

NAFSA Region VI Update Meeting
Convention Center, Washington, DC
5:45-6:45, Thursday, May 29, 2008

Sue Miller opened the meeting at 5:43pm.

Sue Miller welcomed everyone to the meeting.

Visitor Presentation – LA 2009 – Deborah Pierce

Deborah Pierce encouraged everyone to get ready for the 2009 national conference in Los Angeles. The proposal process is going online. The committee is going to request information that was not required last year. She asked that you do not wait until the end of July to get your proposal. If you are interested, please look at it by the middle or end of June. It will go online in about a week (before the end of June). Proposals are due on August 1. The 2009 conference will be in downtown LA. Anyone wanting more information can visit the booth in the Expo Hall next to NAFSA Commons. She looks forward to seeing everyone in LA on May 24-29th, 2009!

Secretary's Report – Meri Linn Emerson

Meri Linn Emerson presented the minutes. Meri Linn Emerson gave the membership update of members since October 2007. The region has had 87 new members since October 2007. Indiana has 60 new members, Kentucky has 24 new members, and Ohio has 65 new members. The total number of new members is 149. Indiana holds 39% of current members and 40% of new members. Kentucky has 15% of current members and 16% of new members. Ohio has 45% of current members and 43% of new members. Sue Miller mentioned that minutes have been circulated via e-mail. Susan Carty motioned to approved. Tammy Orahood seconded. Minutes unanimously approved.

Treasurer's Report – Polly Harrington (given by Sue Miller)

Attachments are located in the back of the room – 2007 budget and expenses and 2008 proposed budget. Region VI is in a really good state – we are very liquid. Our conference revenue was \$95,000 and expenses were \$65,000, giving the region a \$30,000 profit. Some proposed changes were to remove the regional conference line from budget, move the team meeting line to the regional conference budget itself. Also, the silent auction earned \$526 and the region agreed to match it up to \$500. The total was given to Second Helpings. Proposed line item changes were to increase Ombuds travel to \$1,500 for advocacy day and State meetings. Ombuds are being trained by NAFSA the day before

advocacy day, so the additional costs are minimal. We agreed to increase advocacy day grants to \$750 to help with hotels charges. Next year, please consider applying for an advocacy grant. We increased the winter leadership meeting budget for the chair to \$750 for the same reason (pay the cost of attending). We added \$2,400 for the NAFSA academy. The region saved money by removing the newsletter line item (since the newsletter is now electronic). For the 2008 budget, we need to net \$33,000 (what we netted last year plus 10%).

Annual budget reserve guidelines by NAFSA are to keep 1 year in a checking account, 1 year in liquid reserves (savings) and 2 years in investments. We can reinvest any remaining funds into the region (through grant programs, advocacy day programs, travel grants, research grants). We will be funding research grants (3) this year: 1 for a student, 1 for a professional, and 1 for a faculty member. We organized a task force, which Marlin Howard will be chairing. If you have any input or suggestions, please contact Marlin Howard.

Our annual budget cannot exceed the previous year's income. We are doing fine because we are liquid. Any income over what is needed for the current budget should be reinvested into region. We will have the silent auction this year in Lexington.

Publications Report – Kathy Walden

Kathy Walden talked about the Region VI website. All NAFSA regional websites are going to the NAFSA server and they will all look like the NAFSA national website. She is not sure when it will move to the NAFSA site, but will be sometime next year starting in January. It will be a more professional website but will allow the regions to retain some of the regional flavor. There will be guidelines; but, it will be a bit more flexible. This migration will happen over the next 6 months to a year. The following changes to the website have recently been made: each State now has its own page, business meeting minutes are posted, and newsletters are posted online. These changes are going well. Our conference program will be created in the fall. E-mail Kathy Walden to let her know if there is anything you would like to see in the conference program or on the regional webpage.

Sue Miller mentioned that we contribute \$1,000 to NAFSA national. We will be making available raffle tickets to members attending the Update Meeting. They are first come first served and will be given out at the close of the meeting today.

Nominations Committee Report – Opal Leeman Bartzis

Thank you for everyone who helped on the nominating committee. This is a 3 _ yr commitment. In 2008, the newly elected chair-elect will shadow the current chair. In 2009, that person will serve as conference chair and chair-elect. In 2010, that person will serve as chair for the region. In 2011, that person becomes immediate past chair and will serve on the Regional Affairs Council. The nominating committee has put forth Jodi Beatty as the nominee. Region VI members attending the Update Meeting voted to accept Jodie Beatty as the 2008 Chair-Elect. Congratulations to Jodi!

Academy V Update – Krista McCallum Beatty

Krista McCallum Beatty introduced the Academy V professionals who will complete the Academy at the regional conference. Thank you to the region for supporting the Academy.

Academy VI – Sara Allaei

There was a great group of people in the Academy this year. We do a real recruitment in fall conference. Please think about people you might know at your institution or neighboring institutions. Feel free to talk to them about the Academy. NAFSA has a lot of good background information. Please feel free to contact Sara Allaei or send names of interested parties to her.

