



U.S. Immigration
and Customs
Enforcement

SEVP

STUDENT AND EXCHANGE VISITOR PROGRAM

SEVIS Release 6.49
November 8, 2019

Presentation Overview

1.	SEVIS Release 6.48
	<ul style="list-style-type: none">• Duplicate School/Sponsor Users
	<ul style="list-style-type: none">• Form I-983 Uploads
	<ul style="list-style-type: none">• Alert List
	<ul style="list-style-type: none">• Help Materials
2.	SEVP External Training Application (SETA)
3.	Reminders and Updates
4.	Question and Answer Session

Provide feedback at the end of today's webinar.

Today's Presenters

**Elisabeth
Catterton**

Section Chief

SEVP Systems
Management Unit

**Helene
Robertson**

Management and
Program Analyst

SEVP Systems
Management Unit

**Ingrid
Mercer**

Management and
Program Analyst

SEVP Systems
Management Unit

November 8, 2019

SEVIS RELEASE 6.49

SEVP
STUDENT AND EXCHANGE VISITOR PROGRAM



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Release Schedule

- **Date:** Sunday, November 17, 2019
- **Time:** 8 PM (ET)
- **Duration:** Currently, SEVP expects the outage to last four hours (approximately).
- **Batch Users:** Schools and sponsors that use third-party software to push data to SEVIS must plan their batch uploads carefully.

November 8, 2019

DUPLICATE SCHOOL/SPONSOR USERS

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Duplicate School/Sponsor Users

- New validation error appears when a temporary user or PDSO/ RO adds a possible existing, active SEVIS user as a new user to Form I-17 or DS-3036.
- SEVIS matches names based on an exact last name match and the first four letters of the first name of the added official.

Duplicate User Validation Error

Edit School Information (Form I-17)

Add Official

Potomac Yards College - WAS214F58790000

Required fields are marked with an asterisk (*)

Validation Error(s)

You must correct the following error(s) before proceeding:

- The user you entered appears to match an active SEVIS user. If the person currently has an active sponsor (RO/ARO) or school (PDSO/DSO) role, click Cancel and enter them as an existing user. To continue to add this person as a new user, click Add again.

Last Name *	First Name *	Middle Name	Suffix
<input type="text" value="Samsa"/>	<input type="text" value="Victor"/>	<input type="text"/>	<input type="text" value="v"/>

The official is: * UNITED STATES CITI LEGAL PERMANENT RESIDENT

Title *

SEVIS User Account Merge

- Still accepting requests to merge user accounts.
- To request account merge, email: SEVP@ice.dhs.gov
- Subject Line: “Merge Accounts.”

Last Name	First Name	Active Usernames	School or Program Name	School or Program Number	User Role (PDSO, DSO, RO, or ARO)	Batch (Y/N)	Use Going Forward (choose one)

November 8, 2019

FORM I-983 UPLOADS

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Form I-983 Uploads Overview

Form I-983 may be uploaded when:

- Recommending STEM extension of OPT
 - For STEM OPT through batch: Return to SEVIS RTI to upload after batch is processed
- Reporting receipt of student's self evaluation (12-month and 24-month/final evaluation)
- Adding a STEM OPT employer
- Editing STEM OPT Employer Information

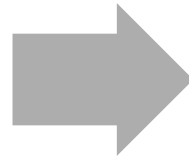
Form I-983 Uploads Overview

- Use of Form I-983 Upload feature is optional, but encouraged
- Use is date-forward; does not apply retroactively

