

NAFSA Session Proposal Review Rubric

	1	2	3	4	5
1) Are the content leader(s) knowledgeable and experienced in the topic area? (Presenter Biography Area)	There is no evidence to support that the content leader(s) are knowledgeable or experienced in the topic area.	There is some indication that the content leader(s) are knowledgeable or experienced in the topic area.	The content leader(s) are sufficiently knowledgeable and experienced.	The content leader(s) are very knowledgeable and experienced in the topic area.	Not only are the content leader(s) very knowledgeable and experienced in the topic area, he/she/they are best suited to present this topic.
2) How well do the title, abstract, and learning objectives align with each other? (Questions 1, 2, and 3)	There is no connection or it is not clear.	There is a connection but the proposer did not successfully convey the connection.	The connection is clear, but the language needs refinement.	They align and the proposal uses language that effectively conveys the the session content and goals.	Not only do they align but the proposal uses language that clearly and accurately conveys the complex relationships between title, abstract, and objectives.
3) How likely is it that the format and delivery methods selected will allow participants to achieve the stated learning objectives? (Questions 3-8)	They are inappropriate or not clear.	They may be appropriate but the proposal does not effectively convey how the format and delivery method will help participants meet learning objectives.	They are appropriate and have the potential to achieve some of the objectives.	They are appropriate and will achieve all of the objectives.	Not only are they appropriate but the format and delivery selected are uniquely suited to achieve and possibly exceed the objectives.

	1	2	3	4	5
4) How well does the structure of the presentation allow for audience engagement appropriate to the learning objectives? (Questions 3-8)	It will not allow for appropriate audience engagement or is unclear.	The structure may allow for appropriate audience engagement but it is not exactly clear from the proposal.	It is likely that the structure will allow for appropriate audience engagement.	The proposal clearly demonstrates that the audience engagement is appropriate for the objectives and the audience.	Not only does the proposal clearly demonstrate that the audience engagement is appropriate for the objectives and the audience, but attendees will be highly engaged throughout the session.
5) Given the limited number of slots available for sessions and the high volume of proposals received, how likely would you be to attend or recommend someone attend this session if placed on the program? (Full proposal)	The topic is not current or appropriate. I would not attend or recommend it.	The topic is somewhat related to issues in the field, but is not current. I would probably not attend or recommend it.	The topic may not be current but focuses on issues appropriate to the field. I may attend or recommend it.	The topic is current and appropriate to the field. I would probably attend or recommend it.	The topic is current, relevant, or important to the field. I would definitely attend or recommend it.