Fall Regional VI conference

Jennifer Marinello – Chair-Elect, Conference Chair

The theme of this year's conference will be "Taking the Reins of International Education." We only have 2 session proposals at this time. The submission form is online and Jennifer Marinello will send out an e-mail to everyone requesting sessions. Jennifer Marinello also introduced the 2008 conference LAC.

Damien Marshall – Development officer

Damien Marshall has been working with potential exhibitors and sponsors. He inherited a long list of exhibitors and sponsors from the past Development Officer. Damien Marshall sent out e-mails to previous exhibitors and has been making connections at NAFSA national.

Stephanie Wurth – LAC chair

The 2008 Regional Conference will be held November 8-11, 2008 at the Radisson in Lexington, Kentucky. Stephanie Wurth is working with Soren Peterson and Kathy Ice-Wedding in planning the conference under the leadership of Jennifer Marinello, the Conference Chair. We will definitely be in need of conference volunteers. The following workshops are being

planned for the 2008 regional conference: F-1 for Beginners, J-1 Advanced, Toolkit for the Small Study Abroad Office, and Foreign Credentials Analysis.

Sue Miller mentioned that we will have internet in the rooms for session presenters.

Thelma Rohrer – KC-EA update

KC EA continues to promote networks in EA and is still focused on the Simon Study Abroad Act. We have been fortunate that we have a lot of great advocates. Please keep the Simon Bill on the table by writing a thank you note to your congressman. Give personal stories. It is a complete international education issue. Please write again if you have written before.

Sarah Hughes – KC-RAP

NAFSA is updating many new publications. If anyone is interested in being a content editor please let Sarah Hughes know. Please submit some proposals for the regional conference and encourage colleagues to submit proposals.

Sandi Lemons – KC –ISSS

There is a lack of materials on the national website network. Colleagues are not sharing with each other. Sandi Lemons encouraged everyone to create a write up of their materials and post it to the national website. We would like to see strong sessions in Lexington.

Melissa Ochal – KC-ISSS

If you saw a session at NAFSA national that you liked, please let Melissa Ochal know so that we can try to get it for the regional conference.

Sue Miller mentioned that there are open positions for 2009: Regbud, IEL, TLC, EA and LAC for the Cincinnati conference in 2009.

Sara Allaei talked about the IEL. NAFSA is in the process of redefining the IEL KC so that it is aimed at mid-career professionals. We hope that more people will want to be more involved in this KC.

Sue Miller mentioned that we have a lot of money to reinvest in the region. Deb Lyons received a Region VI Travel Grant to come to the national conference. We have Advocacy Day Grants that seem to go unused. If you know someone who might be eligible, please let them

know about the grants. Information is available online or by contacting one of the team members. Help us get the word out.

Three awards are given at the regional conference. Please feel free to look at the website and provide nominations so that we can make this available to everybody.

Chad Broeker – Community College Representative

Community colleges do not have a knowledge community. They try to have a voice through institutional interest group (IG). You can find more information about IGs by visiting the NAFSA website. We would like to establish a structure and next year community colleges can meet just like the KCs.

Natalie Leek – Ohio State Representative

Natalie Leek mentioned that Ohio had a very successful state meeting. They doubled last year's attendance at the 2008 State meeting. There were 13 sessions and hopefully they can double that next year. A number of leaders from various institutions in Ohio attended the meeting where leadership and day-to-day administrative issues were presented. All participants found the meeting very valuable. She invited everyone in the community to present at our State meeting, which can serve as practice for NAFSA national or regional presentations. If you have ideas or are interested in conducting a session, please talk to Natalie Leek.

Tammy Orahood – Indiana State Representative

Tammy Orahood commented that 135 people attended the Indiana State meeting. Twelve sessions were presented. She is starting to think about the 2009 State meeting: keynote speakers, venue, etc. If you have any questions or suggestions, please contact Tammy Orahood.

Soren Peterson – Kentucky State Representative

Soren Peterson commented that they are hoping to have a successful State meeting on June 30 and July 1. Representatives from the FBI and SEVP will be offering sessions. He would like to see everyone from Kentucky but would also welcome people from throughout the Region.

Sue Miller asked that anyone interested in open team positions contact the person currently holding that position. Position duties will start in January 2009. Currently the region is seeking an LAC Chair for the 2009 regional conference in Cincinnati. Anyone active in the region can serve as LAC Chair. We accept self-nominations, or you can nominate someone else you know.

Kathy Ice-Wedding is stepping down as Region VI Registrar, creating an open position. If you are interested, please contact Kathy Ice-Wedding or Sue Miller for more information. This is a two year appointment.

Special Presentation – Susan Carty

Special recognition of Hugh McGuigan from Valparaiso University Indiana, who is retiring. Congratulations, Hugh!

Sue Miller requested other announcements.

Sue Miller adjourned the meeting at 6:33PM.

Minutes respectfully submitted by Meri Linn Emerson, August 1, 2008.