Form I-983 Upload Process

Submit action

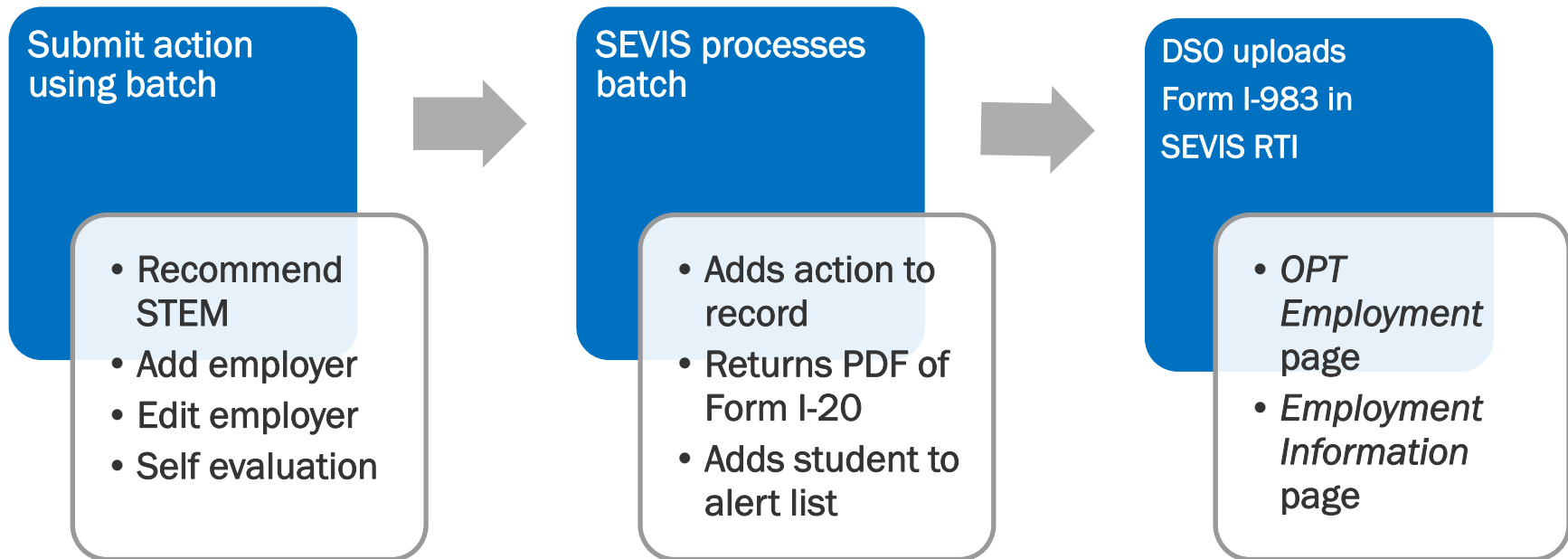
- Recommend STEM
- Add employer
- Edit employer
- Self evaluation



Upload Form I-983

- *OPT Employment page*
- *Employment Information page*

Form I-983 Upload Process Batch



Launch Upload Form I-983 Page

OPT Employment

F-1 Student
Ecoliere, Sample

SEVP School for Advanced SEVIS Studies - SEVP School for Advanced SEVIS Studies
Start Date: 10/18/2015 End Date: 10/31/2019

Status: **ACTIVE**
SEVIS ID: **N0005320368**

+

Prior to recommending Optional Practical Training (OPT), you must ensure that the training complies with the rules governing OPT. You must also ensure that the student is aware of his/her obligation to report changes in employment information (to include periods of unemployment) and changes in his/her address. The school must continue to maintain records on the student for the full period of OPT. The details of these rules can be found in the Code of Federal Regulations, Title 8, Sections 214.2(f)(10) to (f)(13) and 214.2(m)(14). The CFR has been amended and the sections relevant to OPT are available at www.ice.gov/sevis (the SEVP Website).

