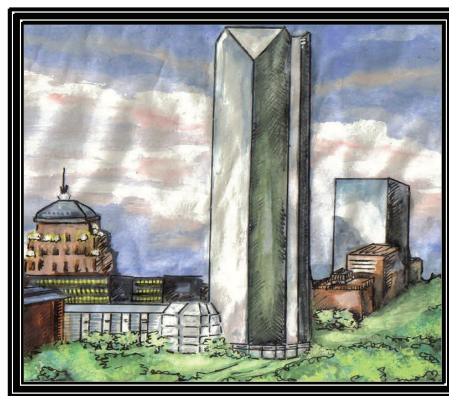


Oct 24-27, 2011  
Renaissance Hotel  
Oklahoma City, OK



## ***NAFSA Region III Conference 2011*** ***Reaching Higher: Elevating Internationalization in Education***

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### ***Welcome to Oklahoma City!!!***

The Region III Team and I would like to extend to you an invitation to come to Oklahoma City for the 57<sup>th</sup> NAFSA: Region III Conference. Oklahoma City last hosted the conference in 2002 and since then, the city has undergone some monumental changes. Just look at the skyline and one can see how the city has changed.

Our conference theme is **Reaching Higher: Elevating Internationalization in Education** which alludes to Oklahoma City's newest building which ranks among the tallest skyscrapers west of the Mississippi River. In fact, this beautiful piece of architecture can be seen from every angle of the city. Oklahoma City is a sparkling, refreshing metropolis that has experienced growth and prosperity while still maintaining its cultural and historical identity. All of this and more make OKC the perfect conference host city.

Oklahoma City is a wonderfully welcoming city in which to have a conference. The Renaissance Oklahoma City Convention Center Hotel is within walking distance of "Brick Town", a bustling entertainment center, which offers many wonderful restaurants, shops, including a beautiful canal which stretches the length of this fun and lively entertainment district. Furthermore, just across the street and a short covered walk from the hotel is the Cox Convention Center where all of our workshops and sessions will be held.

This year's conference features five pre-conference workshops and more than 60 excellent informative sessions. The Knowledge Community, Two Year, and RegBuds Liaisons have diligently worked to bring to you sessions that are up to date with the most current and helpful information. In addition, we have scheduled numerous SEVIS, ICE and Texas Service Center sessions that promise to give you a chance to ask and get some of your most perplexing questions answered. You will be able to return to your institutions with the most specialized and critical knowledge based information our field has to offer.

In addition to having a phenomenal choice of sessions, this conference will offer our annual Exhibitor Spotlight featuring many of our fabulous exhibitors. A change to this year's program will be our Silent Auction. In the past, we held the Silent Auction at our offsite event; this year you will have an opportunity to explore and bid on the items at the hotel. This change will allow you more time to peruse the offerings and bid at your convenience. The announcements of winning bids will be made at the offsite event at the Oklahoma History Center. In addition, we will have our first ever "Balloon Pop" with proceeds going to the Glenn Freeman Travel Scholarship Fund. The Center is a beautiful site with large open spaces to walk around and visit friends, not to mention the wonderful entertainment and exhibits.

... continues on page 2

Region III is so privileged to offer some really fantastic entertainment. We will be honored to have an extraordinary world renowned musician and violinist, Kyle Dillingham, who will entertain us with many of his folk melodies before and during the Plenary. Our guest Plenary Speaker will be Ethan Casey, a Seattle-based international journalist, frequent public speaker, and author of *Alive and Well in Pakistan: A Human Journey in a Dangerous Time* (2004). Also joining us will be NAFSA staff members and leaders, esteemed government officials, Education USA advisors and local entertainers.

Despite the difficult time that we have experienced in the loss of our special friend and Chair, Glenn Freeman, it was his vision that the Oklahoma City Conference would be extraordinary. Our Region III Team has worked hard to pull together an outstanding program for all of us. Finally, I encourage you to register early for the conference, and begin making your plans to come to Oklahoma City for a conference that exhibits excellence, fun, and wonderful friends. The Region III Team and I look forward to meeting you in the next few weeks.

**Samanthia Slaight, Acting Chair/Past Chair, NAFSA Region III**

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Oklahoma City Bricktown Canal — All rights reserved by [Greater Oklahoma City Chamber & CVB](#)

### LOCAL ARRANGEMENTS

Be sure to check out the Local Arrangements section (pages 16-17) for great things to do while you are in Oklahoma City, like the Chesapeake Energy Arena, Oklahoma City National Memorial and Museum, Oklahoma City Museum of Art, and the Myriad Botanical Gardens.

# Special Events

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## **OFFSITE EVENT AT OKLAHOMA HISTORY CENTER**

Come join us for a lively evening at the Oklahoma History Center, Oklahoma's state museum of history. At the Oklahoma History Center, discover the people and stories that make Oklahoma truly unique. Kick up your heels to the music of *Alegria Real* while enjoying a scrumptious Italian dinner. Look out upon the Oklahoma State Capitol as the sun sets behind it. Results of the silent auction will be announced at the Offsite Event and a balloon pop raffle sponsored by The Language Company will be held to raise money for the Glenn Freeman Scholarship Fund. Prizes will include restaurant gift certificates, travel certificates and cash awards.

## **SILENT AUCTION**

This year's Silent Auction will be held from Tuesday, October 24th at 3:15 p.m. to Wednesday, October 25th at 4:00 p.m. in the Exhibit Hall area. Items will be placed on display for viewing and bidding by all conference participants. We look forward to offering exciting items from the surrounding area and the great state of Oklahoma. We encourage NAFSA members from other states to donate items to this very important cause by dropping them off at the Registration Desk early Tuesday morning or by mailing them to NAFSA Silent Auction, In Care of: Neal Womack, 189 W. 15th Street, Edmond, Oklahoma 73013. The winning bids will be announced at the Off-Site Event and posted the following day on monitors throughout the convention center. Proceeds from the auction will go towards important travel scholarships awarded each year to first-time attendees to the NAFSA Region III conference.

## **EXHIBITOR SPOTLIGHT**

The Exhibitor Spotlight will be held on Tuesday, October 25th from 3:15 p.m. to 5:15 p.m. This is a time set aside to ensure that you have an opportunity to see all the products and services these exhibitors offer. Please plan to visit the exhibitor area and show your Region III appreciation for their attendance. There will also be an Exhibitors/Newcomers Reception the evening of Monday, October 24th from 6:00 p.m. to 7:00 p.m.

