1226 TAMU
College Station, TX 77843-1226
Telephone: (979) 845-1824
Fax: (979) 862-4633

Signature: _____
Samantha Clement, DSO/ARO, International Student Advisor II, Texas A&M University