

To: Ahmad Ezzeddine, Vice President for Scholarship and Institutional Strategy

From: Susan Lochner-Atkinson, Chair, EAKC

Date: December 2023

RE: Charge to the EAKC Subcommittee on Health & Safety in Education Abroad, 2024-2025

Sponsoring KC/ Committee	Education Abroad Knowledge Community (EAKC)
Proposed subcommittee  Why is it needed?  Is the work ongoing?	<p>In accordance with Rule IX, Section C, this request is to renew the charge for the Health &amp; Safety in Education Abroad subcommittee for two years, until December 2025.</p> <p>Issues of health, safety, crisis, and risk in education abroad have long been addressed by the profession, but the need is heightened in the pseudo-post-pandemic era. As more U.S. students study, work, research, or volunteer abroad, health and safety issues will remain a priority for the field of education abroad. The subcommittee will provide a cadre of experienced practitioners to produce resources and contribute to ongoing discussions on this core topic.</p>
Relates to which KC/sponsoring committee outcome/objective?	<p>In supporting the NAFSA Strategic Plan, this EAKC subcommittee will provide resources to <b>educate</b> EA professionals with tools that help them <b>advocate</b> and <b>innovate</b> protocols and policies for health, safety, risk assessment and crisis response in education abroad.</p> <p>The work of the subcommittee embodies NAFSA’s mission to “help define the profession of international education by establishing principles of good practice,” and connects with NAFSA professional competencies including risk assessment and crisis management, compliance management, and relationship cultivation.</p> <p>This Subcommittee Charge is in alignment with the following NAFSA Standing Rules: STANDING RULE VII: MEMBER-LEADER STRUCTURES/KNOWLEDGE COMMUNITIES Section A: Knowledge Communities (KCs) 1. Outcome accountability Prioritize work and request and allocate resources in accordance with member needs and the Strategic Plan. KC work may include training programs, information management, Web sites, etc., designed and delivered through task forces, subcommittees, and networking among members.</p> <p>And STANDING RULE IX: MEMBER-LEADER STRUCTURES/GENERAL Section C: Subcommittee Approval</p>

<p>Subcommittee outcome accountability</p> <p>What needs to be achieved? Action? Is it congruent with KC's outcomes/deliverables?</p>	<ul style="list-style-type: none"> <li>• Collaborate with EAKC leadership and contribute to the annual EAKC Work Plan to create resources <u>for</u> health, safety, crisis, and risk.</li> <li>• Contribute actively to online discussion networks and assist the community with finding existing resources. Act as a resource for colleagues with questions and concerns throughout the year.</li> <li>• Maintain a strong familiarity with NAFSA's resources and offerings on health, safety, risk assessment, and crisis response in education abroad. Assist members in locating these resources.</li> <li>• Encourage and facilitate the inclusion of content on health, safety, risk assessment and crisis response for consideration at annual and regional conferences, as appropriate.</li> <li>• Ensure that NAFSA webpages on health, safety, risk assessment and crisis response in education abroad are relevant and current.</li> </ul>
<p>Subcommittee composition:</p> <p>Who selects chair?</p> <p>Number of members?</p> <p>Skills needed?</p>	<p>The subcommittee will be chaired by a member of the EAKC leadership team.</p> <p>Optimum size for the subcommittee is no less than 5 members and no more than 8 members.</p> <p>Subcommittee members will be appointed for a two-year renewable term, renewable once for a maximum of four years. Prospective subcommittee members must apply during the appointed positions recruitment cycle (September/October). with an application to be reviewed by EAKC leadership. Ideal candidates for the subcommittee will possess the ability to synthesize material and communicate it concisely, diplomatically, and effectively to an individual or the field through appropriate means. Members also need to have a solid grasp of the common challenges and potential solutions regarding health and safety issues.</p>
<p>Time commitment for Members</p>	<p>Subcommittee members should plan to devote 1 to 3 hours per month to this role. At a minimum, the subcommittee will convene quarterly for virtual meetings with additional calls, as needed, to accomplish goals and respond to any immediate needs.</p>

National Resources Needed	Technology to support virtual meetings. NAFSA staff partner support.
Next review date	12/31/2025
Approved by Board (Date of meeting)	12/7/2023