## **NEWCOMERS, STUDENTS AND ACADEMY GRADUATES**

We are so excited about this year's NAFSA Region III Regional Conference in Oklahoma City. As always, we are eager to welcome all our new members of NAFSA who come from all the different fields of International Education. We are also looking forward to getting to know those professionals new to Region III; Welcome home. As this might be your first chance to network, you will find this conference extremely important to your professional development. So I invite you to attend the special Newcomers Reception which will be held Monday, October 24th from 6:00 pm - 7:00 pm. This is a special event to honor you and to allow you to meet other newcomers, Region III Team members, and seasoned experts in international education. As in previous years, we are eager to take time at this event to recognize those graduating from the NAFSA Academy. A big thanks to our wonderful coach Shelby who has done a wonderful job! Thank you for your leadership, Shelby!

Besides this fun event, I highly encourage you to attend the Newcomers Orientation on Tuesday from 5:30 pm - 6:30 pm. Our goal is that you find the opportunity to learn more about what NAFSA has to offer. We are here to share with you all the resources you can take advantage of for your professional advancement. It is our desire that one day soon, you will become not only an active member of the organization but also an eager professional volunteer serving others in the association.

I look forward to meeting all of you!

Claudia Evelyn Graves, Chair-Elect, NAFSA Region III ,  
Director, ISSS Southern Methodist University,  
214-768-4477, [cgraves@smu.edu](mailto:cgraves@smu.edu)

# Conference Workshops

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## **F-1 Student Advising for Beginners**

**Monday, October 24, 1:00 pm to 6:00 pm and Tuesday, October 25, 8:00 to noon**

Audience: F-1 student advisers with less than one year experience

This introductory workshop provides participants with hands-on opportunities to learn how to handle the most common requests made of new Designated School Officials (DSO). Participants will develop skills to help them interpret the common requests F-1 students have during the course of their program, research the regulations and other resources that help inform and define the work of the DSO and determine the best course of action in each case. The workshop will apply these skills to requests such as: issuing I-20s, maintaining status, employment, practical training, travel and reentry and program extensions.

Workshop Objectives—Participants will be able to:

- Interpret student requests and accurately advise them on how to maintain their F-1 status
  - Make informed decisions using a process that will incorporate the myriad influences affecting the decision
  - Comply with legal and institutional reporting requirements
  - Educate key parties on important matters involving international students
- 

## **F-1 Student Advising - Intermediate**

**Monday, October 24, 1:00 pm to 6:00 pm and Tuesday, October 25, 8:00 to noon**

Audience: Designated School Officials with at least 15 months experience, who have participated in the F-1 Student Advising for Beginners workshop, or have received training equivalent to F-1 Student Advising for Beginners.

This intermediate-level workshop is designed for Designated School Officials who understand the processes of F-1 student advising and are ready to tackle some of the more complex, or "gray," situations. Participants will discuss a range of case studies on the topics of DSO Responsibilities, Maintenance of Status, Travel, Transfers, Employment, Change of Status and Reinstatement. By addressing these case studies, participants will learn how to advise students when regulations and guidance do not give a clear answer to their situation. Participants should have been in the field for at least 15 months, have participated in the F-1 Student Advising for Beginners workshop or have received training equivalent to F-1 Student Advising for Beginners. If you are new to the field, in order to receive the maximum benefit from this training it is recommended that you allow for some time to apply the skills introduced in the F-1 Student Advising for Beginners workshop before you attend the Intermediate level workshop.

Workshop Objectives:

- Be a self-sufficient adviser by knowing your resources
- Develop interpretations of F-1 regulations and guidance
- Interpret and develop institutional policy
- Learn techniques to advise F-1 students on situations where clear guidance is not available

# Conference Workshops

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## **J Regulations - Beginners**

**Monday, October 24, 1:00 pm to 6:00 pm and Tuesday, October 25, 8:00 to noon**

Audience: International student advisers working with an existing J-1 program with less than 18 months experience in the field

This workshop is designed for beginners with less than 18 months experience in the field. Through various activities, participants will learn about the parties involved in exchange visitor programs, making decisions about J-1 issues, use of SEVIS, J-1 categories, regulations governing program sponsors, pre-arrival processes, health insurance, orientation for exchange visitors, the two-year home residence requirement, bar to participation as a J-1 research scholar or professor and ongoing processes for exchange visitors. This workshop does not cover requirements specific to trainee, high school or graduate medical education categories, nor does it cover the procedures to obtain an exchange visitor program designation.

### **Workshop Objectives**

- Summarize the purpose of exchange visitor programs, and describe its principal characteristics
  - Acquire basic knowledge of your responsibilities and how to carry them out
  - Learn strategies for approaching issues, problems, and situations
  - Learn how to navigate SEVIS
  - Gain confidence in being a J-1 adviser
  - Identify resources to help with J-1 programs
- 

## **Foreign Educational Credentials Analysis**

**Monday, October 24, 8:00 am to 5:00 pm and Tuesday, October 25, 8:00 to noon**

Audience: Admissions professionals and recruiters with less than 3 years of experience in foreign academic credential evaluation and placement

This 12-hour workshop provides basic training in foreign credentials evaluation and placement for individuals from universities and colleges. Topics covered include: information needed to evaluate credentials, how to develop a resource library and support base and understanding the credit and grade conversion process. Note: Participants should bring a calculator.

### **Workshop Objectives:**

- Recognize and identify status/legitimacy of institution
- Understand basic methodology and benchmarking credentials
- Apply basic methodology and benchmarking to credentials
- Become familiar with available resources and create a resource library
- Convert grades; convert credits from credit-based, hours-based, marks-based and outcome-based credentials
- Calculate grade point averages



# Conference Workshops

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## Health and Safety in Education Abroad

**Monday, October 24, 1:00 pm to 5:00 pm and Tuesday, October 25, 8:00 to noon**

**Audience:** Education Abroad professionals and others interested in health and safety.

The health, safety, and responsible personal behavior of education abroad participants have always been paramount to education abroad professionals. Using the document "Responsible Study Abroad: Good Practices for Health and Safety," participants will learn to apply recognized standards of good practice in health and safety to their institutions or organizations education abroad programs. Participants will gain competencies needed to identify, research, and assess health and safety risks, and communicate these to key constituents. Participants also will create a framework for emergency response, communication, and crisis management.

### Workshop Objectives

- Learn to apply recognized standards of good practices for health and safety for education abroad programs to their institutions or organizations.
- Gain competencies needed to identify and communicate health and safety issues in education abroad programs to key constituents.
- Learn to research and assess health and safety risks abroad.
- Learn to create a framework for emergency response, communication, and crisis management.