[New OPT Request](#)

STEM - FULL TIME	Status	Receipt Number	Employment ID
	REQUESTED		822798

[View](#) [Cancel Request](#)

OPT AUTHORIZATION DATES

OPT Dates	Start	End
DSO Recommended	07/01/2020	06/30/2022
USCIS Approved		
Actual		

Employers

[Add Employer](#)

Employer Name	Employer ID	Start	End	Actions
SEVP Advanced Labs	810136	07/01/2020	06/30/2022	Edit Delete Upload

POST-COMPLETION - FULL TIME	Status	Receipt Number	Employment ID
Active	APPROVED	XYZ123456786	822698

Webinar Note: Screenshots Handout p.3

Upload Form I-983 Page

[<< Return To OPT Employment](#)

Upload Form I-983

Required fields are marked with an asterisk (*)
 "?" information icon denotes help about the page ⓘ
 Question Mark denotes information about the field ⓘ
 Plus icon indicates that the field can be expanded to display additional data ⊕
 Minus icon indicates that the field can be collapsed to display condensed data ⊖

You can now upload evidence to support your STEM Extension

F-1 Student Ecoliere, Sample	SEVP School for Advanced SEVIS Studies - SEVP School for Advanced SEVIS Studies Start Date: 09/01/2015 End Date: 05/31/2019	Status: ACTIVE SEVIS ID: N0005320368
--	--	---

Upload Evidence	Uploaded Evidence	When should I upload a Form I-983?
File Name	Upload Reason	File Size (bytes)
Upload Date/Time		
No data available in table		

Upload Evidence Module

Upload Evidence

File to Upload *

Upload Reason *

[Cancel](#)

Webinar Note: Screenshots Handout p.5

Upload Evidence Module

Upload Evidence

File to Upload *

Upload Reason *

Form I-983 - 12-Month Training Evaluation

Form I-983 - 24-month or Final Training Evaluation

Form I-983 - Edit Employer

Form I-983 - New Employer

Note: The above *Upload Evidence* modal displays an expanded Upload Reason field.

Webinar Note: Screenshots Handout p.6

Revised Employment Information Page

Employment Information

Plus icon indicates that the field can be expanded to display additional data (+)
 Minus icon indicates that the field can be collapsed to display condensed data (-)

[Return to Student Information](#)

F-1 Student
Report OPT, Glenda

SEVP School for Advanced SEVIS Studies - SEVP School for Advanced SEVIS Studies
 Start Date: 09/01/2015 End Date: 08/30/2017

Status: **ACTIVE**
 SEVIS ID: **N0005321867**

Unemployment Counter for Active Employment ID 823104

Days Allowed	Days Accrued	Days Remaining
150	0	150

All Employment v Filter

What does this table show me?

Active v	Employment Type v	FT/PT v	Status v	School v	DSO Recommended		Actual		Level v	Receipt v	Employment ID v
					Start Date v	End Date v	Start Date v	End Date v			
- ●	STEM OPT	FULL TIME	APPROVED	SEVP School for Advanced SEVIS Studies	10/31/2018	10/30/2020	10/31/2018	10/30/2020	MASTER'S	why123456789 0	823104
	SEVP Industries (55-5555551)	FT		Research Scientist	10/29/2019						
	SEVP Industries (55-5555555)	FT		Research Scientist	10/29/2019	10/30/2020					

Employer Name (EIN)	Employer ID	Job Title	FT/PT	Start Date	End Date	City	State	Zip	Explanation	Actions
SEVP Industries (55-5555551)	811739	Research Scientist	FT	10/29/2019		ARLINGTON	VA	22201	Student studied Biochemical Engineering and work for SEVP Industries as a full time Research Scientists conducting research one advanced solvents for construction adhesive.	Uploads
SEVP Industries (55-5555555)	810641	Research Scientist	FT	10/29/2019	10/30/2020	ARLINGTON	VA		biochemical engineering student	Uploads

Accrued Days of Unemployment

0

Last Updated: 10/29/2019

Webinar Note: Screenshots Handout p.7

Upload Form I-983 After Upload

[<< Return To Employment Information](#)

Upload Form I-983

Required fields are marked with an asterisk (*)
 "i" information icon denotes help about the page (i)
 Question Mark denotes information about the field (?)
 Plus icon indicates that the field can be expanded to display additional data (+)
 Minus icon indicates that the field can be collapsed to display condensed data (-)

You can now upload evidence to support your STEM Extension

F-1 Student
Report OPT, Glenda

SEVP School for Advanced SEVIS Studies - SEVP School for Advanced SEVIS Studies
 Start Date: 09/01/2015 End Date: 08/30/2017

