

Education Abroad Knowledge Community Awards Task Force

To: Ahmad Ezzeddine, VP of Scholarship and Institutional Strategy

From: BJ Titus, Chair-Elect of the EA KC

Date: December 2021

**Re: Education Abroad Knowledge Community Awards Selection Task Force,
renewal through December 2024**



Sponsoring KC	Education Abroad Knowledge Community	
Name of KC Awards	Lily von Klemperer (LvK) Award	Education Abroad Leadership Award
<p>Description of Award</p> <p><i>Note: An award does not have to be given each year, if strong candidates are not found.</i></p>	<p>The LvK Award is presented annually to one outstanding education abroad professional with between 5- and 15-years’ experience devoted to the profession. The LvK Award seeks to recognize professionals who have mentored other education abroad professionals in the field and who maintain the highest standards of professional ethics while sharing their skills, knowledge, and expertise with all colleagues.</p>	<p>The Education Abroad Leadership Award annually recognizes a colleague whose record of distinguished service to the education abroad profession exceeds 15 years. The award is made to one education abroad professional each year at the NAFSA Annual Conference.</p>
<p>KC Objectives for the Award: Why does the award exist?</p>	<p>The EA KC recognizes up and coming professionals in the field who serve as mentors and role models for new professionals. It is important for NAFSA, the EA KC, and its members to encourage professionals early in their careers by awarding the LvK to those who take the time to serve as mentors, volunteering their experience and time.</p>	<p>The Education Abroad Leadership Award provides an opportunity to recognize colleagues who go above and beyond the normal call of duty. It is a tool to engage with our membership and a gesture to encourage these distinguished professionals to continue involvement with NAFSA and the field.</p>
<p>Selection Group Composition:</p> <p>Who selects the chair?</p> <p># of members of selection group?</p>	<ul style="list-style-type: none"> ○ The chair of the task force will be the current EA KC Chair-Elect. As the process is split from October 1st through the end of May, there will be two different Chair-elects leading the task force. ○ There should be no more than 5 members on the task force. This includes the chair. Members can be recruited from NAFSA membership and should include at least one previous LvK and EA Leadership award winner. ○ Task Force members should have at least 5 years of experience in the field of education abroad. 	

<p>Skills/experience needed by group members?</p> <p>Are previous award recipients included in the selection group?</p>	<ul style="list-style-type: none"> ○ The Awards Task Force will select the recipients for both the LvK and EA Leadership Awards as well as EA members familiar with the Awards process 	
<p>Length of appointment of selection group chair?</p> <p>Length of appointment of selection group members?</p>	<ul style="list-style-type: none"> ○ The Chair position rotates with every incoming EA KC Chair-Elect and two Chair-elects will be involved as the EA Awards are open beginning in the fall and ending in the spring. ○ Appointed Awards Task Force members serve for a two-year term, with an option to renew for one additional year at the Chair’s discretion. ○ Members are selected by the Awards Task Force Chair and will include previous winners and other professionals. Open positions on the Task Force will be advertised to select individuals from the education abroad community. Selections will be conducted in the fall. ○ 	
<p>How does the KC team ensure that the selection group has a clear understanding of the strategic goals for the award?</p>	<ul style="list-style-type: none"> ○ The EAKC will share KC objectives for the Award and the selection criteria. ○ After new members to the Awards Task Force are determined, the Chair of the Task Force will organize a call for the group in which they will lay out expectations, procedures and best practices for the group – with assistance from the NAFSA staff partner when needed. The EA KC Chair-Elects will be included in all Task Force calls and work. 	
<p>List criteria for nomination for the award.</p> <p><i>Note: Use language that indicates how the outstanding qualities and accomplishments of the nominee should be demonstrated, e.g., “list examples of extraordinary contributions in the field of xxx;” “list examples of programs or activities developed by the nominee that demonstrate effective mentorship of younger professionals;” provide examples of programs or activities developed by</i></p>	<p>Lily von Klemperer (LvK) Award</p> <ol style="list-style-type: none"> 1. There should be evidence that the nominee has gone above and beyond the normal duties of their position to provide mentorship to multiple young professionals. 2. There should be sufficient evidence to prove the nominee has volunteered their time to the field by developing resources, presenting at conferences, and/or serving in NAFSA or other volunteer leadership roles. All of these contributions should add to the spirit of the nominee’s mentorship as these things help “bring other professionals along”. 3. Each criterion should be taken into equal consideration to fully appreciate the big picture of the nominee’s contributions and 	<p>Education Abroad Leadership Award</p> <ol style="list-style-type: none"> 1. There should be significant evidence that the nominee has been a leader in the field of education abroad. This could include pioneering new fields within EA, contributing to or developing widely recognized best practices, and/or serving as a mentor to younger professionals throughout their career. 2. There should be sufficient evidence to prove the nominee has an exemplary record of publication, teaching, advising, advocacy, leadership, new program development, training, or general service to the field that has made and will continue to make a lasting contribution to education abroad.