# Conference Schedule

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## **Monday, October 24**

7:00 am – 9:00 am	Registration
8:00 am – 5:00 pm	<u>Pre-Conference Workshops</u> Foreign Educational Credentials Analysis <a href="#">Lunch on your own</a>
12:00pm– 2:00pm	Registration
1:00 pm – 5:00 pm	<u>Pre-Conference Workshops</u> Health and Safety in Education Abroad
1:00 pm – 6:00 pm	<u>Pre-Conference Workshops</u> F-1 Student Advising for Beginners F-1 Student Advising - Intermediate J Regulations for Beginners
6:00 pm – 7:00 pm	Exhibitors/Newcomers Reception
7:00 pm – 9:00 pm	Restaurant Hops
7:00 pm – 8:30 pm	Region III Team Meeting and Dinner

## **Tuesday, October 25**

10:00 am – 4:00 pm	Registration
8:00 am –12:00 pm	<u>Pre-Conference Workshops (continued)</u> Foreign Educational Credential Analysis F-1 Student Advising for Beginners F-1 Student Advising - Intermediate J Regulations for Beginners Health and Safety in Education Abroad
10:00 am – 12:00 pm	Exhibitor Arrival & Set-up
12:00 pm – 1:45 pm	Opening Plenary Lunch with Awards and Exhibitor Recognition
2:00 pm – 3:15 pm	Concurrent Sessions – Session #1 A New Generation of Study Abroad- Affordable Programs In Reach of All Students Detecting Fraudulent Credentials E-Verify and I-9 Fundamentals of Cultural Orientation Help! After Basic F-1 Training: How to survive the information overload How do you know when it's real? Reviewing international financial documents NAFSA Immigration Advising Resource Toolbox Reinstatement....Reinstate what? Overcoming your fears of the "R" word Utilizing Your Resources: Working with the Overseas Security Advisory Council and the Department of State

Continued next page

# Conference Schedule

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## **Tuesday, October 25 (continued)**

- 3:15 pm – 5:15 pm    Exhibitor Booths Open
- 3:15 pm – 4:00 pm    Exhibitor Spotlight — Coffee Break
- 4:00 pm – 5:15 pm    Concurrent Sessions – Session #2
- Digital Storytelling as a Means of Reflection
  - Education Abroad Hot Topic: Visa Updates for France, Italy, Spain and UK
  - Elevating Re-entry to a Career High
  - ISSS Walk-in Advising for Advisors
  - Serving NAFSA Through Leadership
  - Student Teaching Abroad: Lessons learned about being an American
  - Too high or too low? Setting the right IELTS score for academic success
  - Traveling Abroad Like a Travel Writer
  - Update on education in selected Balkan countries
- 5:30 pm - 6:30 pm    Newcomers Orientation
- Rainbow SIG Meeting
  - Christian SIG Meeting
  - Healthcare Institution Interest Group Meeting
- 6:30 pm – 7:00 pm    Glenn Freeman Memorial
- 7:00 pm – 8:00 pm    All-Conference Reception
- 7:30 pm – 9:30 pm    Restaurant/Music Hops

## **Wednesday, October 26**

- 7:00 am – 10:00am    Registration
- 8:00 am – 9:00 am    State Meetings and Continental Breakfast
- 9:00 am – 4:00 pm    Exhibitor Booths Open
- 9:15 am – 10:30 am    Concurrent Sessions – Session #3
- Campus Globalization: Strategies for Academic Affairs & Student Affairs Collaborations (Seminar)
  - Can You Repeat That? Better Communication with International Students and Clients
  - Highs and lows of advising students going to non-traditional destinations
  - Overview of USCIS Transformation: The new electronic immigration system
  - Reaching the Mountain Top: Partnering with Academic Advisors to Reach Goals (Seminar)
  - State Policy, Teacher Education Study Abroad, A Texas Case Study
  - Student Activities Made Easy: How to Plan and Promote on a Budget
  - Updates and Best Practices for Filing Outstanding Professor, Researcher and Extraordinary Ability Cases
  - What International Students and Scholar Offices Should Know About Taxes
  - Work on the Edge: Student and Scholar Tricky Employment Issues
  - YouTube to Webinars: Using Technology During the Pre-Departure Process

Continued next page



# Conference Schedule

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## **Wednesday, October 26 (continued)**

10:30 am – 11:00 am Coffee Break

11:00 am – 12:15 pm Concurrent Sessions – Session #4

Bringing the World to your Campus through Cultural Immersion Programs

Campus Globalization: Strategies for Academic Affairs & Student Affairs Collaborations

(Seminar – cont.)

Consular Affairs Update

Credential Evaluation Jeopardy

Gaining the Jaded Patina

Hosting International Faculty

India: Changing landscape and emerging recruitment practices

International Enrollment Management on Your Campus

Reaching international students in the digital age

Reaching the Mountain Top: Partnering with Academic Advisors to Reach Goals (Seminar – cont.)

Recertification: Easy as Review, Sign and Submit

12:15 pm – 2:00 pm Lunch on your own

2:00 pm – 3:15 pm Concurrent Sessions – Session #5

Best Practices For Assessment and How To Use the Data

Cultivating Successful Student Assistants

Elevating the Study Abroad Experience Through Branding

Expanding International Students Learning Opportunities

Get Involved: Integrating International Students in Campus Life

Immigration and Customs Enforcement Update

Implementing Passport Services in an International Office

International Student Adjustment: Using Research to Inform Practice

Personal Learning Networks: Webs for Gathering Professional Information

Recruiting and Marketing in the Web 2.0 World - the '11/12 Update

Retaining International Students: Bridging the Cultural and Academic Gap

3:30pm—4:45pm Session: Two Agencies, One Voice: SEVP and USICS answer your questions

7:00 pm – 10:00 pm Oklahoma History Museum Off Site Event

Continued next page

Did we notice that the NAFSA Region III Conference will be offering six *Seminars*? They are twice as long as a *Conference Session* and allow the presenters to go deeper into their topic! Enjoy this new learning opportunity!

# Conference Schedule

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## **Thursday, October 27**

7:00 am – 10:00 am Registration

8:00 am – 9:00 am Past Chairs' Breakfast

8:00 am – 9:00 am Regulatory Roundtable - SEVIS II Open Discussion

9:00 am -12:00 pm Exhibitor Booths Open

9:15 am – 10:30 am Concurrent Sessions – Session #6

Coping with an International Student Death (Seminar)

Deemed Export Controls on Your Campus: Process and Procedures

Do Long-Distance Relationships Work (... when it comes to OPT employment reporting)?

OSEAS Advisors' presentation

RAP: Hands-on Practice in Analyzing International Credentials (Seminar)

Study Abroad in Mexico: Opportunities and Challenges for International Educators

The Who What and How of the Visa Application Process (Seminar)

Travel to Travel Warning Countries - 'To Go or Not To Go?'

