

**MINUTES OF THE NAFSA BUSINESS MEETING
AT THE REGION VI CONFERENCE IN AKRON, OHIO
Tuesday, November 9, 2004**

The meeting opened at 9:20 a.m. Minutes from the May 26, 2004 Region Update Meeting in Baltimore, MD were distributed. Several changes were made to the minutes. The spellings of Heidi Gregori-Gahan's and Mohammed Razi's names were corrected. The names of new Trainer Corps members—Krista McCullum Beatty and Peggy Ann Setoguchi—were inserted. It was specified that Heidi Gregori-Gahan is the 2004 National Conference Planning Committee Chair. Susan Snider Salmon moved to accept the minutes as amended, James Tenney seconded the motion, and it passed.

The Membership Coordinator, Kay Gunyon, distributed a membership report (Attachment A).

The Treasurer, Gordon Clark, distributed the Region VI 2004 Budget (Attachment B). The report was written October 18, and does not reflect all conference expenditures and income. The Region's funds are accumulated as self-insurance against any possible loses. However, the Region does exist to serve members, and the Team is open to suggestions regarding how to use funds for this purpose.

The Registrar, Katherine Britton, reported that 278 attendees are registered for the conference.

The following grants have been awarded: 1 Student Presenter, 9 Travel, and 1 Seasoned Professional. No applications were received for PDP Travel Grants.

Regional Conference session handouts will be posed on the Regional website.

The next Regional Conference will be held at the Hyatt Regency, Louisville, Kentucky, November 6 – 8, 2005.

Nancy Maly, NAFSA Vice President for Member Relations, delivered the NAFSA National update and distributed the Report to Members 2004. Members are invited to contact any of the Board members and senior staff listed in the report. Nancy gave a progress report on each of the following NAFSA strategic goals:

1. Be a strong public advocate for policies, laws, and regulations that promote and enhance international education opportunities.
 - a. NAFSA has advocated in the areas of social security, SEVIS, and visa processing, and has participated in Advocacy Day meetings with key congressional offices
2. Manage the growth of NAFSA membership
 - a. Membership totaled about 7000 in 1998 and totals about 9000 now.
 - b. Particular effort has been placed on recruiting community college members.

3. Set and uphold standards for professional practice for individuals and institutions.
 - a. The program to recognize success in the internationalization of campuses continues and will be named the Senator Paul Simon Award for Campus Internationalization.
 - b. The Academy for International Education is moving on to Regions III, VI and XI this fall.
4. Develop quality products, programs, and services that serve the international education community.
 - a. Two new programs for experienced international educators—the Management Development Program and the Executive Leadership Development Program—have debuted this year. The Washington Symposium and Conference Symposium provide other opportunities.
 - b. The Education and Training Committee is undertaking a major review of Professional Development Program needs.
5. Ensure effective governance, communication and coordination for the Association.
 - a. A board-appointed task force has been working to develop a plan to “strengthen the association for the twenty-first century.”
 - b. A session on this plan was held at the conference.
6. Ensure a strong administrative and financial foundation for the Association
 - a. The financial base of NAFSA is strong
 - b. Conference registration fees and membership dues are the chief sources of revenue.

The ADSEC Chair, Jennifer Marinello, reported that ADSEC is reforming into a knowledge community that will also include OSEAS, SPA and ATESL. The name may be Recruitment, Admission and Preparation (RAP). Credential evaluators are needed for the credential analysis section of the ADSEC newsletter (contact Mike Lisano at lisanoINTL@aol.com). Ken Warren, a NAFSA appointee to the National Council on the Evaluation of Foreign Educational Credentials, presented two sessions at the conference. ADSEC needs deans who will update curricula for the following workshops: Foundations: Building an International Admissions Office, PPW: Graduate Admissions, PPW: Working with the New Milwaukee Methodology of Credential Analysis, and PPW: Marketing and Recruitment for Admissions Offices and IEPs. A new ADSEC Chair is needed (contact Chair stream). ADSEC is publishing a brochure on Ethical Recruiting (contact Mary Reeves and Ravi Kallur) and a Guide to International Student Recruitment (contact Steven Shaw).

David Lyman, ATESL Representative, announced that the ATESL position is open. Application and enrollment declines are the main concerns. There is a national effort to conduct enrollment surveys and to develop an impact statement.

Amy Weir, the CAFSS Representative, announced that the CAFSS position is also open.

The CIPP-RR Student Representative, John Robinson, gave a reminder that there is a Region-wide CIPP email distribution list (contact a CIPP-RR).

The CIPP-RR Non-Student Representative, Susan Snider Salmon, announced that an updated Indiana AILA list is available from her. New labor regulations for Permanent Residents are due out and a new regulatory workshop will be designed to address these.

Community College Representative, Wendell Sparks, announced that only 41 out of approximately 100 community colleges in the Region are NAFSA members. There is an effort to identify SEVIS-approved non-members. The AACCC is holding on-line recruiting fairs through OSEAS.

According to the SECUSSA Representative, Dru Simmons, many SECUSSA sessions are being offered at this conference and there are many first-time presenters. The centerpiece of NAFSA's Strategic Task Force on Education Abroad is the Lincoln Fellowship, which would create a \$3.5 billion endowment and is being studied by a Congressionally appointed Committee. It focuses on funding study in the developing world. In order to effectively lobby for its implementation, there is a need to define education abroad, understand financial disincentives, and track successes at the grassroots/regional level. Standards of Good Practice in Education Abroad are being developed by NAFSA, CAS and the Forum on Education Abroad. A third edition of the *Guide to Study Abroad* will be available soon. The SECUSSA Representative invited members to inform him of training needs.

The Development position is open. The Development Officer, Marilyn Andrews, thanked the conference's 17 exhibitors and sponsors.

Susan Rosa, the Publications Coordinator, announced that her position is open.

Karen DeGrange encouraged giving to NAFSA through the New Century Circle.

The Indiana State Meeting will be held at Indiana University – Purdue University Indianapolis (IUPUI) on April 8, 2005.

Rose Begalla, Ohio State Representative, announced that the Regional Conference in 2006 would be held in Columbus. The Ohio Drive-In Meeting will be held March 16, 2005. First-time presenters are encouraged to submit session proposals.

According to Karen Slaymaker, Kentucky State Representative, the Kentucky State Meeting will be held jointly with the Kentucky International Educators organization. If there are particular training needs, it is possible that a Professional Development Program (PDP) will be offered in conjunction with the meeting. There is a statewide email distribution list (contact the Kentucky Representative). Volunteers and presentation ideas are needed for the 2005 regional conference in Louisville.

The Chair, Charles Nieman, reported on special initiatives. Amy Burrell and Sherif Barsoum were applauded for their efforts for the Academy for International Education, and participants were thanked as well. Kathy Hammett and John Robinson were thanked for their work with the Senior Administrators' Colloquium. Among secondary schools, there was not as much interest as hoped in our outreach efforts to share SEVIS and other regulatory information.

Trainer Corps members are needed. See the NAFSA website for information on how to apply. It was suggested that interested members might want to volunteer to serve as co-presenters or table monitors to get some experience.

Alan Boyd announced that the Peace Corps is recruiting "points of contact" on campuses who are needed to simply put interested students in touch with the Peace Corps.

Information about the Dowling Award can be obtained from Alan Boyd.

Don Nelson, who has retired, was thanked for his many years of service to the Region.

Susan Snider Salmon made a motion to adjourn the meeting, Sherif Barsoum seconded the motion, and it passed. The meeting adjourned at 10:15 a.m.

Submitted by Kay Gunyon, May 3, 2005