**Nomination and Contact Information:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Institution: |  | | | | | |
| Name of Nominator: |  | | | | | |
| Position Title: |  | | | | | |
| Office: |  | | | | | |
| Email: |  | | Phone: |  | | |
| Address 1: |  | | | | | |
| Address 2: |  | | | | | |
| City: |  | State: |  | | Zip: |  |

**Award Category:**

There are two categories for which an institution can receive the Simon Award: Comprehensive and Spotlight. Please select the category for which you are applying.

You may apply for both awards in a single application cycle. If you apply for both awards, you must submit two separate and complete applications, one for each award category. The essays and cover letters must be distinct between applications. An institution may not win both categories in a single selection cycle.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Senator Paul Simon Award for **Comprehensive** Internationalization | | | | |
|  |  | | | | |
|  | Senator Paul Simon **Spotlight** Award | | | | |
|  | \*Please specify which area of achievement your Spotlight Award essay will address (select one): | | | | |
|  |  | Engagement |  | Programmatic Efforts | |
|  | Curriculum/Faculty Development |  | Partnerships/Outreach | |
|  |  |  | | | |
|  | \*Please provide the name of the specific program, service, initiative, etc. for your Spotlight Award application. NAFSA will use the name listed in media and publications recognizing award recipients. | | | | |
|  |  | | | |  |

**Institution Information:**

**Carnegie Classification** (Check only one)

You may find an institution’s Carnegie Classification at: <https://carnegieclassifications.acenet.edu/institutions/>

|  |  |  |  |
| --- | --- | --- | --- |
|  | Doctoral/Research University |  | Special Focus Institution: Two Year |
|  | Master’s College/University |  | *Includes health professions, technical professions, arts & design, and other fields* |
|  | Baccalaureate College |  | Special Focus Institution: Four Year |
|  | Baccalaureate/Associate’s College |  | *Includes faith-related institutions, medical schools & centers, business & management schools, law schools, engineering schools, research institutions, and arts, music & design schools* |
|  | Associate’s College |  |

**Is your institution designated as any of the following?** (Check all that apply)

The list of institution designations was adapted from Institutional Service programs administered by the U.S. Department of Education’s Office of Post Secondary Education. You may find more information on these designations at: <https://www2.ed.gov/about/offices/list/ope/idues/index.html>

You may find the list of Land-Grant Colleges and Universities at: <https://www.nifa.usda.gov/about-nifa/how-we-work/partnerships/land-grant-colleges-universities>

|  |  |
| --- | --- |
|  | Alaska Native and Native Hawaiian Serving Institution |
|  | Asian American and Native American Pacific Islander-Serving Institution |
|  | Hispanic Serving Institution |
|  | Historically Black College/University |
|  | Land-Grant College/University |
|  | Native American-Serving Nontribal Institution |
|  | Predominantly Black Institution |
|  | Tribally Controlled College or University |
|  | Women’s College |
|  | None of the Above |

**Has your institution received a Simon Award in the past?**

For more information on eligibility, please see <https://www.nafsa.org/about/about-nafsa/simon-award-how-apply>

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | No |  | Yes | If yes, when and which award: (Comprehensive or Spotlight) |  |

**Student Statistics**

Undergraduate Students in AY 2022-23:

Graduate/Professional Students in AY 2022-23:

**Student and Faculty Mobility Statistics\***

Provide the data that you have; leave other boxes blank.

*\*\*\*Examples of this could include work abroad, volunteer, service learning, and internships.*

Total number of **international students** in F-1, J-1, or M-1 status\*\*\*

AY 2022-23:

AY 2021-22:

Total number of **undergraduate international students** in F-1, J-1, or M-1 status\*\*\*

AY 2022-23:

AY 2021-22:

Total number of **graduate international students** in F-1, J-1, or M-1 status\*\*\*

AY 2022-23:

AY 2021-22:

Total number of **education abroad participants** (credit bearing programs)

AY 2022-23:

AY 2021-22:

Total number of **students abroad on non-credit bearing programs** affiliated with the institution\*\*\*

AY 2022-23:

AY 2021-22:

Total number of **faculty who went abroad on programs** affiliated with the institution

AY 2022-23:

AY 2021-22:

**Institutional Mission Statement**

List excerpts from your institution’s mission statement or strategic plan that address internationalization *(no more than 200 words)*:

**Curricular Indications**

1. Describe the foreign language requirement(s) at your institution:

2. Other than the foreign language requirements of your graduates, does your institution have international, global learning, or cross-cultural graduation requirements?

|  |  |
| --- | --- |
|  | Yes, for all students. Please elaborate. |
|  | Only for students in some degree or certificate programs. Please elaborate. |
|  | No |

3. Does the institution provide incentives to faculty for incorporating international content and perspectives into curriculum and teaching?

|  |  |
| --- | --- |
|  | Yes, for all faculty. |
|  | Yes, for faculty in some degree or certificate programs. |
|  | No |

4. If yes, give examples of faculty incentives for global learning/curriculum internationalization:

5. Does your institution offer any virtual exchange/COIL initiatives?

|  |  |
| --- | --- |
|  | Yes, for all students. |
|  | Yes, for students in some degree or certificate programs. |
|  | No |

6. If yes, give examples of virtual exchange/COIL initiatives including enrollment trends.

**Contributors**

Comprehensive internationalization involves many people working within and across departments to achieve overall excellence in internationalization efforts as evidenced in mission, strategies, programs, and results.

List up to 8 participants, including their title and department, who contributed to this application and have been most critical to the internationalization of your campus:

|  |  |  |
| --- | --- | --- |
| **PARTICIPANT** | **TITLE** | **DEPARTMENT** |
|  |  |  |
|  |  |  |
|  |  |  |
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**Essay & Cover Letter**

In addition to this demographics form, please submit a one-page cover letter on institutional letterhead and prepare an essay addressing internationalization efforts at your institution.

Additional appendixes, images, links, graphs, and charts will not be accepted and will not be shared with the selection committee. **Please incorporate any data into the narrative of your essay.**

* **Comprehensive**: A 2,500-word essay that address all four areas of achievement is required.
* **Spotlight**: A 1,800-word essay that addresses your one selected area of achievement is required.

For more information on essay criteria and application FAQs, please see <https://www.nafsa.org/about/about-nafsa/simon-award-how-apply>.

**Submission**

In order for the application to be complete, the following must be submitted to NAFSA no later than 11:59 p.m. EDT, Monday, October 16, 2023:

* [APPLICATION FORM](https://app.smartsheet.com/b/form/77dc4c6187c24f93b3e64bada790e511) (online Smartsheet form)
* COVER LETTER on institutional letterhead (uploaded as attachment)
* ESSAY addressing criteria as described on the application page (uploaded as attachment)
* DEMOGRAPHICS FORM (this document, uploaded as attachment)

Only complete applications will be considered.