Status: **ACTIVE**
 SEVIS ID: **N0005321867**

[Upload Evidence](#)

Uploaded Evidence		When should I upload a Form I-983?	
File Name	Upload Reason	File Size (bytes)	Upload Date/Time
Form I-983 - SEVP Labs 12-month eval.docx	Form I-983 - 12-Month Training Evaluation	11660	10/29/2019 20:59:32
Form I-983 - SEVP Labs edit.docx	Form I-983 - Edit Employer	11682	10/29/2019 21:05:23
Form I-983 - SEVP Labs new.docx	Form I-983 - New Employer	11674	10/29/2019 21:03:49

Webinar Note: Screenshots Handout p.8

Event History

Event History

F-1 Student
Report OPT, Glenda

SEVP School for Advanced SEVIS Studies - SEVP School for Advanced SEVIS Studies
 Start Date: 09/01/2015 End Date: 08/30/2017

Status: **ACTIVE**
 SEVIS ID: **N0005321867**

Expand All Search:

Enter the date range and click the button to filter by event date
 From: To:

Event Name	Event Date	Resulting Status	Performed By																																				
Employment - STEM OPT - Form I-983 Upload Status - Employer ID 811739	10/29/2019 21:05:23	ACTIVE	Helene SEVIS																																				
Employment - STEM OPT - Form I-983 Uploaded - Employer ID 811739	10/29/2019 21:05:23	ACTIVE	Helene SEVIS																																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">Field Changed</th> <th style="width: 30%;">Old Value</th> <th style="width: 35%;">New Value</th> </tr> </thead> <tbody> <tr><td>Document ID</td><td></td><td>1965</td></tr> <tr><td>Employer ID</td><td></td><td>811739</td></tr> <tr><td>Document Description</td><td></td><td>I-983</td></tr> <tr><td>Upload Reason Description</td><td></td><td>Form I-983 - Edit Employer</td></tr> <tr><td>File Name</td><td></td><td>Form I-983 - SEVP Labs edit.docx</td></tr> <tr><td>File Size</td><td></td><td>11682</td></tr> <tr><td>Date and Time of Upload</td><td></td><td>29-OCT-19 09:05:23 PM</td></tr> <tr><td>SEVIS ID</td><td></td><td>N0005321867</td></tr> <tr><td>First Name of person who submitted the document</td><td></td><td>Helene</td></tr> <tr><td>Last Name of person who submitted the document</td><td></td><td>Smith</td></tr> <tr><td>Email address of person who submitted the document</td><td></td><td>helene.r...@...v</td></tr> </tbody> </table>				Field Changed	Old Value	New Value	Document ID		1965	Employer ID		811739	Document Description		I-983	Upload Reason Description		Form I-983 - Edit Employer	File Name		Form I-983 - SEVP Labs edit.docx	File Size		11682	Date and Time of Upload		29-OCT-19 09:05:23 PM	SEVIS ID		N0005321867	First Name of person who submitted the document		Helene	Last Name of person who submitted the document		Smith	Email address of person who submitted the document		helene.r...@...v
Field Changed	Old Value	New Value																																					
Document ID		1965																																					
Employer ID		811739																																					
Document Description		I-983																																					
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File Name		Form I-983 - SEVP Labs edit.docx																																					
File Size		11682																																					
Date and Time of Upload		29-OCT-19 09:05:23 PM																																					
SEVIS ID		N0005321867																																					
First Name of person who submitted the document		Helene																																					
Last Name of person who submitted the document		Smith																																					
Email address of person who submitted the document		helene.r...@...v																																					
Employment - STEM OPT - Form I-983 Upload Status - Employer ID 811739	10/29/2019 21:03:49	ACTIVE	Helene SEVIS																																				

Webinar Note: Screenshots Handout p.9

Alert: Students Requiring STEM OPT Form I-983 Upload

Student appears on an alert list when:

- STEM OPT recommended
- STEM employer is added
- 12-month self-evaluation is reported
- 24-month or final self-evaluation is reported

Alert: Students Requiring STEM OPT Form I-983 Upload



- Form I-983 upload is specific to:
 - Employer
 - SEVIS Action
- Student may be listed on the alert multiple times.