USCIS Texas Service Center Hot Topics

Using Internet Resources in Credential Evaluation: South America

Working with EducationUSA to Achieve Success in International Recruitment (Seminar)

10:30 am – 10:45 am Coffee Break

10:45 am – 12:00 pm Concurrent Sessions – Session #7

Coping with an International Student Death (Seminar – cont.)

Cultural Integration in Study Abroad: How to break students out of the "Island Experience"

E-Verify: What E-very DSO Should Know

Navigating through Complex Practical Terms of CPT

Prezi: Put Pizazz in your Presentations for ISS and Study Abroad

RAP: Hands-on Practice in Analyzing International Credentials (Seminar – cont.)

Scholar Advising Update

The Who What and How of the Visa Application Process (Seminar – cont.)

What's The Risk?

Working with EducationUSA to Achieve Success in International Recruitment (Seminar – cont.)

Noon Conference Ends

Exhibitor Move Out

1:00 pm – 5:00 pm Region III Team Lunch and Meeting

## **Friday, October 28**

8:00 am – 12:00 pm Region III Team Meeting

# NAFSA Membership

## NAFSA REGIONAL CONFERENCE MEMBERSHIP OFFER



Join  
Now

Take Advantage of  
the "New-to-NAFSA"  
\$185 Introductory Rate

### *See Yourself Making a Difference to the Field!*

NAFSA membership is an essential first step to ensure your professional growth in the field of international education. As a NAFSA member, you'll have countless ways to network and engage with your colleagues through the NAFSA Regional Conferences, 16 online communities, and 30 member interest groups providing the expert advice to accomplish your daily work and advance your career. Join the more than 9,500 professionals dedicated to advancing international higher education.

### Become a part of the NAFSA community to:

- ◆ Collaborate with colleagues worldwide—access the online **Membership Directory** and the discussion forums and resources of the **Professional Networks and Member Interest Groups**
- ◆ Stay current with **www.nafsa.org**, **International Educator** magazine, and e-delivery of **NAFSA.news** each Tuesday
- ◆ Build your expertise with quality professional development training and NAFSA publications
- ◆ Connect with international educators at NAFSA's 2012 Annual Conference & Expo in Houston, Texas, May 27-June 1
- ◆ Receive exclusive members-only savings on NAFSA programs, publications, and services
- ◆ Propel your career search with the enhanced online **Career Center**
- ◆ Advocate for public support for international education

### HOW DOES IT WORK?

Now is the best time to join and receive all NAFSA benefits at a special introductory rate of only \$185—a savings of 50 percent off your annual dues. This offer is available to NAFSA regional conference attendees.

#### NOTE

Your "New-to-NAFSA" membership ends June 30, 2012.

#### VISIT

[www.nafsa.org/membership](http://www.nafsa.org/membership)

#### Questions?

Call 1.202.495.2500

**SIGN UP  
TODAY!**

SIMPLY COMPLETE THE MEMBERSHIP APPLICATION ON THE REVERSE SIDE AND RETURN IT WITH APPROPRIATE PAYMENT AND YOUR CONFERENCE REGISTRATION FORMS OR BRING IT TO THE ON-SITE CONFERENCE REGISTRATION DESK.

**NAFSA**  
Association of  
International Educators



# NAFSA Membership

## NAFSA REGIONAL CONFERENCE MEMBERSHIP APPLICATION 2011-2012



The "New-to-NAFSA" Introductory Membership Rate of \$185 (50% off annual dues) is valid only for new, regular members joining through attendance at a NAFSA Regional Conference. Offer good until December 31, 2011.

Questions? Call 1.202.495.2500 or e-mail [membership@nafsa.org](mailto:membership@nafsa.org). Fax (credit card payments only) or mail completed form with appropriate payment to: NAFSA Regional Conference 2011, 411 Lafayette Street, Suite 201, New York, NY 10003 • Fax 1.212.460.5460

**MEMBERSHIP TERM ENDS JUNE 30, 2012**

### [1] Membership category (Please check ONE)

- ☐ REGULAR.....\$370 \$185  
Employed by:  
☐ Academic Institution  
☐ International Education Organization  
☐ Other: \_\_\_\_\_
- ☐ ASSOCIATE\*.....\$123  
☐ Community Volunteer  
☐ Full-Time Student  
☐ Retired  
☐ U.S. Dept. of State-Sponsored Rep. [of overseas educational advising center]

\*Verification of status required. Student ID, letter from previous employer or community group/organization must accompany application.

### [2] Scope of responsibility:

(Check ONE that best describes your position)

- ☐ President, Chancellor, Rector, Principal, Executive Director, or CEO  
☐ Provost, chief academic officer, or COO  
☐ Chief international officer  
☐ Academic dean  
☐ Faculty  
☐ Student Services or Administrative dean or Vice President  
☐ Lead two or more departments or divisions  
☐ Lead one department or division  
☐ Professional  
☐ Support to professional(s), department(s), or division(s).  
☐ Consultant  
☐ Service Provider  
☐ Community Volunteer  
☐ Retiree  
☐ Student

### [3] I primarily work:

(Check ONE that best describes where you work)

- ☐ in the U.S.  
☐ outside the U.S.

### [4] My work supports individuals and/or groups:

(Check ONE that best describes your work)

- ☐ traveling to the U.S. only  
☐ traveling from the U.S. only  
☐ traveling both to and from the U.S. only  
☐ traveling to and from countries including the U.S.  
☐ traveling to and from countries other than the U.S.  
☐ through other activities in international education and exchange

### [5] Main areas of responsibility:

(Check ALL that apply)

- ☐ Institutional exchange agreements  
☐ Admissions/credentials evaluation/placement  
☐ Community programs  
☐ English language program administration  
☐ Federal or state relations  
☐ Immigration/regulatory practice  
☐ Intercultural teaching  
☐ Internationalizing curriculum  
☐ Lead internationalization strategy  
☐ Lead the institution/organization  
☐ Lead academic program  
☐ Marketing  
☐ Program and/or service development  
☐ Provide professional services (health and safety, insurance, legal)  
☐ Research and scholarship  
☐ Scholar advising  
☐ Student advising  
☐ Student recruitment/retention  
☐ Teaching and instruction  
☐ Other: \_\_\_\_\_

Please type or clearly print your information below.

NAME \_\_\_\_\_

TITLE/OFFICE \_\_\_\_\_

INSTITUTION/AGENCY/ORGANIZATION \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE/PROVINCE \_\_\_\_\_ ZIP/POSTAL CODE \_\_\_\_\_ COUNTRY \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

E-MAIL \_\_\_\_\_

### Dues Payment:

Dues are billed annually in July. Please return application with the appropriate payment. Purchase orders are not accepted.