<p><i>the nominee that improved practice by dozens of colleagues,” etc.</i></p>	<p>mentorship to the field of education abroad.</p> <p>4. The nominee should have between 5 and 15 years of experience in the field of education abroad</p> <p>5. Nominators must be current members of NAFSA.</p>	<p>3. The nominee should have a minimum of 15 years of leadership experience in the field of education abroad.</p> <p>4. Each criterion should be taken into equal consideration to fully appreciate the big picture of the nominee’s contributions and mentorship to the field of education abroad.</p> <p>5. Nominators and nominees must be current members of NAFSA.</p>
<p>Required disclaimer for all KC awards</p>	<p><i>“Current members of the NAFSA Board of Directors, NAFSA staff, and the KC award selection group are not eligible for consideration. EA KC chairs remain permanently ineligible for the LvK Award.”</i></p>	<p><i>“Current members of the NAFSA Board of Directors, the NAFSA Education Abroad Knowledge Community leaders, NAFSA staff, and the KC award selection group are not eligible for consideration.”</i></p>
<p>Is NAFSA membership required for nominees? Why/why not?</p>	<p>NAFSA membership is required for nominators and nominees for the EA Leadership award, and for the primary nominator for the LVK, to encourage engagement with the larger community and future opportunities for leadership.</p>	
<p>What outreach tactics are in use to invite nominations regarding individuals from underrepresented groups (individuals from HBCUs, community colleges, Rainbow MIG, etc.)?</p>	<ul style="list-style-type: none"> ○ Notice of interest in receiving nominations regarding individuals from specific underrepresented groups is listed on award web pages. ○ Invitations for nominations from specific underrepresented groups are posted on appropriate MIG web pages. ○ Invitations for nominations from specific underrepresented groups are solicited through the Diversity & Inclusion Subcommittee within the EA KC. ○ Notice of interest in receiving nominations regarding individuals from specific underrepresented groups is shared via KC online networks and other informal networks. ○ Invitations for nominations of individuals from specific underrepresented groups are shared with the regional teams. ○ Previous award recipients are called to ask for names of possible nominees from specific underrepresented groups; selection group then researches the accomplishments of the individuals. 	

<p>How are past recipients kept engaged with the KC?</p>	<ul style="list-style-type: none"> ○ Interviews with recipients are posted on the career conversations website. ○ Past recipients are asked how they would like to be engaged with the NAFSA Knowledge Community. ○ Past recipients may be invited to sit on the task force to select upcoming LvK and EA Leadership award recipients. ○ Past Recipients are asked to post a blog ○ Past Recipients are asked to review Annual Conference proposals
<p>Timeline</p>	<ul style="list-style-type: none"> ● Mid-November: Nominations for EA Awards open during International Education Week ● October and November – Task Force is appointed by Chair-elect ● January – former Chair -elect trains the current Chair-elect on the process for the EA Awards ● January – former chair-elect introduces new chair-elect to Task Force members as the Chair ● February 1st – the nomination and application period closes ● February – March - Task Force reviews and selects the award recipients which requires 2-3 hours of reading and 1 conference call to discuss with Task Force members and Chair-elect as Chair of TF. ● Early May – awardees and their primary nominators are informed of the award, to be kept confidential until the annual conference. Primary nominators of unsuccessful candidates are informed ● During annual conference – announcement and recognition of award recipients June/July Chair Elect interviews recipients and post on the EAKC blog
<p>Other information about the award or its selection process</p>	<p>Task Force renewal and review date is 12/31/2024</p>
<p>VP Approval</p>	<p>VP Name: Ahmad Ezzeddine</p> <p>Date of Approval: 12/1/2021</p>