Alert: Students Requiring STEM OPT Form I-983 Upload

[<< Return to Alerts](#)

Students Requiring STEM OPT Form I-983 Upload

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Show entries

SEVIS ID	Surname/Primary Name	Given Name	Request Status	STEM Start Date	STEM End Date	Employer ID	Employer EIN	Employer Name	Type of Action	Date of Action
N0005320368	Ecoliere	Sample	REQUESTED	07/01/2020	06/30/2022	810136	555555555	SEVP Advanced Labs	New STEM Employer Added	10/23/2019 14:56:07
N0005322468	SEVIS Sample	Ginger	REQUESTED	10/31/2019	10/30/2021	810639	555555555	SEVP Labs	New STEM Employer Added	10/25/2019 13:53:22
N0005322467	Sample	Eleve	REQUESTED	10/31/2019	10/30/2021	810640	555555555	SEVP Labs	New STEM Employer Added	10/25/2019 14:06:26
N0005321867	Report OPT	Glenda	APPROVED	10/31/2018	10/30/2020	811739	555555551	SEVP Industries	12-Month Reporting	10/25/2019 15:33:06
N0005321867	Report OPT	Glenda	APPROVED	10/31/2018	10/30/2020	810641	555555555	SEVP labs	12-Month Reporting	10/25/2019 15:33:06
N0005321867	Report OPT	Glenda	APPROVED	10/31/2018	10/30/2020	811739	555555551	SEVP Industries	New STEM Employer Added	10/29/2019 13:54:35

Excel CSV PDF Print Copy

Showing 1 to 6 of 6 entries

First Previous Next Last

Webinar Note: Screenshots Handout p.10



Alert: Students Requiring STEM OPT Form I-983 Upload

Students come off the alert list when Form I-983 is uploaded for the employer and the specific event.

Alert: Students Requiring STEM OPT Form I-983 Upload

[<< Return to Alerts](#)

Students Requiring STEM OPT Form I-983 Upload

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Show entries

SEVIS ID	Surname/Primary Name	Given Name	Request Status	STEM Start Date	STEM End Date	Employer ID	Employer EIN	Employer Name	Type of Action	Date of Action
N0005320368	Ecoliere	Sample	REQUESTED	07/01/2020	06/30/2022	810136	555555555	SEVP Advanced Labs	New STEM Employer Added	10/23/2019 14:56:07
N0005322468	SEVIS Sample	Ginger	REQUESTED	10/31/2019	10/30/2021	810639	555555555	SEVP Labs	New STEM Employer Added	10/25/2019 13:53:22
N0005322467	Sample	Eleve	REQUESTED	10/31/2019	10/30/2021	810640	555555555	SEVP Labs	New STEM Employer Added	10/25/2019 14:06:26
N0005321867	Report OPT	Glenda	APPROVED	10/31/2018	10/30/2020	810641	555555555	SEVP labs	12-Month Reporting	10/25/2019 15:33:06

Excel CSV PDF Print Copy

Showing 1 to 4 of 4 entries

First Previous **1** Next Last

Webinar Note: Screenshots Handout p.11



New/Updated Help Materials

SEVIS Help Hub:

- F-1 STEM Optional Practical Training (OPT) Extension
- View Employment Information
- Alerts and Lists
- Form I-17 – Initial Certification
- Form I-17 Petition Update – Manage School Officials
- SEVIS Job Aid: Update School Officials

New/Updated Help Materials

SEVIS Help Hub:

- SEVIS Release 6.49 Planning Guide
- SEVIS Release 6.49 Webinar for School Officials (November 8, 2019)

November 8, 2019

SEVP EXTERNAL TRAINING APPLICATION (SETA)