Membership Dues	\$	_____
Airmail Fee: \$70*	\$	_____
Initial Processing Fee	\$	20.00
<b>TOTAL</b>	<b>\$</b>	_____

\*Charged to members based outside the U.S., Mexico, or Canada without APO/AFO address

### Method of Payment

- ☐ Check enclosed payable to NAFSA. Check # \_\_\_\_\_  
(Checks must be in U.S. dollars drawn on a U.S. bank)
- ☐ MasterCard ☐ Visa ☐ American Express

CARD ACCOUNT # \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_

CARDHOLDER \_\_\_\_\_

SIGNATURE \_\_\_\_\_

NAFSA makes its mailing list available to commercial organizations and professional associations whose products and services may be of interest to NAFSA members. Please check below if you do not wish to receive any of these or other mailings.

Please don't send (check all that apply): ☐ Commercial mailings ☐ Commercial e-mail promotions  
☐ NAFSAnews (NAFSA's weekly e-newsletter)

NAFSA invites the membership of individuals who do not practice discrimination on the basis of race, religion, political persuasion, national origin, immigration status, ethnicity, disability, gender, age, marital status, sexual identity, or sexual orientation. Application for membership signifies acceptance of NAFSA's Statement of Ethical Principles. The Statement of Ethical Principles may be viewed at [www.nafsa.org/ethics](http://www.nafsa.org/ethics).

REG11

# Glenn Freeman First-Timer Scholarships

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Each fall, Region III hosts a conference to offer a number of professional development opportunities and activities for NAFSA members and non-members alike. In support of professional development within International Educational Exchange, the Region provides a limited number of scholarships for first-time attendees.

Glenn Freeman First-Timer Scholarships in the amount of \$195 will be awarded to qualified applicants who will attend the upcoming Region III conference in Oklahoma City. To be eligible for the scholarship, individuals must be first-time attendees to a NAFSA Regional Conference and have never received a grant/award for a regional conference before. **The deadline for applications is September 26, 2011.**

## APPLICATION

The complete Region III Scholarship Application should include:

1. Regional Conference Scholarship Application Form (next page)
2. Statement of Objectives - Attach this statement to the application as a separate sheet. The statement should highlight the nature of your professional and volunteer work in the field of international educational exchange; your reasons for attending the conference; and how your attendance will benefit your institution and the students and scholars with whom you work. If you are a community volunteer, describe your organization and list some of its program activities.
3. Letter of Recommendation from your immediate supervisor

## SUBMISSIONS

Send application materials to:

Olga Grieco  
Director of International Welcome Center  
UNT-International  
University of North Texas  
1155 Union Circle, #311067  
Denton, TX 76203-5017  
OR  
Email/Scan to [olga@unt.edu](mailto:olga@unt.edu)



# Glenn Freeman Scholarship Application

Glenn Freeman First-Timer Scholarship Application: NAFSA Region III 2011 Conference

**Applications are due by September 26, 2011**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Institution: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Conference Participant Categories:

\_\_\_\_\_ Paid/Professional Staff

\_\_\_\_\_ Unpaid Volunteer or Staff

\_\_\_\_\_ Undergraduate/Graduate Student

Membership Status:

\_\_\_\_\_ NAFSA member

\_\_\_\_\_ Not a NAFSA member

Prior NAFSA Regional Conference Attendance:

\_\_\_\_\_ I have not previously attended a regional conference.

\_\_\_\_\_ I previously attended regional conferences in these years: \_\_\_\_\_

Prior Regional Conference Grants:

\_\_\_\_\_ I have never applied for a regional grant/award

\_\_\_\_\_ I applied for a regional grant, but was not awarded one

\_\_\_\_\_ I received a regional grant in these years: \_\_\_\_\_

How did you hear about the NAFSA Region III Conference and Scholarship?

\_\_\_\_\_ NAFSA State Meeting

\_\_\_\_\_ Region III Website

\_\_\_\_\_ [www.nafsa.org](http://www.nafsa.org)

\_\_\_\_\_ Other: \_\_\_\_\_

Remember to attach a Statement of Objectives and a Letter of Recommendation from your immediate supervisor. Send application materials to:

Olga Grieco

Director of International Welcome Center

UNT-International

University of North Texas

1155 Union Circle, #311067

Denton, TX 76203-5017

**OR**

Email/Scan to [olga@unt.edu](mailto:olga@unt.edu)

# Regional Award Nominations

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As international educators, you have the opportunity to submit nominations for two different types of awards to be presented at the 2011 Region III Conference in Oklahoma City. Anyone in the field of international education may nominate qualified award recipients. Each nomination must be supported by a minimum of two letters of reference, and at least one of the nominators must be a member of NAFSA Region III. The awards committee will make award selections in October. Previous award recipients can be viewed at <http://www.nafsa.org/regioniii>.

## **CERTIFICATE FOR SPECIAL SERVICE TO INTERNATIONAL EDUCATION**

This certificate is awarded to those individuals who have contributed to the field of international educational exchange through long and outstanding years of service in the local, academic and/or professional community or through innovative projects. In either case, their activities have stimulated, strengthened and/or supported international education in the region. The recipients need not be NAFSA members.

## **PLAQUE FOR OUTSTANDING SERVICE**

This plaque recognizes those members of NAFSA in Region III who have demonstrated outstanding performance in the field of international education of a *sustained and serious* nature. The recipients have made an extraordinary contribution to the field. The projects and/or services sited in their nomination must be of *national impact*, reflecting credit on and raising the visibility of Region III outside the region.

Anyone in the field of international education may nominate qualified award recipients. Each nomination must be supported by a minimum of two letters of reference and at least one of the nominators must be a member of NAFSA Region III.

## **SUBMISSIONS**

The awards committee will make the award selections in October. Please send nominations with supporting documentation no later than **October 3, 2011** to:

Rebecca Crowell, Awards Committee Chair  
Coordinator of International Students  
Collin College  
2800 E. Spring Creek Pkwy.  
Plano, Texas 75074  
972-516-5011  
Fax: 972-516-5048  
[rcrowell@collin.edu](mailto:rcrowell@collin.edu)

# Local Arrangements

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## REDISCOVERING OKLAHOMA CITY

Oklahoma City is home to half a million people. It is the 31st largest city in the United States and serves as the state's center of arts, culture, tourism and business. Oklahomans are filled with pride for their land of varied cultures, numerous scenic lakes and rivers, and true warmth and friendliness. This proud Oklahoman spirit is seen in the accomplishments of our citizens, such as humorist Will Rogers, Olympian and American Indian Jim Thorpe, African American author Ralph Ellison, astronaut Thomas Stafford, jazz musician Charlie Christian, and country music superstars Reba McEntire, Vince Gill, Garth Brooks, and Carrie Underwood.

Oklahoma City offers it all - from a trip to the Old West in Stockyards City to the boundless fun of Bricktown, Oklahoma City's happening downtown entertainment district. You will have the opportunity to visit our museums that hold valuable art treasures and valued historical accounts, our sports venues that have something for any sports fanatic, and our restaurants that boast some of the best steaks and barbeque around! As a city that has spent the past few years rebuilding and redefining itself, Oklahoma City's downtown boasts a trendy, deeply-rooted and prideful spirit blended with its western heritage to create a place where culture and business thrive and guests are always welcome!

When you arrive to downtown Oklahoma City, you will catch the spirit of renewal as you are surrounded by growth on a grand scale from the addition of our widely successful Oklahoma City Thunder NBA basketball team to the 50-story Devon Building that can be seen from any view in the city. We are confident that you will also find the opportunity for renewal and growth as you attend your choice of over 60 sessions, seminars, and workshops offered at this year's NAFSA Region III Conference!

(Some text from Oklahoma City Convention and Visitors Bureau)



Outside of the Oklahoma Capital building & Oklahoma City Museum of Art —  
All rights reserved by [Greater Oklahoma City Chamber & CVB](#)

# Local Arrangements (Cont. )

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## SEE AND BE SEEN IN OKC!

Put on your cowboy boots and blue jeans and get ready to have a boot skootin' good time in Oklahoma City! Whether you spend your free time in the always exciting Bricktown Entertainment District or watching real cowboys working cattle at Stockyards City, you will find the meaning of true southern hospitality while meandering around the downtown area. Be sure to stop by the hospitality desk to get all the maps and information you will need.

### LOCAL ATTRACTIONS

The Renaissance Convention Center Hotel is conveniently located in the heart of downtown Oklahoma City and within walking distance to the Bricktown Entertainment District. The hotel provides complimentary limo service to nearby local attractions. Places of interest include the Chesapeake Energy Arena (home of the Oklahoma City Thunder!), Oklahoma City National Memorial and Museum, Oklahoma City Museum of Art, and the Myriad Botanical Gardens. Activities include Red Pin Bowling Alley, Bricktown Water Taxi, and carriage rides. To learn more about these places and activities, visit <http://bricktownokc.com>.

For those able to leave the downtown area, the National Cowboy and Western Heritage Museum and the recently opened Outlet Mall are popular attractions.

### MUSIC AND FOOD

Downtown Oklahoma City is home to numerous restaurants and music clubs. Cattlemen's Steakhouse is one of the best known restaurants in the area, and it has been featured on both *Diners, Drive-ins, and Dives* and *Man Vs. Food* on television and in *Southern Living* magazine. Another local favorite is Toby Keith's I Love this Bar & Grill. The food is delicious and the atmosphere is electrifying. Other popular places to eat are In the Raw, Mickey Mantle's Steakhouse, Bourbon Street Café, and Nonna's Euro-American Ristorante and Bar. Local late-night hotspots include Coyote Ugly, Biting Sow Blues, and Michael Murphy's Dueling Piano Bar. Please visit the hospitality desk to get a complete list of nearby places.

### ATTRACTIONS WITHIN WALKING DISTANCE

Bricktown Ballpark  
Myriad Botanical Gardens  
Oklahoma City Art Museum  
Chesapeake Energy Arena  
Oklahoma City Nat'l Memorial & Museum  
Civic Center Music Hall  
Harkins Movie Theatre  
Red Pin Restaurant and Bowling Alley  
Bass Pro Shop  
Water Taxi Rides

Nonna's Restaurant  
Mickey Mantles Steakhouse  
Chelinos Mexican Restaurant  
Abuelo's Mexican Restaurant  
Jazmoz Bourbon Street Cafe  
Bricktown Brewery  
Bolero Spanish Grill & Tapas Bar

You will enjoy your stay in OKC!

# Arrival Information

## CONFERENCE HOTEL

Renaissance Oklahoma City Convention Center Hotel  
10 North Broadway Avenue  
Oklahoma City, Oklahoma 73102 USA  
405-228-8000 (front desk)  
405-228-2575

## DRIVING DIRECTIONS TO HOTEL

Please click on the link below to find directions from your current location to the hotel:

[www.marriott.com/hotels/maps/directions/okcbr-renaissance-oklahoma-city-convention-center-hotel/](http://www.marriott.com/hotels/maps/directions/okcbr-renaissance-oklahoma-city-convention-center-hotel/)

## TRANSPORTATION FROM WILL ROGERS WORLD AIRPORT

**By Shuttle**—Airport Express--Phone (877) 688-3311 for advance reservation. \$20 single fare (one way). Upon arrival simply go to the phone kiosk located on the lower level outside baggage claims 2 and 4 and call dispatch. Print a \$2.00 off coupon while using the kiosk. You may also simply walk outside of baggage claim, walk across to shuttle/taxi lane and board any waiting Airport Express Shuttle Van.

**By Taxi**-- Estimated taxi fare: \$25 (one way). Taxis are available outside of the baggage claim area in the shuttle/taxi lane.

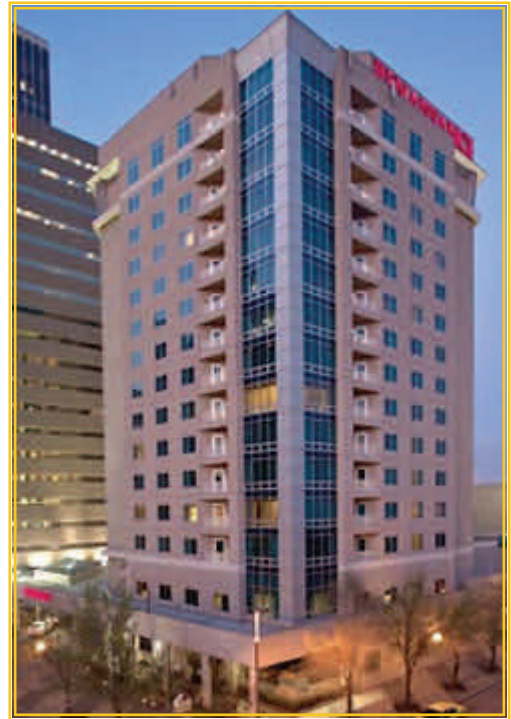
**By Hotel Airport Shuttle Service**—Hotel Airport Shuttle Service, on request by calling 405-228-8000, \$10 single fare (one way). Waiting time can be up to 30 minutes.