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SETA

- November 20, 2019
- National roll out
- Four courses:
 - SEVP Basics
 - SEVP 101
 - EVP 101
 - Introduction to Initial SEVP Certification

SETA

- Users create their own SETA accounts
- User account creation information should match primary SEVIS account:
 - Names
 - Email address
 - SEVIS username

November 8, 2019

REMINDERS AND UPDATES

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STUDENT AND EXCHANGE VISITOR PROGRAM



U.S. Immigration
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Annual Verification

Important Dates	Event
November 1, 2019	30-day advance notice broadcast message sent to PDSOs, DSOs, ROs, and AROs.
December 3, 2019	Annual verification starts. PDSOs, DSOs, ROs, and AROs notified of verification requirement by SEVIS and email. Starts Dec. 3 this year, due to 2020 leap year.
December 3, 2019 – March 2, 2020	Annual verification periodic reminders sent by SEVIS to unverified schools and programs.
March 2, 2020	Last day of full SEVIS access for unverified users.
March 3 – April 2, 2020	Unverified PDSOs and ROs can log in, but can only verify users.

Disappearing Telephone Numbers

Issue: SEVP Portal updates removed student telephone numbers from SEVIS:

- 58,000 records affected
- 35,000 can be fixed by SEVP
- 23,000 still need to be fixed

Portal STEM OPT “Past Due” Notice

STEM Student Due Date Announcement

Hello, [REDACTED]!

Your STEM OPT Reporting Deadlines
 While on STEM OPT, you must give your designated school official (DSO):

1. Validation reports to confirm that your address and employer information in SEVIS is correct. These are due every six months.
2. Two Evaluations of Student Progress (page 5 of the Form I-983). These are due:
 - a. 12 months after your STEM OPT starts and
 - b. 24 months after your STEM OPT starts.
3. Evaluation of Student Progress (page 5 of the Form I-983) when you stop working for a STEM employer before your STEM OPT authorization ends. These are due within 10 days after you stop working for the employer.

Your reporting deadlines:

Date	What is Due?	Current Status
Dec 15 2016	Validation report for address and employer information	Submitted
Jun 15 2017	Validation report for address and employer information	Submitted
Jun 15 2017	Evaluation of Student Progress (page 5 of Form I-983)	Past Due
Dec 15 2017	Validation report for address and employer information	Submitted
Jun 15 2018	Validation report for address and employer information	Submitted
Jun 15 2018	Evaluation of Student Progress (page 5 of Form I-983)	Submitted

Missing these deadlines may affect the state of your SEVIS record.
 For more information, go to the STEM OPT Hub (<https://studyinthestates.dhs.gov/stem-opt-hub>) pages on the Study in the States website.

SEVIS Release 6.35 (deployed July 21, 2017) gave DSOs ability to report receipt of 12- and 24-month self-evaluations.

By default, SEVIS displays “Past Due” for any evaluations that were due prior to July 21, 2017, even if the DSO has the paper Form I-983 on file at the school.

Termination Reason “School Withdrawn”

DSOs should **NEVER** use this reason.

This is a termination reason used solely by government users when the school loses SEVP certification.

November 8, 2019

RESOURCES

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For Release Issues

- Send email to
SEVISTechnicalFeedback@ice.dhs.gov.
- Include in email:
 - Description of actions taking place when incident occurred
 - Screen shots of issue

Study in the States Website URLs

- SEVIS Help Hub

<http://studyinthestates.dhs.gov/sevis-help-hub>

- SEVIS Information Page

<http://studyinthestates.dhs.gov/sevis>

- Webinar Page

<http://studyinthestates.dhs.gov/webinars>

Other Resources

- SEVIS Email
SEVISTechnicalFeedback@ice.dhs.gov
- SEVIS Batch Email
SEVIS.Batch@ice.dhs.gov
- Department of State Email
jsevis@state.gov
- SEVP Response Center
SEVP@ice.dhs.gov
800-892-4829

November 8, 2019

Q & A

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