**By Car**-- From I-44E follow I-40 E to Harvey. Exit Harvey and turn right. Go 2 blocks to Reno. Right on Reno to Robinson. Left 1 block to Sheridan. Right on Sheridan and the Hotel is directly ahead on left.

**Will Rogers World Airport (OKC)** <http://flyokc.com/>

**Airport Express Shuttle** <http://www.airportexpressokc.com/>

**Renaissance Oklahoma City Hotel** <http://www.marriott.com/hotels/travel/okcbr-renaissance-oklahoma-city-convention-center-hotel/>





# Hotel Information

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**Excellent location:** Don't settle for less... Enjoy our spa, indoor pool & new fitness center, take a limo ride to Bricktown, and enjoy Starbucks Coffee in Caffeina's and more.

Located in the heart of downtown, just seconds away from the Bricktown Entertainment District. Situated next to some of Oklahoma's greatest companies!

**Fine accommodations:** Guest rooms are expressive yet functional, classically styled with touches of whimsy in warm, vibrant colors. Artfully balanced with just the right amenities to accommodate both business and leisure guests. Witness romantic views of downtown Oklahoma City or the Bricktown Canal District. Beautiful oversized rooms and suites including custom duvets, clouds of pillows, luxury linens. The hotel has a smoke-free policy.

**Dining facilities:** Experience culinary refinement as created by the hotel's very own classically trained chef at the **10 North Grille** which is opened for breakfast, lunch, and dinner. The hotel's in-house pastry chef bakes sweet delights and treats fresh daily for the **Caffeina's Marketplace** where you can also enjoy a full menu of Starbucks products and beverages while surfing the net with free WiFi. Finally, relax after a busy day for dinner at **The Bar at 10 North**. A local hotspot serving one of the most extensive scotch selections in the city and featuring comfy oversized couches, 6 flat screen TV's and a fun outside patio.

**Fitness and Recreation Facilities:** The hotel provides a fitness center with cardiovascular equipment and free weights. There is also an indoor pool with a whirlpool and sauna. Also available is a Spa where the guests can receive a full range of spa treatments and massages.

**Reservations:** Your room must be reserved by September 30, 2011. Reservations received after that date are subject to availability. To reserve by phone, call (405) 228-8000 or toll-free at (800) 468-3571 and don't forget to mention that you are a participant in the NAFSA—Association of International Educators, Region III Conference.

**You can reserve online using the following group booking link:**

<http://www.marriott.com/hotels/travel/okcbr?groupCode=nafnafa&app=resvlink&fromDate=10/23/11&toDate=10/27/11>

**Room Rate** for the conference are as follows: Run of the House—**Single: \$159, Double: \$159**

**Check-in and Check-out time:** Check-in: 4:00 p.m. and Check-out: 11:00 a.m.

## Internet

Complimentary wireless Internet can be found throughout public areas. In-room high-speed Internet access is available at a daily rate. A business center with full business services is also available.

## Parking

Valet parking is available at \$25 per day. Local parking garages are also available nearby.

# Conference Registration

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## REGISTRATION METHODS

**On the Internet:** Go to <http://www.nafsa.org/regioniii>. Only those registering in Member or Non-Member categories will be able to register online using a credit card. All discounted registrants should use fax or mail to register. Please note that you are welcome to register through the interactive form or by using the fillable PDF (also available online)—you do not need to do both. **Online registration ends September 30, 2011.**

**By Mail:** Submit completed registration form with payment to: NAFSA Region III, 411 Lafayette St, Suite 201, New York, NY 10003. Make checks payable to NAFSA Region III.

**By Fax:** Fax completed registration form with credit card information to: 212.460.5460.

Your registration form must be accompanied by payment in order for you to be registered for the conference and/or a workshop. **Purchase orders will NOT be accepted.**

## REGISTRATION FEES

- Conference Rates — See the conference registration form for registration categories and fees.
- Day Rates — There are two half-day options (Tuesday and Thursday) and one full-day option (Wednesday) for those who do not wish to attend the entire conference. Please indicate on the registration form the day(s) you wish to attend.
- Exhibitors — You receive one free registration and meals for the individual as part of the exhibit fee. Additional meals may be purchased separately.
- Region III NAFSA Lifetime Members — You receive a full waiver of the registration fee. Meals may be purchased separately.

## NATIONAL NAFSA MEMBERSHIP

A discounted NAFSA National membership is available for first-time membership ONLY. Join NAFSA National now at a special half price of \$185.00 (plus a one-time processing charge of \$20). NAFSA National will send you membership information.

## MEAL REGISTRATION

Please select the meals you wish to attend. Guest tickets are available at cost. If you have special dietary needs, please let us know how we can accommodate you on the space provided on the registration form. No cancellations are available for meals.

## SPECIAL EVENT

This year's offsite event and Balloon Pop Raffle will be held at the Oklahoma History Center and Museum. Your event ticket includes transportation to/from the conference hotel to the event, admission to the museum and a buffet dinner. For more details about the events, see page 3. Guests are welcome. Tickets must be purchased at least 24 hours in advance. See pages 22 and 23 for registration form and prices.

# Conference Registration (Cont. )

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## WORKSHOPS

**You must pre-register** for a workshop. On-site registration for a workshop is not permitted. State your second workshop preference on the registration form in case your first preference is full. The workshops occur concurrently, so please register for only one workshop. **The workshop registration deadline is September 30, 2011.** Please register early as seating in each workshop is limited. In order for you to be registered for the workshop, your registration form must be accompanied by a payment. Notification will be given if the workshop is full. If your selected workshop is full and you will not attend another workshop, a refund will be sent four to six weeks after the conference.

- The *Foreign Educational Credentials Analysis* workshop requires 12 hours, starting October 24, 2011 from 8:00 am – 5:00 pm and continuing the next day (October 25, 2011) from 8:00 am-12:00 pm
- The duration of all other workshops will be two days, starting on October 24, 2011 at 1:00 pm and continuing the next day (October 25, 2011) from 8:00 am-12:00 pm

## REFUND POLICY

- 100% through September 26, 2011
- 50% September 27, 2011 – September 30, 2011
- No refunds after September 30, 2011
- Workshop cancellations received on or after September 30, 2011 will not receive a refund
- All refunds or cancellation requests must be submitted by email to [cory.owen@rice.edu](mailto:cory.owen@rice.edu)

## REMINDERS

- Be sure to review all the registration forms and procedures.
- Please write your name as you wish it to appear on your name badge.
- Provide your NAFSA membership number.
- Please be sure to calculate the total amount due on the registration form.

# Conference Registration Form

## CONFERENCE REGISTRATION FORM

### Region III NAFSA: Association of International Educators

October 24-27, 2011

Early Registration Deadline is September 23, 2011. Registration after September 23, 2011, will be charged the on-site fee.

On-Line Registration ends September 30, 2011.

Payment **MUST** accompany registration form in order for you to be registered for the workshops and conference. No purchase orders accepted. You may register:

- on-line with your credit card at <http://www.nafsa.org>
- **OR** mail your registration form with payment to: NAFSA Region III, 411 Lafayette St, Suite 201, New York, NY 10003
- **OR** fax your registration form and credit card information to: 212.460.5460.

**REGISTRATION** Please print or type your name as you want it to appear on your badge.

LAST NAME FIRST NAME NAFSA MEMBER ID

JOB TITLE INSTITUTION/ORGANIZATION

MAILING ADDRESS CITY STATE ZIP CODE PHONE NUMBER

EMAIL ADDRESS FAX NUMBER

Is this your first Region III conference? ☐ Yes ☐ No What year did you join NAFSA? \_\_\_\_\_

### NAFSA MEMBERSHIP



Join NAFSA National Membership at the conference special half-price rate. (The half-price membership is offered in conjunction with attendance at the conference. It does not apply for attendance at a workshop only.)

\$205.00 Amount Paid  
First-time members ONLY (A)

**CONFERENCE REGISTRATION** Meals are **NOT** included in the cost. Registration includes access to conference sessions, the exhibit area, beverage breaks, and the All Conference Reception. **Please note:** Only those registering in the Member or Non-Member category will be able to register on-line. All other discounted registrant categories should use fax or mail to register.

Registration Category	On-Site Cost	Early Registration Cost (deadline 9/23/2011)	Amount Paid
NAFSA Member (You must be listed in NAFSA Membership Directory)	\$245.00	\$195.00	
Non-Member	\$320.00	\$245.00	
Student	\$75.00	\$65.00	
Campus/Community Volunteers & Retirees (Individuals not on salary)	\$75.00	\$65.00	
Half Day - Tuesday Thursday (please circle day)	\$75.00	\$65.00	
Full Single Day - Wednesday	\$135.00	\$115.00	

(B) Registration Subtotal \_\_\_\_\_

**MEAL REGISTRATION** Please be advised that registrant's and exhibitor's meal costs are partially subsidized. Guest tickets are limited and must be purchased 24 hours in advance. **No cancellations available for meals.**

Meals	Date	Conference Attendee	Attendee	Guest Cost	Quantity for Guest(s)	Amount Paid
Plenary Luncheon	Oct 25	\$15.00	<input type="checkbox"/>	\$25.00	_____	
Continental Breakfast	Oct 26	\$12.00	<input type="checkbox"/>	\$22.00	_____	

Special Dietary Needs: \_\_\_\_\_

(C) Meal Subtotal \_\_\_\_\_

**SPECIAL SERVICES REQUIRED** Please indicate any special service(s) required to accommodate your needs.

\_\_\_\_\_



# Conference Registration Form

**WORKSHOP REGISTRATION** Pre-registration is REQUIRED. On-site registration for workshops will NOT be permitted. Register for only ONE (1) workshop. **Workshop Registration Deadline is September 30, 2011.**

Workshop Title	Date	Time	Max.	Member Cost	Non-member Cost	Amount Paid
F-1 Student Advising for Beginners	Oct 24	1 p.m.-6 p.m.				
	Oct 25	8 a.m.-12 p.m.	60	\$250.00	\$300.00	
F-1 Student Advising - Intermediate	Oct 24	1 p.m.-5 p.m.				
	Oct 25	8 a.m.-12 p.m.	60	\$250.00	\$300.00	
J-1 Regulations for Beginners	Oct 24	1 p.m.-5 p.m.				
	Oct 25	8 a.m.-12 p.m.	40	\$250.00	\$300.00	
Health and Safety in Education Abroad	Oct 24	1 p.m.-5 p.m.				
	Oct 25	8 a.m.-12 p.m.	40	\$250.00	\$300.00	
Foreign Educational Credentials Analysis	Oct 24	8 a.m.-5 p.m.				
	Oct 25	8 a.m.-12 p.m.	40	\$270.00	\$320.00	

(D) Workshop Subtotal

**EVENT REGISTRATION** Please be advised that the attendee's costs are partially subsidized. Guest tickets must be purchased 24 hours in advance. Please indicate which free events you will attend. No cancellations available for paid events.

Event	Date	Conference Attendee	Guest Cost	Guest(s) Quantity	Amount Paid/Attendance
<b>Oklahoma History Center:</b> An architectural masterpiece, a decade in the making, the Oklahoma History Center is an 18-acre, 215,000 square-foot learning center exploring Oklahoma's unique history of geology, transportation, commerce, culture, aviation, heritage and more. Enjoy a fantastic buffet and cash bar.	Oct 26	\$35.00	\$45.00		\$
<b>Newcomer Reception:</b> This networking opportunity is available for those new to NAFSA or to Region III. Come learn more about NAFSA, the events and opportunities at the regional and national levels and meet the Region III team members.	Oct 24	Free	N/A	N/A	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>All Conference Reception:</b> Join us for an all conference reception that will include all the conference attendees, guests and exhibitors. Hors d'oeuvres, a cash bar, and entertainment will be provided. This is the perfect opportunity to network, catch up with old friends, and relax during the conference. We will also finalize our day-long silent auction during this event.	Oct 25	Free	Free		Yes <input type="checkbox"/> No <input type="checkbox"/>

(E) Off Site Event Subtotal

**TOTAL REGISTRATION COST** Please add together:

(A) NAFSA Membership

(B) Registration Subtotal

(C) Meal Subtotal

(D) Workshop Subtotal

(E) Off Site Event Subtotal

PLEASE PAY THIS TOTAL AMOUNT:

Credit Card Number:

Type: ☐ VT ☐ MC ☐ AE Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Make checks payable to: NAFSA Region III

**NAFSA DATABASE INFORMATION** Knowledge Community Areas – Please select the **one** most appropriate.

☐ Recruitment, Admissions and Preparation

☐ International Students and Scholars

☐ Teaching, Learning and Scholarship

☐ Education Abroad

☐ International Education Leadership

**REFUND/CANCELLATION POLICY**

100% through September 26, 2011; 50% September 27 – September 30, 2011; no refunds after September 30, 2011. All refunds or cancellation requests must be submitted by email to cory.owen@rice.edu.